

**Prairie to Pine Executive Minutes
January 6, 2022 via Zoom**

Present	Pat Bird (Co-chair), Diane Dwarka (Co-chair), Erica Wiebe (Co-chair Elect), Valerie Beckingham (Treasurer), Julia Antonyshyn (YAAY), Marissa Smirl (YAAY), Joey Dearborn, M Chorney. A quorum was present.
Corresponding Members	Betty Kelly (Chair, Nominating Committee), Jamie Miller (Chair, Equity & Diversity Committee), Heather Lea (Committee on Community of Faith Support), Donald Schau (Committee on Lay Ministry Support).
Regrets	Barbara Brown, James deBeer, Craig Miller, Grant Qeskekapow.
Staff Present	Shannon McCarthy (Executive Minister), Judy Hare (Pastoral Relations Minister), Julie Graham (Justice and Communications Minister), Heather Dootoff (Finance Administrator), Jamie Mckay (Executive Assistant & Recording Secretary).
Call to Order	Pat Bird opened the meeting at 4:00 PM.
Treaty Land Acknowledgement	As we change in our work and understanding of justice and being in right relations, Pat Bird read the following Treaty Land Acknowledgement: <i>“We recognize that the Prairie to Pine Regional Council functions on lands that are the traditional ancestral lands of many Indigenous peoples. We know that the mistakes which are part of the history of colonization have caused deep and lasting harm. We affirm that the sovereignty and distinct nationhood of Indigenous peoples needs to be upheld, and that the sustaining connection to traditional and ancestral lands must support in practical ways this sovereignty and nationhood. We commit ourselves to the truth-telling that needs to continue as we seek reconciliation and healing and as we work toward a better future.”</i>
Opening Worship	Julie Graham led us in opening worship with a reflection.
Check-In	We checked in by sharing our thoughts on darkness.
Agenda	We reviewed the agenda.
036 – 2021/2022	It was agreed by consensus: That Prairie to Pine Regional Council Executive approve the agenda as distributed.
Approval of Minutes	We reviewed the minutes of November 7, 2021. We will review the minutes of December 2, 2021 at the next meeting.

BUSINESS ARISING

Correspondence There was no correspondence.

REPORTS

Finance The income statement and balance sheet were provided for information.

Heather Dootoff reported.

We will finish this year in a surplus of governance and mission and ministry, and a small deficit in restricted funds.

We received an extra \$9735 as part of a contingency fund that was held by General Council for use by regional council during the transition. The funds were not needed so it was dispersed across the sixteen regional councils.

Nominating Committee Betty Kelly brought forward one proposal for acceptance.

The regional council had previously dedicated one full seat for a youth commissioner to GC44. However, there has been no interest from youth. Twila MacNair advised the Nominating Committee to fill the spot with an alternate instead of letting it stay open.

037 – 2021/2022

**It was agreed by consensus:
That Prairie to Pine Regional Council Executive accepts the recommendation of the Nominating Committee that TESSA WHITECLOUD be named as a Prairie to Pine Regional Council Commissioner to General Council 44.**

Recruitment for Regional Gathering Planning

Joey Dearborn reported.

The Nominating Committee currently has two people who have tentatively said yes to sitting on the regional gathering planning committee. Since planning has not started, a decision has not been made on if we are holding a business, thematic, or educational meeting. Putting more names forward would be easier if we knew what kind of meeting we are holding.

The committee is casting a wide net and once an initial group is put together, they can start working on what the format of the meeting will be.

Equity & Diversity Committee

Jamie Miller reported.

Until a proper committee can be formed, the Equity and Diversity Committee is willing to serve as a landing point for those working on right relations and reconciliation.

Jamie Miller is continuing as Chair of the Equity and Diversity Committee. If the committee ends up getting a co-chair, it will be filled from the current members.

Executive Minister's Report

Shannon McCarthy reported.

Prairie to Pine office move

The Prairie to Pine office has finished its move to the Centre for Christian Studies (CCS). The office on St. Mary's Road was completely cleared out, inspected, and closed at the end of December 2021.

