

**Prairie to Pine Executive Minutes
October 1, 2024 via Zoom**

EXECUTIVE PRESENT	<p>Lynne Sanderson (Co-Chair), Dawn Rolke (Co-Chair), Pat Bird (Past Chair), Doug Neufeld, Jennifer Pakula, M Chorney, Craig Miller, James deBeer, George Meggison, Tricia Gerhard</p> <p>A quorum was present.</p>
REGRETS	<p>None</p>
CORRESPONDING MEMBERS PRESENT	<p>Joan Jarvis, Joey Dearborn, Patrick Woodbeck, Hope Mattus</p>
STAFF PRESENT	<p>Shannon McCarthy (Executive Minister); Judy Hare (Pastoral Relations Minister); Julie Graham (Justice & Communications),</p>
CALL TO ORDER	<p>Dawn called the meeting to order at 6:00 pm. We checked in and Joan Jarvis led us in reflection & prayer.</p>
APPROVAL OF AGENDA	<p>We reviewed the agenda.</p>
APPROVAL OF MINUTES 005-2023/2024	<p>It was agreed by consensus: That Prairie to Pine Executive approve the minutes of September 3, 2024 as distributed.</p>
BUSINESS ARISING	
Town Hall 2.0	<p>We would like to set a date so that we can announce this at the AGM. Focus will be: What types of things would you like to see as connection gathering type events. What would you be willing to put your energy into? What are those ideas? We will set the date as November 27 at 7 pm.</p>
Structure Document	<p>Task force group met on Sept 23, 2024 and finalized the level 3 document. This has been sent to the leaders of each commission and committee. Hoping to bring this to the November meeting for approval.</p>
Insurance	<p>Shannon is in the process of getting the papers signed for the Trust. Miriam was unavailable to come to our meeting tonight to speak with us.</p>
Climate Action	<p>Linda just did an interview for CBC. We may want to invite her to our November meeting.</p>

Annual Meeting Planning	A small group will be meeting on Monday to finalize the agenda.
Centennial Celebration	We are hoping to add this discussion to the zoom annual meeting and hope to get an idea of what congregations are doing.
CORRESPONDENCE	Request received from Glen Waterman: Annual giving lead at general counsel for stewardship and fundraising. He had asked for 20 min at the AGM but we just couldn't get it fit in.
FINANCE	Jennifer reported. The budget numbers for 2025 will be presented at our in person meeting in November.
Bequest	<p>A bequest was received from an individual from Central United Church. He left money to the church but because that church no longer exists, the region gets the bequest. We need to discern what to do with this money.</p> <p>Our property policy is that 70% goes to issues that were important to that congregation and then some goes to regional council, some to archives, some to indigenous church, etc.</p> <p>Doug and Craig are a conflict of interest so will not weigh in.</p> <p>There is a crisis in the national indigenous church right now so it might feel more efficient to pass that money to them more immediately.</p>
COMMITTEE REPORTS	
Co-chairs	<p>Dawn and Lynne reported.</p> <p>Just started in September and there are a lot of little parts but they are learning as they go. Planning for the AGM is going well.</p> <p>Dawn will be in a meeting with Michael Blair on behalf of the region</p>
Community of Faith Support	NA
Equity and Diversity	NA
YAAY	<p>George reported.</p> <p>YAAY had their reorganizational meeting September 13-15. This included the first ALF planning meeting. As well as a leadership event.</p> <p>ALF is October 24-27.</p>
Property	NA

**Incorporated
Ministries
006-2023/2024**

**It was agreed by consensus:
That Prairie to Pine Executive approve the following actions:**

a) Prairie View Lodge

**... pursuant to the Incorporated Ministries Policy of The United Church of Canada
approve the Prairie View Lodge 2024-2025 Board of Directors**

**Sandra Cavers
Susanne Fortin
Yvette Glenn
Judy MacKinnon
Barbara McLaren
Elaine McLennan
Alan Melvin
Gary Nesdoly
Janice Olfert**

