

**Prairie to Pine Regional Council  
Pastoral Relations Commission  
Motions (May 9, 2023)**

Meeting Date	Motion #	Motion
May 9 /23	2022-2023/ #22 (A-Q)	<p><b>Take the following actions:</b></p> <p><b>A. Correction to the Minutes of the Prairie to Pine Pastoral Relations Commission-2022-2023</b></p> <p>That Motion 2022-2023 #11 E, in the minutes of the regular monthly meeting on December 13, 2022, be corrected so that the end of the Pastoral Relationship for Teresa Moysey at Harrow United Church be recorded as April <u>30</u>, 2023 NOT April 20, 2023</p> <p><b>B. Minutes of the Prairie to Pine Pastoral Relations Commission April 11, 2023</b></p> <p>That the minutes of the regular monthly meeting of the Prairie to Pine Pastoral Relations Commission on <b>April 11, 2023</b> be approved as circulated.</p> <p><b>C. Request for approval of Provisional Appointment for Damber Khadka at Valley Pastoral Charge</b></p> <p>Having received from Valley Pastoral Charge: terms for a full-time ministry position based on existing position descriptions; a Financial Viability Review; a 2022 Year-end Financial statement and Year-to date financial information until March 31, 2023; financial statements for 2022 for Communities of Faith in Emerson, Dominion City and Greenridge and the Valley Pastoral Charge; minutes of the meeting on April 17, 2023 of the Pastoral Charge Board; and the completed Record of Appointment, the Pastoral Relations Commission of Prairie to Pine Regional Council of the United Church of Canada approves the <b>Provisional Appointment</b> of <b>DAMBER KHADKA</b> at <b>Valley Pastoral Charge</b> to a full-time ministry position, effective July 1, 2023 to June 30, 2024, conditional upon completion of all academic requirements, and ordination by Prairie to Pine Regional Council at its Celebration of Ministry Service on June 4, 2024, and with the following terms:</p> <ol style="list-style-type: none"> <li>1. Salary Category A – COL 2 for 40 hours per week - <u>\$54,014.00 per year</u> Additional Salary above Category <u>\$1,620.00</u> TOTAL SALARY <u>\$55,634.00</u></li> <li>2. Telephone /internet/cell phone - <u>\$ 1,700.00 per year</u></li> <li>3. Continuing Education Allowance - <u>\$ 1,543.00 per year</u></li> <li>4. Minimum of three weeks (21 days) of study leave within each pastoral year, including Sundays</li> </ol>

5. Minimum of one month of vacation (including five Sundays) within each pastoral year
6. For members of the Order of Ministry and recognized lay ministers, a minimum of three months of sabbatical leave after five consecutive years of service to the pastoral charge
7. Moving expenses, based on reasonable estimates – *Not Applicable*
8. Adequate administrative assistance, defined as – 8 hours per week of paid assistance
9. Travel expense reimbursement, based on rate in the *2023 Minimum Salaries and Reimbursements for Ministry Personnel* document
10. Employer costs for Pension and Benefits, as assessed in the *Premiums and Taxable Benefit Calculator*

With Valley United Church Pastoral Charge agreeing to provide remuneration of the Ministry Personnel through the Pastoral Charge Payroll Service (ADP) unless granted a formal exemption by the General Council Office (ADP # VOUQ)

**D. Request for approval of increase in ministry time and Provisional Appointment for Patricia Chabluk at Lake of the Woods Chapel (Sioux Narrows) Collaborative Ministry with St. Andrew’s United Church (Keewatin)**

Having received from Lake of the Woods Chapel (Sioux Narrows): minutes of meetings on March 19, 2023 and April 16, 2023 of the Community of Faith; Year-end Financial Statement for 2022; Year-to-date Financial Statement and Budget for 2023; position description for half-time ministry position (20 hours per week) incorporated into a Memorandum of Understanding with St. Andrew’s United Church (Keewatin); and the completed Record of Appointment for Patricia Chabluk, the Pastoral Relations Commission of the Prairie to Pine Regional Council of the United Church of Canada:

