

**Prairie to Pine Executive Minutes  
September 3, 2024 via Zoom**

<b>EXECUTIVE PRESENT</b>	<p>Lynne Sanderson (Co-Chair), Dawn Rolke (Co-Chair), Pat Bird (Past Chair), Doug Neufeld, Jennifer Pakula, Xander Miller;</p> <p>A quorum was present.</p>
<b>REGRETS</b>	<p>Erica Wittevrongel (Past Chair), M Chorney, Craig Miller, Tricia Gerhard</p>
<b>CORRESPONDING MEMBERS PRESENT</b>	<p>Patrick Woodbeck, Joan Jarvis, Betty Kelly,</p>
<b>STAFF PRESENT</b>	<p>Shannon McCarthy (Executive Minister); Heather Dootoff (Finance Administrator), Chantal Winslow (Executive Assistant &amp; Recording Secretary), Judy Hare (Pastoral Relations Minister); Julie Graham (Justice &amp; Communications),</p>
<b>CALL TO ORDER</b>	<p>Dawn called the meeting to order at 6:02 pm. We checked in and Dawn led us in reflection &amp; prayer.</p>
<b>APPROVAL OF AGENDA</b>	<p>We reviewed the agenda.</p>
<b>APPROVAL OF MINUTES 001-2023/2024</b>	<p><b>It was agreed by consensus:</b> <b>That Prairie to Pine Executive approve the minutes of June 11, 2024 as distributed.</b></p>
<b>BUSINESS ARISING</b>	
<b>Structure Document</b>	<p>Pat reported.</p> <p>Through the summer Pat connected with Teresa Melanchek and together with Julie, they are working on the level 3 document. Almost completed. Hoping to send it back out to all of the groups so that people can review before it is brought to the Executive in October.</p> <p>To do:</p> <ul style="list-style-type: none"><li>• <b>Finish Level 3 and bring to the October Executive meeting.</b></li></ul>
<b>Regional Council Trust</b>	<p>Shannon reported. Last step was to get it reviewed by a lawyer. Derek Cullen has now reviewed. Waiting to connect with Miriam and then will bring it to Executive to review. The Executive is happy to let Shannon sign the required documents.</p> <p>The only church currently we would need to move into the trust is Augustine United Church.</p>

Question around insurance: If a property is placed in the trust, is the trust insuring it?  
Who signs off on the insurance?

**To do:**

- Shannon will ask questions regarding insurance.
- Shannon will invite Miriam to join us at our next meeting to discuss the trust and answer questions.

**Town Hall Follow Up**

We have committed to planning a Town Hall part 2.

If there are people who are open to helping with planning. Let Dawn or Lynne know and we will get together to do that.

There may need to be some follow up at the AGM in October.

**CORRESPONDENCE**

**Seniors for Climate**

Seniors for Climate are hosting a Climate Action EXPO on October 1, 2024. We received an email from Lynda Torono asking if Prairie to Pine would be an endorser for this event.

The Executive feels as though we need more information before we can endorse their group. However, they are only asking for endorsement for this event. Julie clarified that overall, the proposal that was passed at our AGM last year does align with this action.

**002-2023/2024**

**It was agreed by consensus:**

**That Prairie to Pine Executive approve the endorsement for the Seniors for Climate action.**

**To do:**

- Dawn will contact Lynda and let them know that we are happy to endorse this event
- Julie will make a post about this event and our endorsement.

**Mission & Service  
Certificate**

Letter received thanking us for our \$1,060,861 to Mission and Service in 2023.  
Received for information.

**FINANCE  
Bequest received**

Heather reported  
\$385,000 received from a bequest that was intended for Central United Church.  
Because Central United is closed, it goes to the region.  
A discussion will need to be had regarding how we want to allocate those funds.

**Financial report**

Financial report to July 31, 2024. We have a \$21,000 deficit. Projected adjusted \$140,000 deficit for year end.

**2025 budget** Heather has projected some numbers based on last years numbers and a 2.2% increase in staff salaries and rent etc. She has sent information out to the committees and will require some information from them before setting those amounts. With her projected numbers, we are sitting at about a \$187,000 deficit as we were last year.

Heather will bring the 2025 budget to our November meeting for approval.

