

**Prairie to Pine Regional Council  
Pastoral Relations Commission  
Motions (June 14, 2022)**

Meeting Date	Motion #	Motion
June 14/22	2022-2023/ #2 (A-DD)	<p><b>Take the following actions:</b></p> <p><b>A. Minutes of the Prairie to Pine Pastoral Relations Commission May 10, 2022</b></p> <p>That the minutes of the regular monthly meeting of the Prairie to Pine Pastoral Relations Commission on May 10, 2022 be approved as circulated.</p> <p><b>B. Request for approval of Call of Melanie Kauppila to Manitou-LaRiviere</b></p> <p>Having received Manitou-LaRiviere Pastoral Charge, 2021 Year-end financial statement, Year-to-date financial information for January- March 31, 2022, a motion from a meeting of the congregation on May 30, 2022, and completed Record of Call for Melanie Kauppila with confirmation of completion of her 2022 Annual Declaration related to Criminal Charges and Criminal Record that the Pastoral Relations Commission of the Prairie to Pine Regional Council of the United Church of Canada approves the <b>Call of MELANIE KAUPPILA</b> ( Ordained Minister-) to a full-time Ministry position at <b>Manitou-LaRiviere Pastoral Charge</b>, effective September 01, 2022 with the following terms:</p> <ol style="list-style-type: none"> <li>1. Salary Category F COL 1 <u>\$ 58,274 per year</u> *</li> <li>2. Telephone/ Communications <u>\$ 960.00 per year</u></li> <li>3. Continuing Education <u>\$ 1493.00 per year</u></li> <li>4. A minimum of three weeks (21 days) of study leave within each pastoral year, including Sundays</li> <li>5. For members of the Order of Ministry and recognized designated lay ministers, a minimum of three months of sabbatical leave after five consecutive years of service to the pastoral charge/ministry unit</li> <li>6. A minimum of one month of vacation (including five Sundays) within each pastoral year</li> <li>7. Moving expenses up to \$10,000 based on reasonable estimates to be used by August 31, 2023</li> <li>8. Adequate administrative assistance defined as <u>8 hours per week</u></li> <li>9. Travel expense reimbursement, based on <i>Minimum Salaries and Reimbursements for Ministry Personnel</i> document</li> <li>10. Employer costs for Pension and Benefits, as noted in the Premiums and Taxable Benefit Calculator-</li> </ol>

11: Other: \*The Minister will rent the Manse at a cost of seven hundred dollars (\$700.00)per month. Heat and water utilities Included. This clause to be reviewed after one year and if changes are **requested** by the Minister and or the Pastoral Charge approval will be sought by the Pastoral Charge from Prairie to Pine Regional Council.

In months with five Sundays, the Minister will be given the fifth Sunday off from leading Sunday worship.

Any Fee for Service agreement that the Manitou -La Riviere Pastoral Charge may wish to enter into with another congregation will be done in collaboration with, and the agreement of, the Minister and the Pastoral Relations Commission of Prairie to Pine Regional Council.

With remuneration provided by Manitou-LaRiviere Pastoral charge through the Pastoral Charge Payroll Service (ADP # WOY2)

**C. Approval of Provisional Call for Susan Girard at Riverview, Atikokan**

Having received from Riverview United Church, Atikokan pastoral Charge, 2021 Year-end Financial Statement and Year- to- Date Financial statements until March 31, 2022, updated position description, , completed Record of Call for Susan Girard ( Ordinand) with confirmation of her 2022 Annual Declaration related to Criminal Charges and Criminal Record , minutes from a pastoral charge meeting on May 29, 2022 , and with confirmation from the Board of Vocation of Susan’s readiness for ordination, the Pastoral Relations Commission of the Prairie to Pine Regional Council of the United Church of Canada approves the **Call of SUSAN GIRARD** to halftime position ( 20 hours per week) at **Riverview United Church, Atikokan**, effective July 1, 2022 conditional upon her ordination by Prairie to Pine Regional Council prior to commencement of this Call, and with the following terms:

1. Salary Category A COL 1 for 20 hours per week \$ 24,774.00 per year
2. Telephone/communications \$ 540.00 per year
3. Continuing Education \$ 746.50 per year
4. A minimum of three weeks (21 days) of study leave within each pastoral year, including Sundays
5. For members of the Order of Ministry and recognized designated lay ministers, a minimum of three months of sabbatical leave after five consecutive years of service to the pastoral charge/ministry unit-
6. A minimum of one month of vacation (including five Sundays) within each pastoral year
7. Moving expenses, based on reasonable estimates *Not Applicable*

8. Adequate administrative assistance defined as 4 hours per week
9. Travel expense reimbursement, based on *Minimum Salaries and Reimbursements for Ministry Personnel* document
10. Employer costs for Pension and Benefits, as noted in the Premiums and Taxable Benefit Calculator-
11. Other: In months with five Sundays the minister is not expected to lead worship on fifth Sunday

With remuneration provided by Riverview United Church, Atikokan Pastoral Charge through the Pastoral Charge Payroll Service unless General Council Office has granted a formal exemption (ADP #TC6S)