- i. approves the increase in ministry time from 10 hours per week to 20 hours per week, in accordance with the position description and terms approved at the meeting on March 19, 2023 of the Community of Faith of Lake of the Woods Chapel;
- ii. approves the **Provisional Appointment of PATRICIA CHABLUK** (Diaconal Minister) to a halftime ministry position (20 hours per week) at **Lake of the Woods Chapel, Sioux Narrows**, effective July 1, 2023 to June 30, 2025, conditional upon her commissioning to Diaconal Ministry by Prairie to Pine Regional Council at its Celebration of Ministry Service on June 4, 2023, and with the following terms:
  1. Salary Category B -3 with manse, for 20 hours per week - \$20,956.00 per year

		<p>A manse with minister paying first \$800.00 per year related to heat, and the pastoral charge paying above that level, in accordance with the Memorandum of Understanding Agreement with St. Andrew’s United Church, Keewatin (50% each)</p> <ol style="list-style-type: none"> <li>2. Telephone / Communications - <u>\$ 270.00 per year (in accordance with MOU)</u></li> <li>3. Continuing Education Allowance - <u>\$ 771.50 per year</u></li> <li>4. Minimum of three weeks (21 days) of study leave within each pastoral year, including Sundays</li> <li>5. Minimum of one month of vacation (including five Sundays) within each pastoral year</li> <li>6. For members of the Order of Ministry and recognized lay ministers, a minimum of three months of sabbatical leave after five consecutive years of service to the pastoral charge</li> <li>7. Moving expenses, based on reasonable estimates – <i>Not Applicable</i></li> <li>8. Adequate administrative assistance defined as <u>Volunteer</u></li> <li>9. Travel expense reimbursement, based on rate in the <i>2023 Minimum Salaries and Reimbursements for Ministry Personnel</i> document</li> <li>10. Employer costs for Pension and Benefits, as assessed in the <i>Premiums and Taxable Benefit Calculator</i></li> </ol> <p>With Lake of the Woods Chapel committing to remuneration of the Ministry Personnel provided through the Pastoral Charge Payroll Service (ADP) unless an exemption is granted by General Council (ADP # 32X3)</p> <p><b>E. Request for approval of Provisional Appointment for Patricia Chabluk at St. Andrew’s United Church (Keewatin) Collaborative Ministry with Lake of the Woods Chapel (Sioux Narrows)</b></p> <p>Having received from St. Andrew’s United Church (Keewatin): minutes of a meeting on May 7, 2023 of the Community of Faith; Year-end Financial Statement for 2022; Year-to-date Financial Statement and Budget for 2023; a Memorandum of Understanding with Lake of the Woods Chapel (Sioux Narrows); and the completed Record of Appointment for Patricia Chabluk, the Pastoral Relations Commission of the Prairie to Pine Regional Council of the United Church of Canada approves the <b>Provisional Appointment</b> of <b>PATRICIA CHABLUK</b> (Diaconal Minister) to a halftime ministry position (20 hours per week) at <b>St. Andrew’s United Church (Keewatin)</b> effective July 1, 2023 to June 30, 2025, conditional upon her commissioning to Diaconal Ministry by Prairie to Pine Regional Council at its Celebration of Ministry Service on June 4, 2023, and with the following terms:</p>
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		<ol style="list-style-type: none"> <li>1. Salary Category B -3 with manse, for 20 hours per week - <u>\$20,956.00 per year</u> A manse with minister paying first \$800.00 per year related to heat, and the pastoral charge paying above that level, in accordance with the Memorandum of Understanding Agreement with Lake of the Woods Chapel, Sioux Narrows (50% each)</li> <li>2. Telephone / Communications - <u>\$ 270.00 per year (in accordance with MOU)</u></li> <li>3. Continuing Education Allowance - <u>\$ 771.50 per year</u></li> <li>4. Minimum of three weeks (21 days) of study leave within each pastoral year, including Sundays</li> <li>5. Minimum of one month of vacation (including five Sundays) within each pastoral year</li> <li>6. For members of the Order of Ministry and recognized lay ministers, a minimum of three months of sabbatical leave after five consecutive years of service to the pastoral charge</li> <li>7. Moving expenses, based on reasonable estimates – <i>Not Applicable</i></li> <li>8. Adequate administrative assistance defined as <u>Volunteer</u></li> <li>9. Travel expense reimbursement, based on rate in the <i>2023 Minimum Salaries and Reimbursements for Ministry Personnel</i> document</li> <li>10. Employer costs for Pension and Benefits, as assessed in the <i>Premiums and Taxable Benefit Calculator</i></li> </ol> <p>With St. Andrew’s United Church (Keewatin) committing to remuneration of the Ministry Personnel provided through the Pastoral Charge Payroll Service (ADP) unless an exemption is granted by General Council (ADP #30X2)</p> <p><b>F. Request for approval of Renewal of Appointment for John Thompson at Vernon Grieves Memorial United Church, Oxford House</b></p> <p>Having received a completed Record of Appointment (paper form) for John Thompson, financial assurances from the Indigenous Office of Vocation Minister related to 2023 Mission Support grants for the location, the Pastoral Relations Commission of the Prairie to Pine Regional Council of the United Church of Canada approves the <b>Renewal of Appointment</b> for <b>JOHN THOMPSON</b> (Ordained Minister - Retired) to a full-time ministry position (40 hours per week) at <b>Vernon Grieves Memorial United Church, Oxford House</b>, backdated to January 1, 2023, and effective until December 31, 2023, with the following terms:</p> <ol style="list-style-type: none"> <li>1. Salary Category F with manse for 40 hours per week <u>\$49,133.00 per year</u></li> <li>2. Telephone <u>\$420.00 per year</u></li> </ol>
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3. Continuing Education \$1,543.00 per year
4. Minimum of three weeks (21 days) of study leave within each pastoral year, including Sundays
5. Minimum of one month of vacation (including five Sundays) within each pastoral year
6. For members of the Order of Ministry and recognized lay ministers, a minimum of three months of sabbatical leave after five consecutive years of service to the pastoral charge/ministry unit
7. Moving expenses, based on reasonable estimates – *Not Applicable*
8. Adequate administrative assistance defined as Volunteer
9. Travel expense reimbursement, based on rate in the *2023 Minimum Salaries and Reimbursements for Ministry Personnel* document to a maximum of \$4,500.00 per year
10. Employer costs for Pension and Benefits, as assessed in the *Premiums and Taxable Benefit Calculator*
11. Other: Remote manse allowance of \$2,781.00 per year  
With remuneration facilitated by Indigenous Ministries and provided through the Pastoral Charge Payroll Service (ADP)