**Mission Support Grant figure** What do we want to set aside for mission support grants in 2025?  
We are happy to set the amount to \$99,000 for Mission support grants in 2025 as we had discussed in depth last year.

## **COMMITTEE REPORTS**

**Co-chairs** Lynne reported.  
Dawn and Lynne met a few times to get to know each other. Pat Bird was also very helpful offering support as they both step into the Co-chair roles.

A sign up has been sent around for people to sign up for check in/closing for meetings.

Covenanting services will be coming up. Lynne and Dawn will decide who is attending which services.

AGM planning is underway. We will be meeting next week to get that organized.

**Community of Faith Support** Pat Bird brought forward a recommendation from Committee on Community of Faith Support.

**003-2023/2024** It was agreed by consensus:  
**That Prairie to Pine Executive approve the following motion:**  
**Whereas Ste. Rose du Lac United Church of the Lakeside Pastoral Charge has ceased to be an active community of faith, have dispersed their assets, made plans to archive their records, transferred memberships as per Regional Council expectations, have plans in place for completing final CRA and UCC statistical reports, and now request to be disbanded as a United Church Community of Faith; Therefore, it is proposed that Prairie to Pine Regional Council disbands Ste. Rose du Lac United Church of the Lakeside Pastoral Charge effective September 30, 2024.**

This will be the end of the Lakeside Pastoral Charge.

Self-assessments will be going out to the final group. This is the third group in the three-year rotation. The rotation will begin again at the top next year.

**Equity and Diversity** NA

**YAAY** Xander Miller attended and reported on behalf of George Meggison.

YAAAY will be hosting their next retreat on the October long weekend at Gordon King Memorial. Their theme will be “sharing the torch” and will be an Olympic theme.

ALF planning team will be having their first meeting next weekend on September 13-14 at Atlantic Garden United Church.

Xander is the new co-convenor of the YAAAY committee. Hoping to incorporate a leadership event with that as well. Mini retreat and meeting. September 13-15.

**Property**

NA

**Incorporated Ministries**

Very close to Fred Douglas Society becoming a tier 2 incorporated ministry. This will mean they have no accountability to us but if they ever cease to exist, we would the property and assets back. Hoping to have something for next month.

**Nominations**

Betty Kelly reported on behalf of Joey Dearborn.  
Ask for help spreading the word recruiting for commissioners for GC 45. Good response to date but continuing to reach out to people in different ways to fill that slate. Closing on September 27.  
We are looking for diversity and inclusivity reflected in that slate.

Requesting that the planning meeting will put the nominations report in the agenda on the second night of the AGM.

**Lay Leadership Support**

Don Shau has sent his regrets.  
Judy will report.  
The Lay Leadership Support committee is bringing forward a revised LLWL Pulpit Supply Policy. In May the LLS committee met and made some changes to the policy that reflected those discussions.

The proposed revisions are in red on the draft copy that the Executive has received.

**004-2023/2024**

**It was agreed by consensus:  
That Prairie to Pine Executive approve the updated LLWL Pulpit Supply Policy as presented by the Lay Leadership Support Committee.**

**Ministry Personnel Support**

Joan Jarvis reported.  
October 3 is their first meeting back.

**Pastoral Relations Commission**

Patrick Woodbeck reported.  
Many conversations have been had regarding pastoral charge supervisions. Expecting to bring a policy regarding pastoral charge supervision later this fall.