We will be holding a meeting with staff from Prairie to Pine and CCS for a virtual welcome and to go over building questions and procedures. It will be a chance for staff to see each other and ask questions.

New staff

Jennifer Janzen-Ball begins her new position as Minister of Theology and Leadership in January 2022.

GC44 registration

Commissioners to General Council 44 should have received links for registration. Training sessions will be available in January.

Incorporated Ministries

There was nothing from incorporated ministries.

PASTORAL RELATIONS

Pastoral Relations Minister

Judy Hare reported.

Judy was able to go on her first long break in many years, from December to early January. She came back to a blizzard in the city and a mountain of boxes in her new office.

The Pastoral Relations Commission has its first meeting next week and they are still adjusting to some of the policy shifts that were announced in December but were not communicated yet.

Designated lay minister policy reflections

In early December, designated lay ministers met and gave their reflections on the potential policy shifts that are coming in the report around them. It was good to hear their perspectives and we will continue to engage them in conversation. A proposal may be coming from designated lay ministers to commissioners to bring forward to GC44 on their behalf.

Borrowing funds - Kildonan United Church

Kildonan United Church (KUC) has ended their current pastoral relationship due to lack of funds and is preparing to be disbanded, which includes selling their church building. KUC Council has made known their desire to borrow money from the Regional Council to cover expenses until their building can be sold.

Upon approval and prior to the release of further funds, KUC will provide to Heather Lea on behalf of Committee on Community of Faith Support and Judy Hare, Pastoral Relations Minister on behalf of Prairie to Pine Regional Council the following documentation:

- 1) Minutes of a KUC Council meeting with a motion to request said loan.
- 2) Independent Financial Review report for 2021,
- 3) A detailed year-end financial report for 2020 and 2021,
- 4) Budget projections for January 2022 and for February to June 30, 2022,
- 5) Accounting for the first \$10,000.00 and monthly financial statements before subsequent amounts are released, and
- 6) Any further information or reports that may be requested by Prairie to Pine Regional Council.

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It was agreed by consensus:

That Prairie to Pine Regional Council Executive authorizes the following:

- **That an interest-free loan of up to \$25,000 to Kildonan United Church to be repaid in full upon the sale of the Kildonan United Church building,**
- **That a first transfer of \$10,000 may be made upon receipt of the formal motion from Kildonan United Church Council as soon as possible after January 13, 2022, and,**
- **That prior to the release of further funds, Kildonan United Church will provide to Heather Lea on behalf of Committee on Community of Faith Support and Judy Hare, Pastoral Relations Minister on behalf of Prairie to Pine Regional Council the following documentation:**
 - 1) **Minutes of a KUC Council meeting with a motion to request said loan,**
 - 2) **Independent Financial Review report for 2021,**
 - 3) **A detailed year-end financial report for 2020 and 2021,**
 - 4) **Budget projections for January 2022 and for February to June 30, 2022,**
 - 5) **Accounting for the first \$10,000.00 and monthly financial statements before subsequent amounts are released, and**
 - 6) **Any further information or reports that may be requested by Prairie to Pine Regional Council.**

*Committee on
Community of Faith
Support*

Heather Lea reported.

The Committee on Community of Faith Support has received most covenants from our communities of faith, with a few still working on them. One challenge for the committee is how to encourage communities of faith to submit regular self-assessments.

We agreed that regular submissions could be defined as every three years. The committee will proceed with asking communities of faith to submit self-assessments every three years.

*Committee on Lay
Ministry/Lay
Leadership Support*

Donald Schau brought forward a recommendation from the Committee on Lay Ministry/Lay Leadership Support.

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**ALLISON ABBOTT-
WIEBE**

It was agreed by consensus:

That Prairie to Pine Regional Council Executive accepts the recommendation of the Committee on Lay Ministry/Lay Leadership Support, having conducted an interview on November 30, 2021, received documentation confirming a Police Records Check and completion of the training for Licensed Lay Worship Leadership, confirmed support from the governing body of the Community of Faith at St. Paul's United Church – Graysville, and confirmation of completion of required Introductory Boundaries training, to license ALLISON ABBOTT-WIEBE as a Licensed Lay Worship Leader in Prairie to Pine Regional Council.

