

**Prairie to Pine Regional Council  
Pastoral Relations Commission  
Motions (September 13, 2022)**

Meeting Date	Motion #	Motion
September 13/22	2022-2023/ #7	<p><b>Request for Change in Pastoral Relations at Prairie Spirit United Church (Winnipeg) by Mutual Agreement</b></p> <p>Whereas the Oversight Council of Prairie Spirit United Church (Winnipeg) requested the assistance of the Pastoral Relations Commission of Prairie to Pine Regional Council, through a motion in a meeting on June 07, 2022, which asked “that the Pastoral Relations Commission become directly involved by organizing ... a series of meetings with various stakeholders to discuss concerns; and</p> <p>whereas a Listening Team appointed by the Pastoral Relations Commission (Rev. Heather Lea, Rev. Harold Kenyon, and Rev. Judy Hare) or members of that team, have had conversations related to this request with members of the Prairie Spirit United Church Oversight Council (on June 22, 2022 with the Listening Team, and on August 16, 2022 and September 07, 2022 with Rev. Heather Lea); and</p> <p>whereas the Listening Team, or members of that team, have had conversations related to the above request with Rev. Susan McIlveen on June 29, 2022, July 05, 2022, and August 25, 2022; and</p> <p>whereas on September 08, 2022, a representative group of the Oversight Council (Val Goodridge, Patricia Rothney, and Jocelyn Fournier-Gawryluk) participated in a facilitated conversation which included Rev. Susan McIlveen and her support person, Faye Barsy, and members of the Listening Team; and</p> <p>whereas concerns from both sides of the pastoral relationship were discussed, with the result that the terms of an agreement for the ending of the pastoral relationship between Prairie Spirit United Church and Rev. Susan McIlveen were discussed and agreed to by all parties present;</p> <p>therefore, it is moved by Aileen Urquhart and seconded by Sherri McConnell that the Pastoral Relations Commission of the Prairie to Pine Regional Council of the United Church of Canada approve the request for a change in pastoral relations received from the Reverend Susan McIlveen, with the mutual agreement of the Oversight Council of Prairie Spirit United Church (Winnipeg), based on Terms of Agreement, initially reached on Thursday, September 08, 2022 between the Reverend Susan McIlveen and Prairie Spirit United Church (as represented by members of the Oversight Council, namely <b>Val Goodridge, Patricia Rothney, and</b></p>

Jocelyn Fournier-Gawryluk), with the participation and guidance of Rev. Harold Kenyon and Rev. Heather Lea, appointed by the Pastoral Relations Commission, and Rev. Judy Hare, Pastoral Relations Minister of the Prairie to Pine Regional Council, and approved by the Oversight Council of Prairie Spirit United Church on September 11, 2022. The Terms of Agreement are as follows:

1. Prairie Spirit United Church will receive and approve the request for a change in pastoral relations from Rev. Susan McIlveen effective January 31, 2023, with the last day worked being Sunday, September 11, 2022, and the payment of salary and relevant allowances in lieu of service until January 31, 2023, with the understanding that during that time Rev. Susan McIlveen will not exercise any of the functions of ministry; and
2. that if Rev. Susan McIlveen secures a Call or Appointment within the United Church of Canada prior to January 31, 2023, the obligations of Prairie Spirit United Church will end on the start date of that Call or Appointment; and
3. that if Rev. Susan McIlveen secures a part-time Call or Appointment before January 31, 2023, the remuneration offered by Prairie Spirit United Church will be pro-rated to supplement the remuneration offered by the new employer, up to the level of the full-time equivalency of Prairie Spirit United Church until January 31, 2023; and
4. that Prairie Spirit United Church acknowledges there will be no payback of the pro-rata of moving expenses from Rev. Susan McIlveen, because the ending of this pastoral relationship is by mutual agreement, and not at the sole initiative of the Minister; and
5. that Prairie Spirit United Church directs the completion of any Record of Employment to reflect the ending of this employment relationship as "by mutual agreement".