**Other**

**STAFF REPORTS**

<b>Executive Minister</b>	<p>Prairie to Pine has been rather quiet. Planning for AGM in October.</p> <p>Staff will be gathering as a team in Winnipeg in October for a few days.</p>
<b>Pastoral Relations Minister</b>	<p>Judy reported. Celebration of Ministry service on June 23. Ilene Down was ordained and Maureen McCartney was commissioned to diaconal ministry. Statistics are being put together for the online workbook for the AGM. Judy has been working for LS as Tracy Murton is on sabbatical.</p>
<b>Justice &amp; Communications</b>	<p>Equity and diversity has not met yet. The transphobic hate marches are back on the agenda for this year. Friday Sept 20 is the target date. Hoping that all three regions will be able to rally our people to support those events. Show up as allies and support our communities.</p> <p>Regional Council Facebook Group has been set up. Hoping to send that information out and get people to join that group so that we have an easier platform to share that information.</p> <p>We have had some help from Manitoba folks in trying to help people engage more with the question of human rights in Palestine and the ongoing genocide in Gaza.</p> <p>The season of the olive harvest coming up. Launching events such as olive oil communion, working with the Canadian food grains bank, etc.</p> <p>Resuming meeting for the Climate Justice Divestment – 22<sup>nd</sup> of every month.</p>
<b>OTHER</b>	
<b>Meeting dates and times</b>	<p>Chantal sent out a google form to all of the Executive members and to gauge the availability. It seems most people are happy with our current schedule which is the first Tuesday of the Month. Next meeting on October 1.</p>
<b>Planning for AGM</b>	<p>October 10 and 17 from 7:00 pm to 8:30 pm. Planning team will meet next week on September 12 at 1:00 pm.</p>
<b>In person meeting</b>	<p>The date that seems to work the best for most people is November 4, 2024 in Winnipeg. We will attempt to offer a hybrid meeting for those who can't attend.</p> <p>To do:</p> <ul style="list-style-type: none"><li>• Chantal, Shannon, Lynne and Dawn will work together to talk about the agenda which should help us decide on timing.</li><li>• Chantal will work with Cherry to book catering and a location for the meeting.</li></ul>
<b>Canadian Council of Churches</b>	<p>We received a letter from Paul Gehrs. The Canadian Council of Churches has invited Rev. Prof. Dr. Jerry Pillay, General Secretary of the World Council of Churches to visit</p>

Winnipeg from December 7 to 9. He is looking for people who might be interested in helping to plan this visit.

**To do:**

- Xander will reach out to YAAY and see if there is somebody who might be interested in joining this
- Betty will send potential names to Chantal/Shannon.

**Centennial celebration**

We were advised in the spring that GCE was giving each region \$2000 to either send somebody to the services or do something in our region. Jennifer suggested that we match that funding (\$2000 from the region) and use those funds to plan something.

Judy advised that some of the pastoral charge clusters are hoping to plan something collectively.

**To do:**

- Would a brainstorm session during the AGM be good?
- Put in the newsletter – “What is your congregation planning” and compile a list.

