

**Prairie to Pine Regional Council
Pastoral Relations Commission
Motions (January 10, 2023)**

Meeting Date	Motion #	Motion
January 10 /23	2022-2023/ #12 (A-F)	<p>Take the following actions:</p> <p>A. Minutes of the Prairie to Pine Pastoral Relations Commission December 13, 2022</p> <p>That the minutes of the regular monthly meeting of the Prairie to Pine Pastoral Relations Commission on December 13, 2022 be approved as circulated.</p> <p>B. Request for approval of Community of Faith Profile and posting of position at Westworth United Church, Winnipeg</p> <p>Having received from Westworth United Church (Winnipeg): a Community of Faith Profile including the Living Faith document; a detailed Position Description; proposed terms for the full-time position; the Financial Viability Review; Year-end financial statement for 2021 and Year-to-date financial statement until the end of November, 2022; minutes of a meeting of Council on December 21, 2022 and the Community of Faith on January 3, 2023, that the Pastoral Relations Commission approve the Profile and the posting on Church Hub of a full-time ministry position at Westworth United Church (Winnipeg), to start on July 1, 2023, and with the following terms:</p> <ol style="list-style-type: none"> 1. Minimum Salary up to and including Category F- COL 4 (Cost of Living Group) 2. Telephone / Communications - <u>\$ 420.00 per year</u> (\$35.00 per month) 3. Continuing Education Allowance - <u>\$ 1,543.00</u> per year 4. Minimum of three weeks (21 days) of study leave within each pastoral year, including Sundays 5. Minimum of one month of vacation (including five Sundays) within each pastoral year 6. For members of the Order of Ministry and recognized lay ministers, a minimum of three months of sabbatical leave after five consecutive years of service to the pastoral charge 7. Moving expenses, based on reasonable estimates up to <u>\$ 10,000.00</u> 8. Adequate administrative assistance, defined as 35 hours per week 9. Travel expense reimbursement, based on rate in the <i>2023 Minimum Salaries and Reimbursements for Ministry Personnel</i> document

10. Employer costs for Pension and Benefits, as assessed in the *Premiums and Taxable Benefit Calculator*

With Westworth United Church committing to remuneration of the ministry personnel through the Pastoral Charge Payroll Service (ADP) #W0X4

C. Request for approval of Revised Appointment for Connie Budd at Raymond Flett Memorial United Church, Winnipeg

Having received from Raymond Flett Memorial United Church (Winnipeg): motions from a meeting of the Board on December 8, 2022, and a completed Record of Appointment, and with confirmation by Reynold Anderson of the support of the Indigenous Mission Support Grant Committee for financial support of the full-time ministry position, the Pastoral Relations Commission of the Prairie to Pine Regional Council approves the **Renewal with Change in Terms of the Appointment for CONNIE BUDD** (Diaconal Minister) to a full-time ministry position (40 hours per week) at **Raymond Flett Memorial United Church** (revised from a previous part-time ministry position), effective January 15, 2023 to December 31, 2023, with the following terms:

1. Salary Category B-COL 3- \$ 59,412.00 per year (Noting a shift to Cost of Living Group 4 for Winnipeg, as of July 1, 2023 and an increase in salary)
2. Telephone / Communications - \$ 420.00 per year
3. Continuing Education Allowance - \$ 1,543 per year
4. Minimum of three weeks (21 days) of study leave within each pastoral year, including Sundays
5. Minimum of one month of vacation (including five Sundays) within each pastoral year
6. For members of the Order of Ministry and recognized lay ministers, a minimum of three months of sabbatical leave after five consecutive years of service to the pastoral charge
7. Moving expenses, based on reasonable estimates *Not Applicable*
8. Adequate administrative assistance not defined
9. Travel expense reimbursement, based on rate in the 2023 *Minimum Salaries and Reimbursements for Ministry Personnel* document (up to \$4,500.00 per year)
10. Employer costs for Pension and Benefits, as assessed in the *Premiums and Taxable Benefit Calculator*

With remuneration to be paid by General Council, through the ADP Pastoral Charge Payroll Service; and with the understanding that the position description for this position is being developed by the Board at Raymond Flett Memorial United Church, with the assistance of Reynold Anderson, Community Capacity Development Coordinator for Keewatin Circle.

D. Receipt of Notification of Change in Pastoral Relations from Susan McIlveen

A request for a change in pastoral relations between Reverend Susan McIlveen and Prairie Spirit United Church (Winnipeg) by mutual agreement, having been previously approved by the Pastoral Relations Commission of Prairie to Pine Regional Council, effective January 31, 2023, with provisions for an earlier ending (Motion 2022-2023 #7 – September 13, 2022); And having received from Susan McIlveen an email notifying Prairie Spirit United Church (Winnipeg) and Prairie to Pine Regional Council that she has accepted a Call to a new pastoral relationship within Antler River Watershed Regional Council, effective January 1, 2023, the Pastoral Relations Commission of Prairie to Pine Regional Council amends the end date for the pastoral relationship between Reverend Susan McIlveen and Prairie Spirit United Church (Winnipeg) from January 31, 2023 to December 31, 2022.

E. Appointment of Pastoral Charge Supervisors

The Pastoral Relations Commission of the Prairie to Pine Regional Council of the United Church of Canada appoints the following Pastoral Charge Supervisors, with Judy Hare having authority to continue to recruit:

Doug Neufeld – Alexander (continuation after end of service agreement)

_____ **Newdale** – Cardale, effective immediately

_____ **Cartwright**, effective immediately

Harold Kenyon - Circle Marsh Pastoral Charge, effective immediately (due to Medical Absence of Julie Baker) or to attend the ANNUAL MEETING ONLY

F. Appointment of Pastoral Relations Liaisons / Readers of Documents

The Pastoral Relations Commission of the Prairie to Pine Regional Council of the United Church of Canada appoints the following individuals related to the various pastoral charges:

Westworth United Church, Winnipeg: Reader of documents and Liaison for meetings - **Patrick Woodbeck**

Fort Garry United (Winnipeg) – Aileen Urquhart (Liaison)

Crossroads Pastoral Charge: attend Annual Meeting at Elm Creek in February 2023/ changes with Elm Creek – **Mary Best**

Korean United Church of Winnipeg: to formalize decisions about ending pastoral relationship for financial reasons – **Judy Hare**

Carried