Erica Wiebe abstained.

**Justice and
Communications**

Julie Graham reported.

Website banner

Julie updated the land reconciliation page on the regional council website to reflect the reviewed and approved version from December 2, 2021. It is noted that these are living words and will change and grow over time. Communities of faith, ministries, and groups within the regional council are urged to develop their own contextual land recognition, and if desired, using the regional council wording as a guide.

Ice art competition

The ice art competition is slowly getting started. There is a Facebook group where people can view and post photos. The website also contains information about hashtags that can be used when posting on social media.

*Newsletter
reformatting*

We continue to receive feedback that the newsletters are too long, and people aren't retaining the information. We also need to address accessibility issues for readers.

The administrative support staff who publishes the newsletter in their regional council have agreed to reformat the length and layout. Julie will be sending out submission guidelines and making an announcement to staff.

*Norway House
Survivors Circle*

Conversations continue with Grant Queskekapow on beginning a Norway House Survivors Circle. They had hoped to meet in person but at this time, it will have to move forward online.

As mentioned by Jamie Miller in the Equity and Diversity report, until a proper committee can be formed, that committee is willing to serve as a landing point for those working on right relations and reconciliation. We all understand the importance of this work and that it needs to be held over the long term.

Structure document

Pat Bird reported.

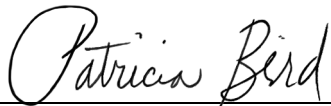
The work on the structure document continues. The task group has a draft base document and are working on making an inventory of all the information that has been received so far. They are planning a meeting to work on outstanding reports and to check if they are following format.

Next Meeting(s) The Executive agreed to meet on the first Thursday of each month at 4:00 PM with the next meeting dates:

- February 3, 2022

Closing Prayer Julie Graham said a prayer to close the meeting.

Adjournment Diane Dwarka adjourned the meeting at 6:15 PM.



