

**Prairie to Pine Regional Council
Pastoral Relations Commission
Motions (November 8, 2022)**

Meeting Date	Motion #	Motion
November 8/22	2022-2023/ #10 (A-H)	<p>Take the following actions:</p> <p>A. Minutes of the Prairie to Pine Pastoral Relations Commission October 11, 2022</p> <p>That the minutes of the regular monthly meeting of the Prairie to Pine Pastoral Relations Commission on October 11, 2022 be approved as circulated.</p> <p>B. Request for approval of Renewal/ Continuation of Appointment of Don McIntyre at Westminster United Church, Winnipeg</p> <p>Having received from Westminster United Church (Winnipeg): minutes of a meeting of the governing body on October 18, 2022; a position description for a Supply Ministry position; financial information for the period January through September 2022; and the completed Record of Appointment for Donald McIntyre, the Pastoral Relations Commission of Prairie to Pine Regional Council approves the Continuation of an Appointment for DONALD MCINTYRE (Ordained Minister-Retired) in a part-time (15 hours per week) position as Supply Minister at Westminster United Church (Winnipeg), in team with Sherri McConnell, Diaconal Minister, currently on partial long-term disability, for the period of November 15, 2022 to June 30, 2023, with the following terms:</p> <ol style="list-style-type: none"> 1. Salary Category F-COL 3 for 15 hours per week - <u>\$ 24,165.00 per year</u> 2. Telephone / Communications - <u>\$ 420.00 per year (minimum rate of \$35.00 per month)</u> 3. Continuing Education Allowance - <u>\$ 559.88 per year</u> 4. Minimum of three weeks (21 days) of study leave within each pastoral year, including Sundays –<i>Pro-rated for Part Year</i> 5. For members of the Order of Ministry and recognized lay ministers, a minimum of three months of sabbatical leave after five consecutive years of service to the pastoral charge 6. Minimum of one month of vacation (including five Sundays) within each pastoral year – <i>Pro-rated for Part Year</i> 7. Moving expenses, based on reasonable estimates- <i>Not Applicable</i> 8. Adequate administrative assistance, defined as – <u>25 hours per week</u> 9. Travel expense reimbursement, based on revised rate of – <u>\$.46 per kilometre</u>

10. Employer costs for Pension and Benefits, as assessed in the *Premiums and Taxable Benefit Calculator*
 11. Other: Seven weeks of absence, approved, between February 6 and March 26, 2023, a combination of vacation and unpaid leave; waiving of 90 days' notice, in favour of the jurisdictional minimum of one month's notice
- With remuneration provided through the Pastoral Charge Payroll Service (ADP) #W0YU

C. Request for approval of Call to Eric Lukacs at Augustine United Church, Winnipeg

Having received from Augustine United Church (Winnipeg): minutes of a meeting of the Community of Faith/Pastoral Charge on October 16, 2022; Year-end Financial Statements for 2021 and Financial Statements for the period January through September, 2022; and the completed Record of Call for Eric Lukacs, the Pastoral Relations Commission of the Prairie to Pine Regional Council approves the **CALL** of **ERIC LUKACS** (Ordained Minister – Eastern Ontario Outaousais Regional Council) to a full-time ministry position of 40 hours per week at **Augustine United Church (Winnipeg)**, effective July 2, 2023, with the following terms:

1. Salary Category F-COL 3 - \$ 55,631.00 per year
2. Telephone / Communications - \$ 900.00 per year
3. Continuing Education Allowance - \$ 1,543 per year
4. Minimum of three weeks (21 days) of study leave within each pastoral year, including Sundays
5. For members of the Order of Ministry and recognized lay ministers, a minimum of three months of sabbatical leave after five consecutive years of service to the pastoral charge
6. Minimum of one month of vacation (including five Sundays) within each pastoral year
7. Moving expenses, based on reasonable estimates- *See comments under Term 11 Other*
8. Adequate administrative assistance, defined as – 3 hours per day (15 hours per week)
9. Travel expense reimbursement, based on rate in the *2023 Minimum Salaries and Reimbursements for Ministry Personnel* document
10. Employer costs for Pension and Benefits, as assessed in the *Premiums and Taxable Benefit Calculator*
11. Other: Moving costs **may** include any penalties incurred as a result of breaking a recently signed residential lease in Ottawa, the total receipted moving expenses not to exceed \$ 15,000.00. The Sunday after Easter and Christmas Eve are paid Sundays off for the minister, and in addition, the

minister will have the week between Christmas and New Year's off each year, however will be available for emergency pastoral duties during that time. Recepted parking will be reimbursed.

