

**Prairie to Pine Regional Council
Pastoral Relations Commission
Motions (December 13, 2022)**

Meeting Date	Motion #	Motion
December 13/22	2022-2023/ #11 (A-G)	<p>Take the following actions:</p> <p>A. Minutes of the Prairie to Pine Pastoral Relations Commission November 8, 2022</p> <p>That the minutes of the regular monthly meeting of the Prairie to Pine Pastoral Relations Commission on November 8, 2022 be approved as circulated.</p> <p>B. Request for approval of Community of Faith Profile and posting of position for North Kildonan United Church, Winnipeg</p> <p>Having received from North Kildonan United Church (Winnipeg): a Community of Faith Profile including the Living Faith document; a detailed Position Description; proposed terms for the full-time position; the Financial Viability Review; Year-end financial statement for 2021 and Year-to-date financial statement until the end of September, 2022; minutes of a meeting of the Board on November 24, 2022 and the Community of Faith on December 4, 2022, that the Pastoral Relations Commission approve the Profile and the posting on Church Hub of a full-time ministry position, to start on July 1, 2023, and with the following terms:</p> <ol style="list-style-type: none"> 1. Minimum Salary up to and including Category F-COL 3 for full-time ministry position (maximum \$ 66,631) Additional Salary of 7% above category <u>\$ 4,664.17</u> (On CATEGORY F) Maximum TOTAL SALARY <u>\$ 71,295.17</u> 2. Telephone / Communications - <u>\$ 600.00 per year</u> 3. Continuing Education Allowance - <u>\$ 1,543.00 per year</u> 4. Minimum of three weeks (21 days) of study leave within each pastoral year, including Sundays 5. Minimum of one month of vacation (including five Sundays) within each pastoral year 6. For members of the Order of Ministry and recognized lay ministers, a minimum of three months of sabbatical leave after five consecutive years of service to the pastoral charge 7. Moving expenses, based on reasonable estimates up to <u>\$ 15,000.00</u> 8. Adequate administrative assistance, defined as 12 hours per week paid administrator 9. Travel expense reimbursement, based on rate in the 2023 <i>Minimum Salaries and Reimbursements for Ministry Personnel</i> document

10. Employer costs for Pension and Benefits, as assessed in the *Premiums and Taxable Benefit Calculator*

With North Kildonan United Church committing to remuneration of the ministry personnel through the Pastoral Charge Payroll Service unless an exemption is granted by General Council (ADP) #WOUC

C. Request for approval of Community of Faith Profile for Transcona Memorial United Church, Winnipeg, and for posting of position

Having received from Transcona Memorial United Church (Winnipeg): a Community of Faith Profile including: a Living Faith Story; Position Description; proposed terms; Financial Viability Review; minutes of a meeting of the Church Council on November 16, 2022 and the Community of Faith/Pastoral Charge on November 23, 2022; Year-end Financial Statements for 2021 and Financial Statements for the period January through September, 2022, the Pastoral Relations Commission of the Prairie to Pine Regional Council approves;

- i. the reduction of ministry time at Transcona Memorial United Church from 1.5 FTE ministry positions to one full-time ministry position, effective July 1, 2023;
- ii. the categorization of the lay position, entitled Youth Point Person as a Congregational Designated Lay Minister position (7.5 hours per week focussed on Christian Education: Sunday School, Messy Church, Vacation Bible School), with the understanding that hiring will likely take place after the Call of the new Ministry Personnel, and will comply with any/all new standards related to CDMs (Congregational Designated Ministers) approved at General Council 44;
- iii. the posting on Church Hub of one full-time ministry position, effective July 1, 2023, in team with a Congregational Designated Minister (Youth Point Person) to be hired after Ministry Personnel is in place, with the following terms:
 1. Salary Category F-COL 3, \$ 66,631.00 per year
Additional Salary of up to 15% above minimum for category
Total possible salary \$ 76,525.00 in 2023
 2. Telephone / Communications - \$ 720.00 per year
 3. Continuing Education Allowance - \$ 1,543 per year
 4. Minimum of three weeks (21 days) of study leave within each pastoral year, including Sundays
 5. Minimum of one month of vacation (including five Sundays) within each pastoral year

