

**Prairie to Pine Executive Minutes
October 7, 2025 via Zoom**

EXECUTIVE PRESENT	<p>Dawn Rolke (Co-Chair), Doug Neufeld (Co-Chair), Lynne Sanderson (Past-Chair), Jennifer Pakula, M Chorney, Tricia Gerhard, Craig Miller, Elizabeth Kenyon</p> <p>A quorum was present.</p>
REGRETS	<p>None</p>
CORRESPONDING MEMBERS PRESENT	<p>Patrick Woodbeck, Susan Tilleman, Joey Dearborn, Pat Bird, Linda Buchanan, Kristin Woodburke, Ken Thomas</p>
STAFF PRESENT	<p>Shannon McCarthy (Executive Minister); Francesca Martina (Finance Administrator), Cherry Abad (Regional Admin)</p>
CALL TO ORDER	<p>Doug Neufeld called the meeting to order at 6:00 pm. He led us in reflection & prayer.</p>
APPROVAL OF AGENDA	<p>We reviewed the agenda.</p>
APPROVAL OF MINUTES 012-2025/2026	<p>It was agreed by consensus: That Prairie to Pine Executive approve the minutes of September 2, 2025 as distributed.</p>
ANNOUNCEMENT	<p>Doug has accepted a new call in Niagara Falls that starts on January 1, 2026. He will no longer be in the co-chair role for this region.</p> <p>We thank Doug for his time and wish him the best in his new call.</p>
BUSINESS ARISING	
February Meeting Date	<p>We will cancel the February meeting.</p>
In Person Meeting Date	<p>We will meet in person January 19-20 in Winnipeg. We will not meet on January 6 online.</p> <p>To do:</p> <ul style="list-style-type: none">• Cherry to send an email with details regarding the in-person meeting
Behavioural Covenant	<p>Dawn provided us with documents regarding behavioural covenants. We will take a look at this at our in person meeting in January.</p>

CORRESPONDENCE

Admin Association Request

The Office Admin Network is making a request for support for their conference which will take place in October 2026 in Saskatoon.

We need more information before a decision is made.

There is value to the event and we will commit to advertising as much as possible.

To do:

- Dawn will speak with Chantal to get more information regarding this request
- Shannon will advertise/speak to this at the in-person AGM in order to get information out to people

Letter from St. John's United Church

We received a letter from St. John's United Church regarding the disbursement of their assets according to the Prairie to Pine Property Policy. It is their opinion that because permission was given to sell their building in May 2024 and February 2025, that their disbursement of assets should fall under the policy dated February 20, 2020 and not the new policy that came into effect in 2025.

013-2025/2026

It was agreed by consensus:

That Prairie to Pine Executive will apply the property policy that was in effect at the time of consent to sell.

014-2025/2026

It was agreed by consensus:

That Prairie to Pine Executive approve the dispersal of assets for St. John's United Church according to the Property Policy dated February 20.

To do:

- Doug will communicate the decision to St. John's United Church

How do we get this information out to communities of faith?

When we are putting aside monies for Indigenous, we should be considering putting those funds into the Indigenous Ministries/Justice pot.

Letter from Rev. Ken Kuhn

We received a letter from Rev. Ken Kuhn who is the Interim Chair of the Justice and Corrections Committee of the Manitoba Multifaith Council. They are looking for a representative of the United Church to be a member on this committee.

To do:

- Joey will include this on the nominations list

**REVIEW &
ACCEPTANCE OF
REPORTS
015-2025/2026**

It was agreed by consensus:

That Prairie to Pine Executive receive the following reports for information:

- Chair Report
- Executive Minister Report
- Equity & Diversity Committee Report
- Growth Animator Q2 Report
- Lay Ministry Report
- Community Faith Support Report
- Nominations Report
- YAAAY Report
- Archives Report

016-2025/2026

It was agreed by consensus:

That Prairie to Pine Executive make the following amendment to the nominations report, to take effect on January 1, 2026:

- Dawn Rolke will be acting as Chair until 2027. In 2026 she will act as co-chair along with Tricia Gerhard.
- Lynn Sanderson will be the past chair until 2027

FINANCE

Francesca reported.

017-2025/2026

It was agreed by consensus:

That Prairie to Pine Executive approve A Conflict Resolution special fund be set up immediately by transferring \$3000 from the Effective Leadership Event and Overview & Visioning 2014 and at the end of every year topping the Fund to \$5,000 using Retained Earnings. This fund will be used for CRF training and/or processes requested by Executive or Pastoral Relations Commission.

018-2025/2026

It was agreed by consensus:

That Prairie to Pine Executive approve \$15,000 be transferred to Transcona Memorial United Church to cover half of the expenses to build a new room to accommodate the Prairie to Pine archives.

NEW BUSINESS

**Incorporated
Ministries
019-2025/2026**

It was agreed by consensus:

That Prairie to Pine Executive approve the following:

- a. **Prairie to Pine United Church Development Inc.**

...pursuant to the Incorporated Ministries Policy of The United Church of Canada approve the Prairie to Pine United Church Development Inc. 2025-2026 Board of Directors

Dennis Butcher
Stuart Cook
Andrew Fletcher-Cook
Spencer Libbrecht
Lisa Lix
Esther McNairnay
Sheron Miller
Dwight Rutherford
Betty Young

This is based on the draft minutes of Annual General Meeting of Members of June 18, 2025, the 2025 board member approval form, contact list provided and receipt of other required documentation per the Incorporated Ministries Policy of The United Church of Canada.

September 30 Events Craig spoke about the Orange Shirt Day Walk that took place in Brandon as part of the week of activities for Truth and Reconciliation Week.

Carmen's Book Carmen Lansdown is launching her book. She will be coming to town in November to host an event. More information will be coming out soon.

ONGOING BUSINESS

2025 Online AGM We will only need one day for our AGM. We will go ahead on Thursday November 13. We have received a request from our stewardship animator to make a presentation.

2026 In Person AGM Planning is underway.
With Doug stepping away, we need someone from the Executive to step into that role on the planning team.

To do:

- Dawn and Pat to touch base
- Pat will send an invitation to the Moderator to invite her to the meeting.

OTHER

EMAIL MOTION
Passed September 29,
2025 via Email
020-2025/2026

It was agreed by consensus
That Prairie to Pine Regional Council add Tricia Gerhard as authorized individual at Conexus Credit Union to sign for cheques and approve e-transfers, instructions and on-line payments and that Heather Dootoff and Darrell Reine be removed. Signers on the account will therefore be Shannon McCarthy, Francesca Martina, Jennifer Pakula, and Tricia Gerhard, any two to sign.

NEXT MEETING Next meeting will be November 3. Craig will do the opening and land acknowledgement.

ADJOURNMENT



Dawn Rolke - Co-Chair



Shannon McCarthy – Executive Minister