**NEXT MEETING**

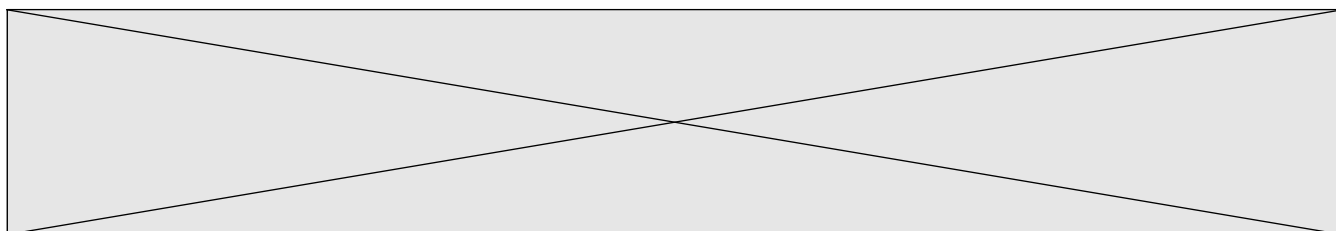
Next meeting will be October 1, 2024

**ADJOURNMENT**

  
Dawn Rolke, Co-Chair

  
Lynne Sanderson, Co-Chair

  
Shannon McCarthy, Executive Minister



**PRAIRIE TO PINE REGIONAL COUNCIL**  
**Financial Report to July 31, 2024**

	Actual 2023	2024 Budget	Actual to July 31	Projected 2024	2025 Budget	
<b>GOVERNANCE</b>						
<b>Grants:</b>						
Governance and shared services (from assessments)	325,000	325,000	163,580	325,000	325,000	
GC Ex Minister and Asst Salary Grant	76,375	67,000	33,500	67,000	67,000	
<b>Total grants</b>	<b>401,375</b>	<b>392,000</b>	<b>197,080</b>	<b>392,000</b>	<b>392,000</b>	
Other income Governance	83,595	20,000	1,925	22,000	20,000	
<b>TOTAL GOVERNANCE INCOME</b>	<b>484,970</b>	<b>412,000</b>	<b>199,005</b>	<b>414,000</b>	<b>412,000</b>	
<b>Expenses: Governance</b>						
<b>Office Expenses</b>						
Office rent/maintenance	31,020	32,974	18,457	31,641	32,337	(est 2.2% increase)
Office costs (insurance, supplies, phone, subscripti	7,698	8,000	4,490	7,697	8,000	
Shared services General Council	12,752	13,125	9,240	18,480	15,000	(2024 includes 2.33 new computers)
Website	1,132	1,250	1,032	1,250	1,250	
Archive Costs	14,667	25,000	15,758	27,014	30,000	in current configuration
Audit/Legal	19,250	19,000	15,642	15,642	17,000	
	86,519	99,349	64,619	101,723	103,587	
<b>Shared staff costs</b>						
Shared EM, Asst and Finance Staff	104,172	105,680	54,588	107,176	109,534	(est 2.2% increase)
Shared staff office (office space, other office costs)	1,362	2,000	938	1,608	2,000	
Shared staff travel	8,899	9,000	4,034	9,000	10,000	
	114,433	116,680	59,560	117,784	121,534	
<b>Staffing</b>						
Regional staff - Governance	204,142	214,663	100,697	200,894	199,182	(removed archive student from projected salary)
Staffing related costs	7,750	12,000	2,506	12,000	12,000	
	211,892	226,663	103,203	212,894	211,182	
<b>Governance: committee and structure</b>						
Regional gathering	46,651	20,000	3,888	15,000	20,000	10K to put aside for 2026
All other Governance costs	4,041	18,600	2,259	18,600	18,600	need committee input
	50,692	38,600	6,147	33,600	38,600	
<b>TOTAL GOVERNANCE COSTS</b>	<b>463,536</b>	<b>481,292</b>	<b>233,529</b>	<b>466,001</b>	<b>474,902</b>	
<b>NET INCOME (LOSS) GOVERNANCE</b>	<b>21,434</b>	<b>(69,292)</b>	<b>(34,524)</b>	<b>(52,001)</b>	<b>(62,902)</b>	
<b>MISSION AND MINISTRY</b>						
<b>Grants</b>						
M & M GC Grant (from M&S)	240,000	180,000	145,558	180,000	180,000	
Other income Mission and Ministry	99,472	10,000	51,643	51,643	10,000	
<b>TOTAL MISSION AND MINISTRY INCOME</b>	<b>339,472</b>	<b>190,000</b>	<b>197,201</b>	<b>231,643</b>	<b>190,000</b>	
<b>Expenses Mission and Ministry</b>						
Salaries and benefits	171,043	174,385	88,768	176,536	180,420	(est 2.2% increase)
Mission support grants/grant to Qualified Donees	129,000	99,000	56,790	99,000	99,000	Need to provide figure for Grants Cttee before final budget approved
Flow through property sales/closures	31,282		10,453	10,453	0	
Clusters/networks/external program grants	5,750	11,500	6,951	11,500	11,500	Does this need to change?
Internal Committee events	20,935	19,500	19,625	19,625	19,500	need committee input
Mission and Ministry committee costs	2,994	4,300	1,175	4,300	4,300	need committee input
<b>TOTAL MISSION AND MINISTRY COSTS</b>	<b>361,004</b>	<b>308,685</b>	<b>183,762</b>	<b>321,414</b>	<b>314,720</b>	
<b>NET INCOME (LOSS) MISSION AND MINISTRY</b>	<b>(21,532)</b>	<b>(118,685)</b>	<b>13,439</b>	<b>(89,771)</b>	<b>(124,720)</b>	
<b>NET INCOME (LOSS) GOV AND M &amp; M</b>	<b>(98)</b>	<b>(187,977)</b>	<b>(21,085)</b>	<b>(141,772)</b>	<b>(187,622)</b>	
<b>RESTRICTED FUNDS</b>						
Restricted Fund Income	20,890.53		5066	5066		
Restricted Fund Expenses	(6,805.00)		-2634	-2634		
<b>NET INCOME RESTRICTED FUNDS</b>	<b>14,085.53</b>		<b>2432</b>	<b>2432</b>		
<b>Combined ytd</b>	<b>13,988</b>		<b>(18,653)</b>	<b>(139,340)</b>		

2024 budget includes 2% salary increase