

**Prairie to Pine Regional Council  
Pastoral Relations Commission  
Motions (February 13, 2024)**

Meeting Date	Motion #	Motion
February 13/24	2023-2024/ #10 (A-G)	<p><b>Take the following actions:</b></p> <p><b>A. Minutes of the Prairie to Pine Pastoral Relations Commission- December 12, 2023</b> That the minutes of the regular monthly meeting of the Prairie to Pine Regional Pastoral Relations Commission on December 12, 2023, be approved as circulated.</p> <p><b>B. Request for Appointment of Reverend Sourav Sampat Nag to Roland/Altona Collaborative Ministry</b> Having received the from Roland United Church: the minutes of a Community of Faith meeting on January 21, 2024; end of year financial statement for 2023 and Budget for 2024 and from Altona United Church: minutes from meeting of Council on January 08, 2024 and the Community of Faith on January 21, 2024; end of year financial statements for 2023 and budget for 2024; and a completed Record of Appointment for Reverend Sourav Sampat Nag, Admissions applicant ordained in the Church of North India, that the Pastoral Relations Commission of Prairie to Pine Regional Council of the United Church of Canada approve the Appointment of Reverend SOURAV SAMPAT NAG to the full-time ministry position (40 hours per week at Roland United Church to serve the collaborative ministry between the Roland United Church and Altona United Church, in accordance with the Ministry Sharing Agreement approved by the Pastoral Relations Commission of Prairie to Pine Regional Council on May 09, 2023 (Motion 2022/2023 # 23 N) with the proposed start date of July 1, 2024, or as soon as possible thereafter when Immigration matters are approved, for a period of three years, ending June 30, 2027, and with the following terms:</p> <ol style="list-style-type: none"> <li>1. Full-time ministry position with costs divided equally between Roland United Church and Altona United Church- Minimum Salary Category D and Cost of Living Allowance 3 - <u>\$66,993.00 per year</u></li> <li>2. Basic Telephone - <u>\$ 900.00 per year</u></li> <li>3. Continuing Education <u>\$1,640.00 per year</u> (50% share for each pastoral charge - \$ 820.00)</li> <li>4. Minimum of three weeks (21 days) of study leave within each pastoral year, including Sundays</li> <li>5. Minimum of one month of vacation (including five Sundays) within each pastoral year</li> <li>6. For members of the Order of Ministry and recognized lay ministers, a minimum of three months of sabbatical leave after five consecutive years of service to the pastoral charge</li> </ol>

7. Moving expenses, Altona /Roland to share equally, cost of travel after the port of entry into Canada, plus furnishings for an apartment up to the value of \$10,000
8. Adequate secretarial assistance defined as 4 hours per week (both churches)
9. Travel expense reimbursement, based on the rate in the 2024 Minimum Salaries and Reimbursements for Ministry Personnel document
10. Employer costs for Pension and Benefits, as assessed in the Premiums and Taxable Benefit Calculator

With Roland Pastoral Charge committing to remuneration of the Ministry Personnel through the Pastoral Charge Payroll Service (ADP) #WOUT, and Altona Pastoral Charge committing to reimburse Roland Pastoral Charge for 50% of all employer costs.

**C. Request for approval of posting of full-time position at Trinity United Church, Winnipeg**

Having received from Trinity United Church, Winnipeg a Community of Faith Profile including the Living Faith Story, positions description for a full-time ministry position, Financial Viability Review and related financial documents (End of Year Financial Statement for 2022 and Close to Year End Financial statement for 2023) that the Pastoral Relations Commission of Prairie to Pine Regional Council approve the posting on Church Hub of a full-time ministry position (40 hours per week) at Trinity United Church, Winnipeg effective July 1, 2024 with the following terms:

1. Salary up to Category F, Cost of Living Allowance 4
2. Basic Telephone - \$420.00 per year (this is the minimum \$ 35.00 per month)
3. Continuing Education - \$1640.00 per year
4. Minimum of three weeks (21 days) of study leave within each pastoral year, including Sundays
5. Minimum of one month of vacation (including five Sundays) within each pastoral year
6. For members of the Order of Ministry and recognized lay ministers, a minimum of three months of sabbatical leave after five consecutive years of service to the pastoral charge
7. Moving expenses, based on reasonable estimates - budget of up to \$12,000.00
8. Adequate administrative assistance defined as - 25 hours per week
9. Travel expense reimbursement, based on the rate in the 2024 Minimum Salaries and Reimbursements for Ministry Personnel document
10. Employer costs for Pension and Benefits, as assessed in the Premiums and Taxable Benefit Calculator

With Trinity United Church, Winnipeg Pastoral Charge committing to remuneration of the Ministry Personnel through the Pastoral Charge Payroll Service (ADP) #WX02

		<p><b>D. Revised Acknowledgement of upcoming changes in pastoral relations</b></p> <p>That the Pastoral Relations commission of Prairie to Pine Regional Council having received from the following people/places note that there will not be renewals of appointments as of the end of the current appointment (June 30, 2024) and acknowledges there will be changes in pastoral relations related to the following:</p> <ul style="list-style-type: none"> <li>• Marg West (Candidate for Designated Lay Ministry) at Roblin -withdrawal from the DLM Program</li> <li>• Damber Khadka (Ordained Minister at Valley Pastoral Charge) seeking a new Call/Appointment</li> <li>• Sheila Deforest (Candidate at Rivers United Church) change after ordination</li> </ul> <p><b>E. Early ending of Appointment for Barb Jardine at Forrest and Brookdale</b></p> <p>The Pastoral Relations Commission has received notice from Barb Jardine that she has requested an early ending to her Appointment at Forrest and Brookdale, for health reasons. The official end date of the Appointment is January 31, 2024.</p> <p><b>F. Appointment of Pastoral Charge Supervisors</b></p> <p>The Pastoral Relations Commission of the Prairie to Pine Regional Council of the United Church of Canada appoints the following Pastoral Charge Supervisors, with Judy Hare having the authority to continue to recruit:</p> <p><b>Heather Sandilands at Boissevain (St. Paul’s),</b> effective immediately</p> <p><b>Heather Sandilands at Minto United Church,</b> effective immediately</p> <p><b>Patrick Woodbeck at Trinity United Church,</b> Winnipeg as of February 1, 2024</p> <p><b>Steve Wilson at Grand Plains Pastoral Charge,</b> effective January 11, 2024</p> <p><b>Kathy Platt at Rivers United Church</b> from February 1- June 30, 2024</p> <p><b>Douglas Neufeld at Forrest United Church</b> effective immediately</p> <p><b>_____ Brookdale United Church</b> effective immediately</p> <p><b>Betty Kelly will continue on as Pastoral Charge Supervisor at Wawanesa -Brandon Hills</b> Pastoral Charge</p> <p><b>Chuck Ross at St. Paul’s United Church, Graysville</b> effective immediately until disbanding to assist with administrative matters only and otherwise honouring the professional boundaries restricting exercising ministry function in the first year after a pastoral relationship ends.</p>
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