6. For members of the Order of Ministry and recognized lay ministers, a minimum of three months of sabbatical leave after five consecutive years of service to the pastoral charge
7. Moving expenses, based on reasonable estimates up to \$8,000.00
8. Adequate administrative assistance, defined as 22 hours per week Office Administrator
9. Travel expense reimbursement, based on rate in the *2023 Minimum Salaries and Reimbursements for Ministry Personnel* document
10. Employer costs for Pension and Benefits, as assessed in the *Premiums and Taxable Benefit Calculator*

With Transcona Memorial United Church committing to remuneration of the Ministry Personnel provided through the Pastoral Charge Payroll Service unless an exemption is granted by General Council (ADP) #J3AE

D. Request for approval of Call to Gordon King Memorial United Church, Winnipeg for Patrick Woodbeck

Having received from Gordon King Memorial United Church (Winnipeg): a motion from minutes of a meeting of the Community of Faith on December 11, 2022; Year-end Financial Statements for 2021 and Financial Statements for the period January through September 2022; and the completed Record of Call for Patrick Woodbeck (Ordained Minister) the Pastoral Relations Commission of the Prairie to Pine Regional Council approves the **Call to PATRICK WOODBECK** (Ordained Minister) to a full-time ministry position at **Gordon King Memorial United Church, Winnipeg**, effective May 1, 2023, with the following terms:

1. Salary Category D-COL 3 - \$ 63,022.00 per year
Additional Salary \$6,303.00
TOTAL SALARY \$69,325.00 per year
2. Telephone / Communications - \$ 720.00 per year
3. Continuing Education Allowance - \$ 1,543.00 per year
4. Minimum of three weeks (21 days) of study leave within each pastoral year, including Sundays
5. Minimum of one month of vacation (including five Sundays) within each pastoral year
6. For members of the Order of Ministry and recognized lay ministers, a minimum of three months of sabbatical leave after five consecutive years of service to the pastoral charge
7. Moving expenses, based on reasonable estimates- up to \$20,000.00

8. Adequate administrative assistance, defined as – 10 hours per week
9. Travel expense reimbursement, based on rate in the *2023 Minimum Salaries and Reimbursements for Ministry Personnel* document
10. Employer costs for Pension and Benefits, as assessed in the *Premiums and Taxable Benefit Calculator*
11. Other: 5 weeks of vacation per year prorated for part year
With Gordon King Memorial United Church (Winnipeg) committing to remuneration of the Ministry Personnel provided through the Pastoral Charge Payroll Service unless an exemption is granted by General Council (ADP) #WOXP

E. Request for Change in Pastoral Relations

Having received written notice, that Prairie to Pine Regional Council of the United Church of Canada approve the following request for a change in pastoral relations:

Teresa Moysey from Harrow United Church, Winnipeg, effective April 30, 2023, for the purpose of retirement

Patrick Woodbeck from Windsor Park United Church, Winnipeg, effective April 30, 2023

F. Appointment of Pastoral Charge Supervisors

The Pastoral Relations Commission of the Prairie to Pine Regional Council of the United Church of Canada appoints the following Pastoral Charge Supervisors, with Judy Hare having authority to continue to recruit:

Lynne Sanderson – Trinity United Church, Portage, as of December 4, 2022

Doug Neufeld – Alexander

_____ **Newdale** – Cardale, effective immediately

_____ **Cartwright**, effective immediately

_____ **Circle Marsh Pastoral Charge**, effective immediately (due to Medical Absence of Julie Baker)

G. Appointment of Pastoral Relations Liaisons / Readers of Documents

The Pastoral Relations Commission of the Prairie to Pine Regional Council of the United Church of Canada appoints the following individuals related to the various pastoral charges:

Westworth United Church, Winnipeg: Reader of documents and Liaison for meetings - _____

Immanuel United Church (Winnipeg): Reader of documents and Liaison for meetings – **Patrick Woodbeck**

		<p>MacGregor United Church and Trinity United Church (Portage): Collaborative Conversations and meetings – Elizabeth Brown</p> <p>Crossroads Pastoral Charge: attend Annual Meeting at Elm Creek in February 2023/ changes with Elm Creek – _____</p> <p>Korean United Church of Winnipeg: to formalize decisions about ending pastoral relationship for financial reasons – _____</p> <p style="text-align: right;"><u>Carried</u></p>
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