**This is based on the Annual Area Board Meeting minutes of June 12, 2024, the 2024
board member approval form, contact list provided and receipt of other required
documentation per the Incorporated Ministries Policy of The United Church of
Canada.**

b) Prairie View Lodge Foundation

**... pursuant to the Incorporated Ministries Policy of The United Church of Canada
approve the Prairie View Lodge Foundation 2024-2025 Board of Directors**

**Carol Gardiner
Art Harms
Nancy Holman
Irene Onuch
Curtis Weeks**

**This is based on the Annual Area Board Meeting minutes of June 12, 2024, the 2024
board member approval form, contact list provided and receipt of other required
documentation per the Incorporated Ministries Policy of The United Church of
Canada.**

**We are getting close on the Fred Douglas Lodge severance agreement. Hoping to have
this soon for approval.**

Nominations

**Deadline for General Council commissioners was Friday September 27. We have more
applicants than we do positions so we are in a good place. The slate will be brought to
the October 17 meeting.**

**Lay Leadership
Support**

Hope Mattus, new representative to the Executive introduced herself.

**Ministry Personnel
Support**

**Joan Jarvis reported.
The committee is meeting for its one and only face to face meeting on Thursday.**

Something to keep on our radar as an executive is plans for celebrating retirees when we don't meet in person.

**Pastoral Relations
Commission**

NA

Other

STAFF REPORTS

Executive Minister

Julie sends her regrets.

Hold staff in our prayers as they grieve the loss of Brenda Fawks. The funeral will be October 14.

There is a scam going around Facebook regarding Lois Wilson's funeral. Fundraising attempts. Be aware.

General Council Executive met this past weekend. Waiting for the report from that.

General Council AGM is October 19. Town Hall on October 22.

**Pastoral Relations
Minister**

Judy reported.

**Justice &
Communications**

NA

OTHER

In person meeting

On November 4 we will meet in person at Churchill United Church.
We will begin at 10 am and go until 5. Chantal will be having lunch catered.
We are hoping to keep business to a minimum and instead focus on visioning. If there are any urgent agenda items, please bring them forward to Lynne, Dawn or Chantal.

**Mission Support
Grants
Recommendation
007-2023/2024**



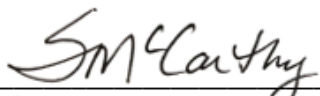
**It was agreed by consensus:
That Prairie to Pine Executive approve the following Mission Support Grant
amounts:**

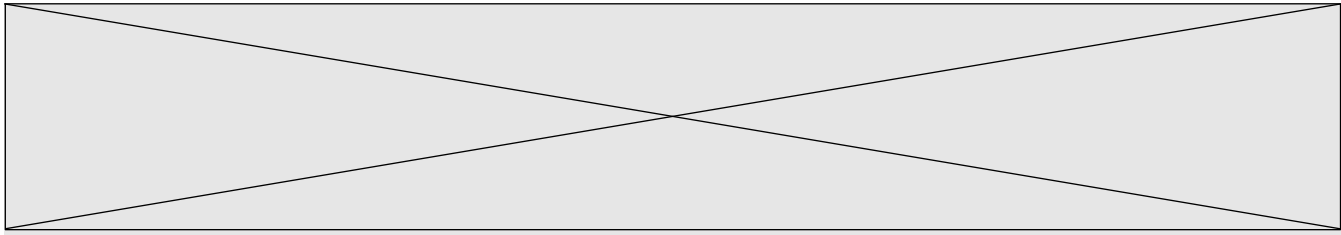
**\$ 84,420 -1Just City
\$3,000 - Wellman Lake
\$7,000 - Counselling Centre
\$4,580 - Rock Lake Camp
\$ 99,000 – Total**

We would also recommend that if there is further funds available that they be given to Rock Lake Camp.

NEXT MEETING Next meeting will be November 4, 2024 at 10 am in person.

