

**Prairie to Pine Regional Council
Pastoral Relations Commission
Motions (September 12, 2023)**

Meeting Date	Motion #	Motion
Sept. 12/23	2023-2024/ #4 (A-E)	<p>Take the following actions:</p> <p>A. Minutes of the Prairie to Pine Pastoral Relations Commission- August 8, 2023 That the minutes of the regular monthly meeting of the Prairie to Pine Pastoral Relations Commission on August 8, 2023 be approved as circulated.</p> <p>B. Request for approval of Appointment for Maureen McCartney for Sabbatical Supply Ministry Position at Oakbank United Church Having received from Oakbank United Church: a position description for a full-time ministry position; Year-end Financial information for 2022 and Year- to -Date Financials until July 31, 2023; minutes of the meeting on June 14, 2023 of the Community of Faith; a completed Record of Appointment for Maureen McCartney; and having received confirmation of the completion of her 2023 Annual Declaration Regarding Criminal Charges and Criminal Record (ADCCCR) and updated all mandatory trainings, the Pastoral Relations Commission approves the Appointment of MAUREEN McCARTNEY (Recognized Designated Lay Minister-Re-engaged Pensioner) to a full-time ministry position (40 hours per week) at Oakbank United Church, during the sabbatical period for Kristin Woodburke, effective October 1, 2023 to January 31, 2024, with the following terms:</p> <ol style="list-style-type: none"> 1. Salary Category D-COL 4 Designated Lay Minister for 40 hours per week - <u>\$ 65,841.00 per year (pro-rated for part year)</u> 2. Telephone <u>\$ 420.00 per year (pro-rated for part year)</u> 3. Continuing Education <u>\$ 1543.00 per year (pro-rated for part year)</u> 4. Minimum of three weeks (21 days) of study leave within each pastoral year, including Sundays (pro-rated for part year) 5. Minimum of one month of vacation (including five Sundays) within each pastoral year - pro-rated for part-year 6. For members of the Order of Ministry and recognized lay ministers, a minimum of three months of sabbatical leave after five consecutive years of service to the pastoral charge/ministry unit – <i>Not Applicable</i> 7. Moving expenses, based on reasonable estimates – <i>Not Applicable</i> 8. Adequate administrative assistance defined as Administrative assistance <u>available 24 hours per week</u>

		<p>9. Travel expense reimbursement, based on rate in the <i>2023 Minimum Salaries and Reimbursements for Ministry Personnel</i> document</p> <p>10. Employer costs for Pension and Benefits, as assessed in the <i>Premiums and Taxable Benefit Calculator</i></p> <p>With the Oakbank United Church Pastoral Charge agreeing to provide remuneration of the Ministry Personnel through the Pastoral Charge Payroll Service (ADP) unless granted a formal exemption by the General Council Office (ADP # J01A)</p> <p>C. Approval of ministry sharing agreement between St. Paul’s United Church, Souris and St. Luke’s Anglican Church, Souris</p> <p>Having received from St. Paul’s United Church, Souris, Year-end financial statements for 2022 and Year- to- date financial information for 2023; minutes of the meeting of the Coordinating Committee of St. Paul’s United Church dated August 24, 2023, and minutes of the meeting of the Community of Faith of St. Paul’s United Church, Souris, on September 11, 2023; and a copy of the Ministry Sharing agreement between St. Paul’s United Church in Souris, Manitoba, Prairie to Pine Regional Council of the United Church of Canada AND St. Luke’s Anglican Church in Souris, Manitoba, part of Parish with St. George’s Anglican Church, Brandon, The Anglican Diocese of Brandon, Manitoba, approved and signed by all parties, that the Pastoral Relations Commission of the Prairie to Pine Regional Council approve the Ministry Sharing agreement between St. Paul’s United Church in Souris, Manitoba, Prairie to Pine Regional Council of the United Church of Canada, and St. Luke’s Anglican Church in Souris, Manitoba, part of Parish with St. George’s Anglican Church, Brandon, The Anglican Diocese of Brandon, Manitoba effective October 01, 2023 including:</p> <p>a. approving the details related to functions of ministry, including joint worship services with St. Luke’s Anglican Church each week at St. Paul’s United Church at 9:30 a.m. provided by the Venerable Jonathan Hoskin, Anglican Priest (<i>11:00 a.m. service at St. George’s Anglican Church in Brandon</i>)</p> <p>b. receiving the details of the proposed cost-sharing arrangement related to the service agreement for approximately one-third full-time ministry, estimated at a cost of \$2110.87 per month, inclusive of salary, employer share of all benefits, allowances and housing, with increases as of January 1, 2024, in accordance with the policies and protocols of the Dioceses of Brandon</p> <p>D. Request for Change in Pastoral Relations</p> <p>Having received a request from Rolanda Taylor, Ordained Minister, dated August 31, 2023, that Pastoral Relations Commission of the Prairie to Pine Regional Council of the United Church of Canada</p>
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approves her request for a change in pastoral relations from St. Paul's United Church, Boissevain, effective November 30, 2023.

E. Appointment of Pastoral Charge Supervisors

The Pastoral Relations Commission of the Prairie to Pine Regional Council of the United Church of Canada appoints the following Pastoral Charge Supervisors, with Judy Hare having the authority to continue to recruit:

_____ **Wawanesa – Brandon Hills Pastoral Charge**

Paul Duval to Chinese United Church, effective immediately

_____ **Cornerstone Pastoral Charge** (October 1, 2023 – January 2024 sabbatical coverage)

_____ **Kenton-Shiloh**, effective immediately to help with closing procedures

Kathy Platt to Carberry Pastoral Charge, effective October 23, 2023 to February 12, 2024 (Maternity Leave)

_____ **Glenboro Pastoral Charge**, effective October 23, 2023 to February 12, 2024 (Maternity Leave)

_____ **Boissevain (St. Paul's)**, effective December 1, 2023

_____ **Minto United Church**, effective December 1, 2023

Heather Lea to a meeting at Gilbert Plains, September 17, 2023

Maureen McCartney to Anola Pastoral Charge during Kristin Woodburke's sabbatical

Maureen McCartney to Dugald Pastoral Charge during Krisitn Woodburke's sabbatical

Note: Some Sabbatical are coming up: Lesley Harrison (Knox, Winnipeg) May – August 31, 2024; Heather Sandilands (Cornerstone) October 2023-January 2024

Carried