

**Prairie to Pine Regional Council
Pastoral Relations Commission
Motions (January 26, 2023 – Special Meeting)**

Meeting Date	Motion #	Motion
January 26 /23	2022-2023/ #13	<p>Request for Change in Pastoral Relations</p> <p>Having received from K. Virginia Coleman, on January 17, 2023, a request for a change in pastoral relations from Clandeboye-Winnipeg Beach Pastoral Charge, effective April 30, 2023, including a statement that her last Sunday would be January 29, 2023, with a request for pay in lieu of service during the period of February 1, 2023 to April 30, 2023, and pay-out of outstanding vacation time;</p> <p>And having received a motion from the meeting on January 17, 2023 of the Pastoral Charge Board at Clandeboye-Winnipeg Beach, approving Reverend K. Virginia Coleman’s request, and clarification through an email circulated to Board membership, at the request of the Pastoral Relations Minister, from Joan Dawkins, Chair of the Board, that the approval included the 90 days’ pay in lieu of service implied with the request,</p> <p>That the Pastoral Relations Commission of the Prairie to Pine Regional Council of the United Church of Canada approve the request for a change in pastoral relations from K. Virginia Coleman from the Clandeboye-Winnipeg Beach Pastoral Charge, effective April 30, 2023, with the last day worked to be January 31, 2023, and pay in lieu of service provided by the Clandeboye-Winnipeg Beach Pastoral Charge throughout the 90 days’ notice period and a pay-out of outstanding holidays in final pay.</p>
	2022-2023/ #14	<p>Communication on reinforcing the importance of observing appropriate boundaries of disengagement</p> <p>That the Pastoral Relations Commission / Pastoral Relations Minister, having had no opportunity to discuss the implications of the pay in lieu of service period prior to the submission of the Reverend K. Virginia Coleman’s request and approval of it by the Clandeboye-Winnipeg Beach Pastoral Charge Board,</p> <p>that the Pastoral Relations Commission appoint Mary Best, Chair of the Pastoral Relations Commission, to send an email on behalf of the Pastoral Relations Commission to K. Virginia Coleman and copied to the Board Chair of the Pastoral Charge, reinforcing the importance of observing appropriate boundaries of disengagement as of February 1, 2023, with any necessary contact being with the Board Chair or the Pastoral Relations Minister.</p>

	<p>2022-2023/ #15</p>	<p>Celebration of Pastoral Relationship</p> <p>Having little notice given by the Minister to allow for a celebration of the pastoral relationship with her, the Pastoral Relations Commission approve the request from the Chair of the Board of Clandeboye-Winnipeg Beach Pastoral Charge to hold a celebration of the pastoral relationship at a date that is mutually agreed upon by the Minister and the Board Chair within the first month of the disengagement period</p> <p style="text-align: right;"><u>Carried</u></p>
	<p>2022-2023/ #16</p>	<p>Request for approval of Community of Faith Profile and posting of full-time Supply position at Immanuel United Church, Winnipeg</p> <p>Having received from Immanuel United Church (Winnipeg): a Community of Faith Profile, including the Living Faith Story; a detailed Position Description; proposed terms for the full-time Supply Ministry position; the Financial Viability Review; Year-end financial statement for 2021 and Year-to-date financial statement until the end of November, 2022; and minutes of a meeting of the Council on December 21, 2022 and a meeting of the Community of Faith on January 19, 2023, the Pastoral Relations Commission of the Prairie to Pine Regional Council of the United Church of Canada approve the Profile and the posting on Church Hub of a full-time Supply Ministry position at Immanuel United Church (Winnipeg), to start on July 1, 2023 to June 30, 2024, with the following terms:</p> <ol style="list-style-type: none"> 1. Minimum Salary up to and including Category F (Cost of Living Group 4) \$ 70,917.00 per year 2. Telephone/Communications \$420.00 per year (\$35.00 per month) 3. Continuing Education Allowance \$1,543.00 per year 4. A minimum of three weeks (21 days) of study leave per year 5. A minimum of one month of vacation (including five Sundays) 6. For members of the Order of Ministry and recognized lay ministers, a minimum of three months of sabbatical leave after five consecutive years of service to the pastoral charge 7. Moving expenses up to a maximum of \$12,000.00 8. Adequate administrative assistance, defined as 12 hours per week 9. Travel expense reimbursement, based on the <i>2023 Minimum Salaries and Reimbursements for Ministry Personnel</i> document 10. Employer costs for Pension and Benefits, as assessed in the <i>Premiums and Taxable Benefit Calculator</i> <p>Remuneration is to be paid by the Pastoral Charge through the Pastoral Charge Payroll Service (ADP) #WOTT</p> <p style="text-align: right;"><u>Carried</u></p>

	<p>2022-2023/ #17</p>	<p>Appointment of Pastoral Charge Supervisor at Newdale-Cardale Pastoral Charge</p> <p>That the Pastoral Relations Commission of the Prairie to Pine Regional Council of the United Church of Canada appoint:</p> <p style="text-align: center;">Julie Hutton as Pastoral Charge Supervisor for Newdale-Cardale Pastoral Charge, effective immediately.</p> <p style="text-align: right;"><u>Carried</u></p>
	<p>2022-2023/ #18</p>	<p>Appointment of Pastoral Charge Supervisor at Clandeboye-Winnipeg Beach Pastoral Charge</p> <p>That the Pastoral Relations Commission of the Prairie to Pine Regional Council of the United Church of Canada authorize the Pastoral Relations Minister to recruit a Pastoral Charge Supervisor to Clandeboye-Winnipeg Beach Pastoral Charge, to function as soon as possible, and be officially appointed at the next meeting of the Pastoral Relations Commission.</p> <p style="text-align: right;"><u>Carried</u></p>