ADJOURNMENT

 Dawn Rolke, Co-Chair	 Lynne Sanderson, Co-Chair	 Shannon McCarthy, Executive Minister
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PRAIRIE TO PINE REGIONAL COUNCIL
Financial Report to July 31, 2024

	Actual 2023	2024 Budget	Actual 29-Sep	Projected 2024	2025 Budget	
GOVERNANCE						
Grants:						
Governance and shared services (from assessments)	325,000	325,000	217,747	325,000	325,000	actual to Aug 31
GC Ex Minister and Asst Salary Grant	76,375	67,000	44,667	67,000	67,000	actual to Aug 31
Total grants	401,375	392,000	262,414	392,000	392,000	
Other income Governance	83,595	20,000	19,882	22,000	20,000	
TOTAL GOVERNANCE INCOME	484,970	412,000	282,296	414,000	412,000	
Expenses: Governance						
Office Expenses						
Office rent/maintenance	31,020	32,974	23,800	31,733	32,431	(est 2.2% increase)
Office costs (insurance, supplies, phone, subscript	7,698	8,000	4,861	7,292	8,000	
Shared services General Council	12,752	13,125	12,320	15,480	15,000	(2024 includes 2.33 new computers)
Website	1,132	1,250	1,032	1,250	1,250	
Archive Costs	14,667	25,000	15,758	27,014	30,000	in current configuration
Audit/Legal	19,250	19,000	16,343	16,343	17,000	
	86,519	99,349	74,114	99,112	103,681	
Shared staff costs						
Shared EM, Asst and Finance Staff	104,172	105,680	70,105	100,158	108,005	2025 finance position changes tbd
Shared staff office (office space, other office costs	1,362	2,000	1,679	2,239	2,000	
Shared staff travel	8,899	9,000	4,321	9,000	10,000	
	114,433	116,680	76,105	111,396	120,005	
Staffing						
Regional staff - Governance	204,142	214,663	137,867	215,301	209,817	(removed archive student from projected salary)
Staffing related costs	7,750	12,000	2,506	12,000	12,000	
	211,892	226,663	140,373	227,301	221,817	
Governance: committee and structure						
Regional gathering	46,651	20,000	4,275	15,000	20,000	10K to put aside for 2026
All other Governance costs	4,041	18,600	2,763	18,600	18,600	need committee input
	50,692	38,600	7,038	33,600	38,600	
TOTAL GOVERNANCE COSTS	463,536	481,292	297,630	471,408	484,104	
NET INCOME (LOSS) GOVERNANCE	21,434	(69,292)	(15,334)	(57,408)	(72,104)	
MISSION AND MINISTRY						
Grants						
M & M GC Grant (from M&S)	240,000	180,000	175,095	180,000	180,000	
Other income Mission and Ministry	99,472	10,000	439,946	439,946	10,000	actual includes 385,000 bequest
TOTAL MISSION AND MINISTRY INCOME	339,472	190,000	615,041	619,946	190,000	
Expenses Mission and Ministry						
Salaries and benefits	171,043	174,385	118,305	176,458	180,340	(est 2.2% increase)
Mission support grants/grant to Qualified Donees	129,000	99,000	56,790	99,000	99,000	Approved Sept 2024
Flow through property sales/closures	31,282		11,087	11,087	0	
Clusters/networks/external program grants	5,750	11,500	6,951	11,500	11,500	Does this need to change?
Internal Committee events	20,935	19,500	21,371	21,371	19,500	need committee input
Mission and Ministry committee costs	2,994	4,300	1,712	4,300	4,300	need committee input
TOTAL MISSION AND MINISTRY COSTS	361,004	308,685	216,216	323,716	314,640	
NET INCOME (LOSS) MISSION AND MINISTRY	(21,532)	(118,685)	398,825	296,231	(124,640)	
NET INCOME (LOSS) GOV AND M & M	(98)	(187,977)	383,491	238,822	(196,743)	
RESTRICTED FUNDS						
Restricted Fund Income	20,890.53		5066	5066		
Restricted Fund Expenses	(6,805.00)		-2634	-2634		
NET INCOME RESTRICTED FUNDS	14,085.53		2432	2432		
Combined ytd	13,988		385,923	241,254	includes 385,000 bequest	

2024 budget includes 2% salary increase