With remuneration provided through the Pastoral Charge Payroll Service unless an exemption is granted by General Council (ADP) #WOXQ

D. Request for Renewal/Continuation of Appointment for Ivan Kenneth Thomas at Augustine United Church, Winnipeg

Having received from Augustine United Church (Winnipeg): minutes of a meeting of the Council on October 17, 2022; Year-end Financial Statements for 2021 and Financial Statements for the period January through September 2022; and the completed Record of Appointment for Ivan Kenneth Thomas, the Pastoral Relations Commission of the Prairie to Pine Regional Council approves the **Renewal of the Appointment for IVAN KENNTH THOMAS** to a halftime ministry position (20 hours per week) at **Augustine United Church (Winnipeg)**, effective from January 1, 2023 to June 30, 2023, with the following terms:

1. Salary Category D-COL 3 for 20 hours per week- \$ 31,511.00 per year
2. Telephone / Communications - \$ 450.00 per year
3. Continuing Education Allowance - \$ 771.50 per year
4. Minimum of three weeks (21 days) of study leave within each pastoral year, including Sundays – *Pro-rated for part year*
5. For members of the Order of Ministry and recognized lay ministers, a minimum of three months of sabbatical leave after five consecutive years of service to the pastoral charge
6. Minimum of one month of vacation (including five Sundays) within each pastoral year – *Pro-rated for part year*
7. Moving expenses, based on reasonable estimates- *Not Applicable*
8. Adequate administrative assistance, defined as – 3 hours per day (15 hours per week)
9. Travel expense reimbursement, based on rate in the *2023 Minimum Salaries and Reimbursements for Ministry Personnel* document
10. Employer costs for Pension and Benefits, as assessed in the *Premiums and Taxable Benefit Calculator*
11. Other: The Sunday after Easter and Christmas Eve are paid Sundays off for the minister, and in addition, the minister will have the week between Christmas and New Year's off each year, however will be available for emergency pastoral duties during that time.

With remuneration provided through the Pastoral Charge Payroll Service unless an exemption is granted by General Council (ADP) #W0XQ

E. Request for Change in Pastoral relations for retirement

Having received written notice, that Prairie to Pine Regional Council of the United Church of Canada approves the following request for a change in pastoral relations for the purpose of retirement;

Shirley McLaren from **Oakville Pastoral Charge**, effective May 31, 2023

F. Appointment of Pastoral Charge Supervisors

The Pastoral Relations Commission of the Prairie to Pine Regional Council of the United Church of Canada appoints the following Pastoral Charge Supervisors, with Judy Hare having authority to continue to recruit:

_____ **Newdale** – Cardale, effective immediately

_____ **Cartwright**, effective immediately

_____ **Circle Marsh Pastoral Charge**, effective immediately (due to Medical Absence of Julie Baker)

_____ **Trinity United Church (Portage)**, as of December 2022 or January 2023 (due to Medical Absence of Julie Baker)

G. Appointment of Pastoral Relations Liaisons / Readers of Documents

The Pastoral Relations Commission of the Prairie to Pine Regional Council of the United Church of Canada appoints the following individuals related to the various pastoral charges:

Transcona Memorial United Church (Winnipeg): Liaison for meeting of Council on November 16, 2022 – **Mary Best**

Immanuel United Church (Winnipeg): reader of documents and Liaison for meetings – **Patrick Woodbeck**

North Kildonan United Church (Winnipeg): reader of documents and Liaison for meetings – **Paul DuVal and Elizabeth Brown**

St. Paul's United Church (Souris): available for meetings – **Heather Lea (Committee for Community of Faith Support) and Judy Hare (if needed)**

MacGregor United Church and Trinity United Church (Portage) Collaborative Conversations and meetings – **Elizabeth Brown**

Trinity United Church (Brandon) and St. Paul's United Church (Virden) Collaborative Conversations and meetings – **Judy Hare for conversations**

Elm Creek: decisions to be made regarding sale of building –
Heather Lea and Silas Lee (Committee on Community of Faith Support)

H. Support for proposed ecumenical ministry sharing agreement between St. Paul’s United Church (Souris) and St. Luke’s Anglican Church (Souris)

Having received an outline of a proposed sharing agreement between St. Paul’s United Church (Souris) and St. Luke’s Anglican Church (Souris) involving the Reverend Jonathan Hoskins (Anglican), and the Pastoral Relations Minister having been given verbal approval of such an arrangement from the Anglican Bishop of Brandon, the Reverend William Cliff, in a conversation on November 7, 2022, the Pastoral Relations Commission of the Prairie to Pine Regional Council gives approval for the ministry-sharing arrangement, effective immediately, with the following amendments to the document:

- St. Paul’s United Church (Souris) plans to continue to actively seek for Ministry Personnel for their full-time ministry position posted on Church Hub, and will adjust the start date of that posting to no sooner than July 1, 2023. The terms of the arrangement are to be effective immediately and will be effective until July 1, 2023;
- the ending of the arrangement by any party requires at least one month’s notice

Carried