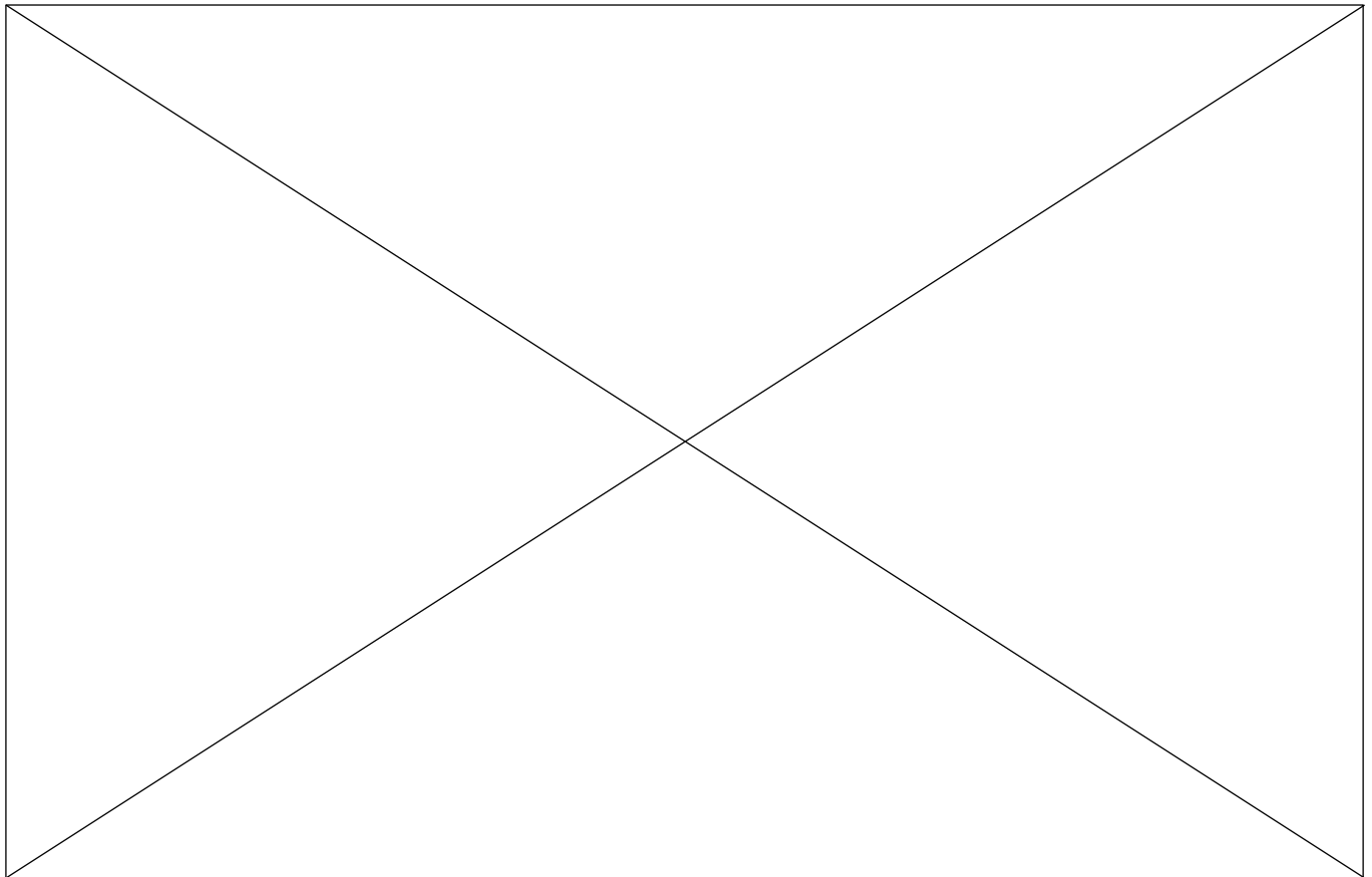
Patricia Bird, Co-Chair



Diane Dwarka, Co-Chair



Shannon McCarthy, Executive Minister



**Prairie to Pine Regional Council
Financial Summary
January to November 30 2021**

Donations and Gifts of Note

- Winnipeg Foundation – 10,000 for youth and reconciliation activities (minimal amount used in 2021)
- Noreen and Robert Allen Foundation - \$7427.91 (annual donation exact amount may vary, additional top up came in December)
- Other smaller amounts from Winnipeg Foundation, Canada Helps, All Charities, Strategic Charitable Giving Foundation
- \$1598.53 from Ochre River
- Restricted fund income is for UCW bursary and archives

Other Comments

- Restricted fund expenses are for bursaries, archives, northern travel and pastoral relations emergency fund

So far in December there just over \$4000 in costs related to the move, but there are more expenses to come.

The TD account in Winnipeg was closed and money transferred to Conexus Credit Union.

Assiniboine Presbytery – we are still trying to track down funds that were left in the Presbytery. The Westoba Credit Union account was closed in December 2020 and \$2500 sent to the Region. There is supposed to be a \$5000 GIC that got locked in again, Barb Jardine is looking for that. This appears to be all the funds that are left which is less than the financials seemed to indicate. Barb and I are working to sort this out. However there is a \$6500 obligation related to a grant received for the Brandon Indian Residential Learning Centre work.

**Prairie to Pine Balance Sheet
at November 30, 2021**

	at November 30, 2021	
Current assets		
Cash (Notes 2 and 3)	\$ 381,619	
Investments (Notes 2 and 3)	826,493	
Receivables and prepaid expenses	15,472	\$ 1,223,585
Capital assets		619
Total assets		\$ 1,224,204
Current liabilities		\$ 233,483
Equity		
Funds from Conference/Presbytery (Notes 2 and 3)	\$ 697,395	
Income less expenditure 2019-2020	269,343	
Current earnings (See Note 1)	23,983	
Total equity		\$ 990,721
Total liabilities and equity		\$ 1,224,204

Note 1: Current earnings figure is from the current income statement. Reduced by ten months estimated amortization.