**G. Request for approval of Renewal of Appointment for Lawrence Moore at Kinosao Sipi Keenanow, Norway House**

Having received a completed Record of Appointment (paper form) for Lawrence Moore, financial assurances from the Indigenous Office of Vocation Minister related to 2023 Mission Support grants for the location, the Pastoral Relations Commission of the Prairie to Pine Regional Council of the United Church of Canada approves the **Renewal of Appointment** for **LAWRENCE MOORE** (Diaconal Minister) to a full-time ministry position (40 hours per week) at **Kinosao Sipi Keenanow, Norway House**, backdated to January 1, 2023, and effective until December 31, 2023, with the following terms:

1. Salary Category E-12 COL 2 for 40 hours per week \$61,235.00 per year
2. Telephone \$420.00 per year
3. Continuing Education \$1,543.00 per year
4. Minimum of three weeks (21 days) of study leave within each pastoral year, including Sundays
5. Minimum of one month of vacation (including five Sundays) within each pastoral year
6. For members of the Order of Ministry and recognized lay ministers, a minimum of three months of sabbatical leave after five consecutive years of service to the pastoral charge/ministry unit

7. Moving expenses, based on reasonable estimates – *Not Applicable*
8. Adequate administrative assistance defined as Volunteer
9. Travel expense reimbursement, based on rate in the *2023 Minimum Salaries and Reimbursements for Ministry Personnel* document to a maximum of \$4,500.00 per year
10. Employer costs for Pension and Benefits, as assessed in the *Premiums and Taxable Benefit Calculator*

With remuneration facilitated by Indigenous Ministries and provided through the Pastoral Charge Payroll Service (ADP)

**H. Request for approval of Renewal of Appointment for Grant Queskekapow at Tower’s Island, Norway House**

Having received a completed Record of Appointment (paper form) for Grant Queskekakpow, financial assurances from the Indigenous Office of Vocation Minister related to 2023 Mission Support grants for the location, the Pastoral Relations Commission of the Prairie to Pine Regional Council of the United Church of Canada approves the **Renewal of Appointment** for **GRANT QUESKEKAPOW** (Ordained Minister) to a part-time ministry position (2 hours per week) at **Tower’s Island, Norway House**, backdated to January 1, 2023, and effective until December 31, 2023, with the following terms:

1. Salary for 2 hours per week at Visiting Ministry Personnel rate of \$232.00 per day \$2,784.00 per year
2. Telephone \$420.00 per year
3. Continuing Education \$77.00 per year
4. Minimum of three weeks (21 days) of study leave within each pastoral year, including Sundays
5. Minimum of one month of vacation (including five Sundays) within each pastoral year
6. For members of the Order of Ministry and recognized lay ministers, a minimum of three months of sabbatical leave after five consecutive years of service to the pastoral charge/ministry unit
7. Moving expenses, based on reasonable estimates – *Not Applicable*
8. Adequate administrative assistance defined as Volunteer
9. Travel expense reimbursement, based on rate in the *2023 Minimum Salaries and Reimbursements for Ministry Personnel* document \$232.00 per year
10. Employer costs for Pension and Benefits, as assessed in the *Premiums and Taxable Benefit Calculator* *Not Applicable*

With remuneration facilitated by Indigenous Ministries and provided through the Pastoral Charge Payroll Service (ADP)

		<p><b>I. Request for approval of Renewal of Appointment for Lynne Sanderson at Roland United Church</b></p> <p>Having received from Roland United Church: motions from a meeting on March 16, 2023 of the Roland United Church Council and the Community of Faith on March 19, 2023; Year-end Financial Statement for 2022; Year-to-date Financial Statement for 2023; a completed Record of Appointment; and having confirmed the completion of her 2023 Annual Declaration Regarding Criminal Charges and Criminal Record (ADCCCR) and Boundaries Refresher, the Pastoral Relations Commission approves the <b>Renewal of Appointment</b> for <b>DEANNA (LYNNE) SANDERSON</b> (Designated Lay Minister – Re-engaged Pensioner) to a part-time ministry position (10 hours per week) at <b>Roland United Church</b>, effective from July 1, 2023 to June 30, 2024, with the following terms:</p> <ol style="list-style-type: none"> <li>1. Salary Category D-COL 3 Designated Lay Minister for 10 hours per week <u>\$15,391.00 per year</u></li> <li>2. Telephone <u>\$420.00 per year</u></li> <li>3. Continuing Education <u>\$385.75 per year</u></li> <li>4. Minimum of three weeks (21 days) of study leave within each pastoral year, including Sundays</li> <li>5. Minimum of one month of vacation (including five Sundays) within each pastoral year</li> <li>6. For members of the Order of Ministry and recognized lay ministers, a minimum of three months of sabbatical leave after five consecutive years of service to the pastoral charge</li> <li>7. Moving expenses, based on reasonable estimates – <i>Not Applicable</i></li> <li>8. Adequate administrative assistance defined as <u>Volunteer</u></li> <li>9. Travel expense reimbursement, based on rate in the <i>2023 Minimum Salaries and Reimbursements for Ministry Personnel</i> document</li> <li>10. Employer costs for Pension and Benefits, as assessed in the <i>Premiums and Taxable Benefit Calculator</i></li> </ol> <p>With remuneration to be paid by Roland United Church through the Pastoral Charge Payroll Service (ADP) ADP#WOUT</p> <p><b>J. Request for approval of Call for Tricia Gerhard at Westworth United Church, Winnipeg</b></p> <p>Having received from Westworth United Church (Winnipeg) : Year-end Financial Statement for 2022; Year-to-date Financial Statement until March 31, 2023; minutes of the meeting on April 16, 2023 of the Community of Faith: a completed Record of Call for Tricia Gerhard; and having received confirmation of the completion of her 2023 Annual Declaration Regarding Criminal Charges and Criminal Record (ADCCCR) and updated all mandatory trainings, the Pastoral Relations Commission approves</p>
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the **Call** for **TRICIA GERHARD** (Ordained Minister) to a full-time ministry position (40 hours per week) at **Westworth United Church (Winnipeg)**, effective July 1, 2023, with the following terms:

1. Salary Category F- COL 4 \$70,917.00 per year
2. Telephone \$420.00 per year
3. Continuing Education \$1,543.00 per year
4. Minimum of three weeks (21 days) of study leave within each pastoral year, including Sundays
5. Minimum of one month of vacation (including five Sundays) within each pastoral year
6. For members of the Order of Ministry and recognized lay ministers, a minimum of three months of sabbatical leave after five consecutive years of service to the pastoral charge
7. Moving expenses, based on reasonable estimates – *Not Applicable*
8. Adequate administrative assistance defined as Office Administrator available 35 hours per week
9. Travel expense reimbursement, based on rate in the *2023 Minimum Salaries and Reimbursements for Ministry Personnel* document
10. Employer costs for Pension and Benefits, as assessed in the *Premiums and Taxable Benefit Calculator*
11. Other: In recognition of additional demands of Advent and Lent, the minister will be given one additional week of holidays, including 2 adjacent Sundays, to be taken immediately after either Christmas or Easter, with dates to be determined in consultation with the Ministry and Personnel Committee

With Westworth United Church, Winnipeg, agreeing to provide remuneration of the Ministry Personnel through the Pastoral Charge Payroll Service (ADP) unless granted a formal exemption by the General Council Office (ADP #W0X4)

**K. Request for approval of Call for Susan Reed at North Kildonan United Church, Winnipeg**

Having received from North Kildonan United Church (Winnipeg): an updated Financial Viability Review; Year-end Financial Statement for 2022 and 2023 Budget; minutes of the meeting on April 16, 2023 of the Community of Faith: a completed Record of Call for Susan Reed; and having received confirmation of the completion of her 2023 Annual Declaration Regarding Criminal Charges and Criminal Record (ADCCCR) and updated all mandatory trainings, the Pastoral Relations Commission approves the **Call** for **SUSAN REED** (Diaconal Minister) to a full-time ministry position (40 hours per week) at **North Kildonan United Church (Winnipeg)**, effective July 1, 2023, with the following terms:



		<ol style="list-style-type: none"> <li>1. Salary Category F-COL 4 <u>\$70,917.00 per year</u> Additional Salary (7%) \$4,964.19 TOTAL SALARY <u>\$75,881.19</u></li> <li>2. Telephone <u>\$600.00 per year</u></li> <li>3. Continuing Education <u>\$1,543.00 per year</u></li> <li>4. Minimum of three weeks (21 days) of study leave within each pastoral year, including Sundays</li> <li>5. Minimum of one month of vacation (including five Sundays) within each pastoral year</li> <li>6. For members of the Order of Ministry and recognized lay ministers, a minimum of three months of sabbatical leave after five consecutive years of service to the pastoral charge</li> <li>7. Moving expenses, based on reasonable estimates</li> <li>8. Adequate administrative assistance defined as <u>Paid Office Staff 12 hours per week</u></li> <li>9. Travel expense reimbursement, based on rate in the <i>2023 Minimum Salaries and Reimbursements for Ministry Personnel</i> document</li> <li>10. Employer costs for Pension and Benefits, as assessed in the <i>Premiums and Taxable Benefit Calculator</i></li> <li>11. Other: In recognition of additional demands of Advent and Lent, the minister will be given one additional week of holidays, including 2 adjacent Sundays, to be taken immediately after either Christmas or Easter, with dates to be determined in consultation with the Ministry and Personnel Committee</li> </ol> <p>With North Kildonan United Church, Winnipeg, agreeing to provide remuneration of the Ministry Personnel through the Pastoral Charge Payroll Service (ADP) unless granted a formal exemption by the General Council Office (ADP #W0UC)</p> <p><b>L. Request for Renewal of Appointment for Sheila Deforest at Rivers United Church</b></p> <p>Having received from Rivers United Church : a position description for halftime ministry; Year-end Financial Statement for 2022; Year-to-date Financial Statement until March 31 2023; a motion from minutes of the meeting on April 11, 2023 of the Rivers United Church Council: a letter from the Candidacy Board confirming continuance of Candidate; a completed Record of Appointment for Sheila Deforest; and having received confirmation of the completion of her 2023 Annual Declaration Regarding Criminal Charges and Criminal Record (ADCCCR) and updated all mandatory trainings, the Pastoral Relations Commission approves the <b>Renewal of Appointment</b> for <b>SHEILA DEFOREST</b> (Candidate) to a halftime Supervised Ministry <b>Education position (20 hours per</b></p>
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week) at **Rivers United Church**, effective July 1, 2023 to June 30, 2024 with the following terms:

1. Minimum Salary Student Step 1 -COL 3 for 20 hours per week \$27,729.50 per year  
Additional Salary (3%) \$831.89  
TOTAL SALARY \$28,561.39
2. Telephone \$540.00 per year
3. Continuing Education \$771.50 per year
4. Minimum of three weeks (21 days) of study leave within each pastoral year, including Sundays
5. Minimum of one month of vacation (including five Sundays) within each pastoral year
6. For members of the Order of Ministry and recognized lay ministers, a minimum of three months of sabbatical leave after five consecutive years of service to the pastoral charge - *Not Applicable*
7. Moving expenses, based on reasonable estimates – *Not Applicable*
8. Adequate administrative assistance defined as Paid Casual for worship preparation
9. Travel expense reimbursement, based on rate in the 2023 *Minimum Salaries and Reimbursements for Ministry Personnel* document
10. Employer costs for Pension and Benefits, as assessed in the *Premiums and Taxable Benefit Calculator*

With Rivers United Church, agreeing to provide remuneration of the Ministry Personnel through the Pastoral Charge Payroll Service (ADP) unless granted a formal exemption by the General Council Office (ADP #J11D)

**M. Request for approval and posting of part-time Supply Ministry position at Grey Street United Church, Winnipeg**

Having received from Grey Street United Church (Winnipeg): an updated Living Faith story; a 2022 Year-end Financial Statement; a 2023 Year-to-date Financial Statement; a Financial Viability Review; a position description for a halftime position (20 hours per week); a letter outlining collaborative conversations (past) and commitment going forward; minutes of the meeting on March 22, 2023 of the Leadership Team and the meeting on April 16, 2023 of the Community of Faith, the Pastoral Relations Commission of the Prairie to Pine Regional Council of the United Church of Canada approves the posting on Church Hub of a halftime **SUPPLY ministry position** (20 hours per week), effective July 1, 2023 to June 30, 2024 with the following terms:

1. Salary up to Category F-COL 4 for 20 hours per week - \$35,458.50 per year

		<ol style="list-style-type: none"> <li>2. Telephone - \$500.00 per year</li> <li>3. Continuing Education - \$771.50 per year</li> <li>4. Minimum of three weeks (21 days) of study leave within each pastoral year, including Sundays</li> <li>5. Minimum of one month of vacation (including five Sundays) within each pastoral year</li> <li>6. For members of the Order of Ministry and recognized lay ministers, a minimum of three months of sabbatical leave after five consecutive years of service to the pastoral charge/ministry unit</li> <li>7. Moving expenses, based on reasonable estimates – up to \$2,500.00 (negotiable)</li> <li>8. Adequate administrative assistance defined as- Paid Casual for worship preparation</li> <li>9. Travel expense reimbursement, based on rate in the <i>2023 Minimum Salaries and Reimbursements for Ministry Personnel</i> document</li> <li>10. Employer costs for Pension and Benefits, as assessed in the <i>Premiums and Taxable Benefit Calculator</i></li> </ol> <p>With Grey Street United Church (Winnipeg) agreeing to provide remuneration of the Ministry Personnel through the Pastoral Charge Payroll Service (ADP) unless granted a formal exemption by the General Council Office (ADP #WOXG)</p> <p><b>N. Request for approval and posting of Collaborative Ministry position for Roland United Church and Altona United Church</b></p> <p>Having received from Roland United Church Pastoral Charge and Altona United Church Pastoral Charge: Ministry Profiles for Collaborative Ministry sites (Roland and Altona), including Living Faith story; a joint position description; terms; Ministry Sharing Agreement (attached to these minutes); Year-end Financial Statements for 2022 from Roland and Altona; Year-to-date Financial Statements until March 31, 2023 from Roland and Altona; Financial Viability Review for Roland and Altona; motion from a meeting of the Board at Roland United Church on March 19, 2023 and the Roland Community of Faith on March 26, 2023; motion from a meeting of the Altona Board on March 20, 2023 and a meeting of the Altona Community of Faith on March 26, 2023, the Pastoral Relations Commission of the Prairie to Pine Regional Council of the United Church of Canada approves the posting on Church Hub of a full-time ministry position (40 hours per week), effective July 1, 2023, with the following terms:</p> <ol style="list-style-type: none"> <li>1. Full-time ministry position with costs divided equally between Roland United Church and Altona United Church, in accordance with Ministry Sharing Agreement</li> </ol>
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		<ol style="list-style-type: none"> <li>2. Minimum Salary up to and including Category F and COL 3 - \$66,631.00 per year</li> <li>3. Basic Telephone - \$900.00 per year</li> <li>4. Continuing Education - \$1,543.00 (50% - \$771.50)</li> <li>5. Minimum of three weeks (21 days) of study leave within each pastoral year, including Sundays</li> <li>6. Minimum of one month of vacation (including five Sundays) within each pastoral year</li> <li>7. For members of the Order of Ministry and recognized lay ministers, a minimum of three months of sabbatical leave after five consecutive years of service to the pastoral charge</li> <li>8. Moving expenses, based on reasonable estimates – up to \$10,000.00</li> <li>9. Adequate administrative assistance defined as – 4 hours per week (both churches)</li> <li>10. Travel expense reimbursement, based on rate in the <i>2023 Minimum Salaries and Reimbursements for Ministry Personnel</i> document</li> <li>11. Employer costs for Pension and Benefits, as assessed in the <i>Premiums and Taxable Benefit Calculator</i></li> </ol> <p>With Roland Pastoral Charge committing to remuneration of the Ministry Personnel through the Pastoral Charge Payroll Service (ADP) #W0UT, and Altona Pastoral Charge committing to reimburse Roland Pastoral Charge for 50% of all employer costs.</p> <p><b>O. Request for Lay-Led Community of Faith from Northminster United Church, Flin Flon</b></p> <p>The Pastoral Relations Commission of the Prairie to Pine Regional Council of the United Church of Canada, having received documents from Northminster United Church (Flin Flon):</p> <ol style="list-style-type: none"> <li>i. acknowledges receipt of the documents requesting permission to become a lay-led community of faith and places the request on hold until such time as the Pastoral Relations Commission and Prairie to Pine Regional Council approve a policy expected in the coming months, related to lay-led communities of faith;</li> <li>ii. approves the request for the Appointment of the Reverend Steve Wilson as the Pastoral Charge Supervisor for Northminster United Church (Flin Flon) beyond July 1, 2023 to support and enable the functioning of the lay leadership in the community of faith, while noting that this request is an exception to the current protocol related to association with immediate past pastoral charges with whom a minister has been in a pastoral relationship, and as such the Pastoral Relations Commission discourages the conduct of the</li> </ol>
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functions of ministry by Rev. Steve Wilson on the Northminster Pastoral Charge (i.e. worship leadership, funerals, etc.).