*The terms of this agreement will be incorporated into the request for a change in pastoral relations from the Reverend Susan McIlveen, to be submitted for the record of Prairie Spirit United Church (Winnipeg), the approval of the Pastoral Relations Commission of the Prairie to Pine Regional Council, and to the Office of Vocation of the United Church of Canada, for information.*

*The remuneration offered by Prairie Spirit United Church, as noted in the terms above, covers all financial entitlements related to notice and outstanding vacation, and goes above and beyond that, in acknowledgement of cooperation in the ending of this pastoral relationship.*

**Carried**

2022-2023/  
#8 (A-E)

**Take the following actions:**

**A. Minutes of the Prairie to Pine Pastoral Relations Commission August 9, 2022**

That the minutes of the regular monthly meeting of the Prairie to Pine Pastoral Relations Commission on August 9, 2022 be approved as circulated.

**B. Request for Appointment of Paul DuVal as Supply Minister at Fort Garry United Church, Winnipeg**

Having received from Fort Garry United Church, Winnipeg: minutes of a meeting on August 28, 2022 of the governing body; updated Year-to-date financial statements for 2022; and a completed Record of Appointment, the Pastoral Relations Commission of Prairie to Pine Regional Council of the United Church of Canada approves the **Appointment of PAUL DUVAL** (Ordained Minister-Retired) to a halftime Supply Minister position (20 hours per week) at **Fort Garry United Church, Winnipeg**, effective October 1, 2022 to June 30, 2023, with the following terms:

1. Salary Category F – COL 3 for 20 hours per week - \$32,220.00 per year
2. Telephone/Communications - \$420.00 per year (\$35.00 per month)
3. Continuing Education Allowance - \$746.50 per year
4. A minimum of three weeks (21 days) of study leave within each pastoral year, including Sundays – *Pro-rated for part year*
5. For members of the Order of Ministry and recognized designated lay ministers, a minimum of three months of sabbatical leave after five consecutive years of service to the pastoral charge
6. A minimum of one month of vacation (including five Sundays) within each pastoral year – *Pro-rated for part year*
7. Moving expenses based on reasonable estimates – *Not Applicable*
8. Adequate administrative assistance defined as -30 hours per week
9. Travel expenses reimbursement, based on the rate in the *2022 Minimum Salaries and Reimbursements for Ministry Personnel* document
10. Employer costs for Pension and Benefits, as assessed in the *Premiums and Taxable Benefit Calculator*
11. Other: waiving of 90 days' notice, in favour of the jurisdictional minimum of one month

With remuneration provided by Fort Garry United Church, Winnipeg, through the Pastoral Charge Payroll Service (ADP) #WOU1

**C. Request for Change in Pastoral Relations for Retirement**

That Prairie to Pine Regional Council, having received written notice, approve the following requests for change of pastoral relations for the purpose of retirement:

**Loraine MacKenzie Shepherd** from Westworth United Church, Winnipeg, effective June 30, 2023

**Harvey Hurren** from beginning Appointment at Hartney-Lauder Pastoral Charge on September 01, 2022

**D. Appointment of Pastoral Charge Supervisors**

The Pastoral Relations Commission of the Prairie to Pine Regional Council of the United Church of Canada appoints the following Pastoral Charge Supervisors, with Judy Hare, Pastoral Relations Minister, having authority to continue to recruit:

**Jeff Cook to Immanuel United Church, Winnipeg**, effective September 01, 2022

\_\_\_\_\_ to **Newdale-Cardale**, effective immediately

\_\_\_\_\_ to **Prairie Spirit United Church, Winnipeg**, effective immediately

**E. Appointment of Liaisons**

The Pastoral Relations Commission of Prairie to Pine Regional Council appoints the following Liaisons:

**Mary Best to Wawanesa Pastoral Charge** for the purpose of attending an information meeting on September 25

**Carried**