Note 2: Funds transferred in from Presbyteries and Conference

Prebytery and Conference funds transferred to P2P January 1, 2019

from audited financial statements		\$ 697,394
Reserve for contingencies	\$ 100,000	
To cover budget deficits	100,000	
For projects and activities that support our goals	400,000	600,000
Not designated or reserved		\$ 97,394

**Note 3: Funds available in addition to current year's budget:
from current and prior years' income:**

Total equity at November 30, 2021 from balance sheet above		\$ 990,721
Less designated amounts Note 2 above	\$ 600,000	
Less Trusts and Special Funds at Jan 1/21 from audited stmts	153,246	
Less Pastoral Relations Discretionary Fund	16,000	769,246
		\$ 990,721

Location of funds:

\$400,000 is invested in CDI

\$200,000 is in savings ScotiaWealth

The remainder is invested in Conexus GICs, chequing account and savings account

Heather manages the invested funds in a mixture of redeemable and non-redeemable investments to maximize our return but also to have cash available when needed.

PRAIRIE TO PINE REGIONAL COUNCIL
Financial Report November 30, 2021

	From audit stmt		
	2020	2021	2021
	Actual	Budget	to November 30
GOVERNANCE			
Grants:			
Governance and shared services (from assessments)	325,000	325,000	297,917
GC Ex Minister and Asst Salary Grant	67,000	67,000	70,792
Total grants	392,000	392,000	368,708
Other income Governance	44,794	20,000	21,975
TOTAL GOVERNANCE INCOME	436,794	412,000	390,683
Expenses: Governance			
Office Expenses			
Office rent/maintenance	47,419	42,000	41,231
Caretaker	10,248	11,500	10,991
Office costs (insurance, supplies, phone, wifi etc.)	13,027	12,000	12,346
Shared services General Council	9,383	11,505	8,360
Website	1,128	1,000	1,046
Archive Costs	5,568	4,500	6,770
Audit	10,475	10,330	10,853
	97,248	92,835	91,597
Shared staff costs			
Shared EM, Asst and Finance Staff	88,089	90,027	82,921
Shared staff office (office space, other office costs)	10,074	12,500	8,841
Shared staff travel	1,119	7,000	1,183
	99,281	109,527	92,945
Staffing			
Regional staff - Governance	162,744	166,324	150,616
Staffing related costs	1,565	8,000	1,380
	164,309	174,324	151,997
Governance: committee and structure			
Regional gathering	8,862	35,000	6,990
All other Governance costs	4,239	30,630	5,139
	13,102	65,630	12,128
TOTAL GOVERNANCE COSTS	373,940	442,316	348,667
Amortization (not recorded monthly)	19,947	20,780	19,048
NET INCOME (LOSS) GOVERNANCE	42,907	(51,096)	22,968
MISSION AND MINISTRY			
Grants			
Other income Mission and Ministry (mostly donations)	99,745	10,000	21,395
TOTAL MISSION AND MINISTRY INCOME	388,745	250,000	261,395
Expenses Mission and Ministry			
Salaries and benefits	128,667	135,000	122,992
Mission support grants	128,000	126,000	126,000
Affirm membership/other membership	2,100	1,000	1,350
Clusters and events	4,167	16,600	4,234
Contribution to Winnipeg Free Press	1,305		
Mission and Ministry committee costs	144	5,000	1,998
TOTAL MISSION AND MINISTRY COSTS	264,382	283,600	256,573
NET INCOME (LOSS) MISSION AND MINISTRY	124,363	(33,600)	4,821
RESTRICTED FUNDS			
Restricted Fund Income	46,933		6,424
Restricted Fund Expenses - Bursaries	(3,168)		(10,230)
NET INCOME RESTRICTED FUNDS	43,766	-	(3,806)
NET INCOME (LOSS) ALL FUNDS	211,036	(84,696)	23,983