*(It would be the assumption that Rev. Wilson would provide regular supports that a Pastoral Charge Supervisor provides, such as attendance at meetings of the governing body, as per the policy, and note the remuneration provided for by the policy: [Pastoral-Charge-Supervisor-Policy.pdf\(prairietopinerc.ca\)](#))*

**P. Appointment of Pastoral Charge Supervisors**

The Pastoral Relations Commission of the Prairie to Pine Regional Council of the United Church of Canada appoints the following Pastoral Charge Supervisors, with Judy Hare having authority to continue to recruit:

- \_\_\_\_\_ **Cartwright**, effective immediately
- \_\_\_\_\_ **Oakville United Church**, effective June 1, 2023
- \_\_\_\_\_ **Knox United Church, Brandon**, effective June 1, 2023
- \_\_\_\_\_ **Wawanesa**, as of July 1, 2023
- \_\_\_\_\_ **Fort Garry United Church, Winnipeg**, as of July 1, 2023
- \_\_\_\_\_ **Northminster United Church, Flin Flon**, as of July 1, 2023
- \_\_\_\_\_ **Grandview United Church**, as of July 1, 2023
- \_\_\_\_\_ **Gilbert Plains United Church**, as of July 1, 2023

**Note:** Some Sabbaticals are coming up: Craig Miller at Knox (Brandon) – June, July, August 2023; Lesley Harrison (Knox, Winnipeg); Heather Sandilands (Cornerstone) October 2023-January 2024; Kristin Woodburke (Oakbank) October – January – likely Supply Appointment

**Q. Appointment of Pastoral Relations Liaison / Readers of Documents**

The Pastoral Relations Commission of the Prairie to Pine Regional Council of the United Church of Canada appoints the following individuals related to the various pastoral charges:

- \_\_\_\_\_ meeting at Oakbank Pastoral Charge (June 14, 2023) for appointment of Supply during sabbatical
- \_\_\_\_\_ **Windsor Park (Winnipeg)**

**Carried**