- D.** Request for approval of Provisional Call to Carrie Martens at Pembina Parish Whereas Rev. Carrie Martens has been in an appointment with Pembina Parish while she completed the requirements for Admission into the order of ministry into the United Church of Canada, the dates for which were November 15,2020 to June 30, 2023;
- Whereas Rev. Carrie Martens has been declared ready for admission to the Order of Ministry in the United Church of Canada by the Board of Vocation and related to admission is open to Call or appointment anywhere within the United Church of Canada
  - and whereas the Pastoral Relations Commission of Prairie to Pine Regional Council has received from Pembina Parish the minutes of the meeting of the community of faith on May 17,2022 ,updated Living Faith Story and position description, 2021 Year -end Financial Statement , 2022 first quarter Financial statements, completed Record of Call with confirmation of 2022 Annual Declaration related to Criminal Charges and Criminal Record the Pastoral Relations Commission of Prairie to Pine Regional Council:

Approves the change in terms of the pastoral relationship between Rev. Carrie Martens and Pembina Parish effective July 01, 2022 reflecting a continuation in the pastoral relationship of **REV. CARRIE MARTENS** (Ordained Minister within the Order of Ministry of The United Church of Canada) with Pembina Parish as a Call to a full-time ministry position at **Pembina Parish**, based on the position description or previously approved effective July 1, 2022 with the following terms:

1. Salary Category C (year 5) COL 2 - \$ 55,729.00  
 Additional salary 10% \$ 5,572.90  
 TOTAL SALARY- \$ 61,301.90
2. Telephone/Internet \$600.00 per year (Cell phone)

3. Continuing Education - \$ 1,493.00 per year
4. A minimum of three weeks (21 days) of study leave within each pastoral year, including Sundays
5. For members of the Order of Ministry and recognized designated lay ministers, a minimum of three months of sabbatical leave after five consecutive years of service to the pastoral charge/ministry unit
6. A minimum of one month of vacation (including five Sundays) within each pastoral year
7. Moving expenses, based on reasonable estimates – *Not Applicable*
8. Adequate administrative assistance defined as Office Administrator – part-time 30.5 hours
9. Travel expense reimbursement, based on the current Minimum Salaries and Reimbursements for Ministry Personnel document
10. Employer costs for Pension and Benefits, as noted in the Premiums and Taxable Benefit Calculator
11. Other:
  - i. Additional continuing education allowance for a total of \$1500.00 per year (additional \$ 7.00 in 2022)
  - ii. Additional time off: When there are 5 Sundays in a month the 5<sup>th</sup> Sunday is off. (4 per year)
  - iii. Additional travel expense of \$0.05 per km over the general Council rate.

With Pembina Parish agreeing to provide remuneration through the Pastoral Charge Payroll Service (ADP) unless granted a formal exemption by the General Council Office (ADP # WOXH)

**E. Request for approval of Call for Chewe Mulenga at Rock Lake Pastoral Charge**

- Whereas Rev. Chewe Mulenga has been in an initial appointment with Rock Lake Pastoral Charge while he completed the requirements for Admission into the Order of Ministry in The United Church of Canada, the dates for which were June 01, 2021 to December 15, 2023.
- Whereas Rev. Chewe Mulenga has been declared ready for Admission to the Order of Ministry in The United Church of Canada by the Board of Vocation and related to admission is open to Call or appointment anywhere within The United Church of Canada.
- and whereas the Pastoral Relations Commission of Prairie to Pine Regional Council has received from Rock Lake Pastoral Charge the minutes of the meeting of the community of faith on June 06,2022 ; updated Living Faith Story and position description; 2021 Year-end Financial Statement; 2022 first

quarter Financial statements,; completed Record of Call with confirmation of his 2022 Annual Declaration related to Criminal Charges and Criminal Record the Pastoral Relations Commission of Prairie to Pine Regional Council :

Approves the change in terms of the pastoral relationship between Rev. Chewe Mulenga and Rock Lake Pastoral Charge effective July 01, 2022 reflecting a continuation in the pastoral relationship of **Rev. CHEWE MULENGA** (Ordained Minister within the Order of Ministry of The United Church of Canada) with **Rock Lake Pastoral Charge** as a Call to a full-time ministry position at Rock Lake Pastoral Charge, effective July 01, 2022 based on the position description previously approved , and with the following terms.

1. Salary Category E – (in year 11): Cost of Living (COL) 2: \$59,221.00 per year.  
No Additional Salary above minimum salary schedule.
2. Basic phone - \$ 540.00 per year (\$ 45.00 per month).
3. Continuing Education \$1500.00 per year (\$1493.00 will appear automatically in the online form and the additional \$ 7.00 per year will be added under additional terms).
4. A minimum of three weeks (21 days) of study leave within each pastoral year, including Sundays.
5. For members of the Order of Ministry and Recognized Designated Lay Ministers, a minimum of three months sabbatical leave after five years of consecutive service to the pastoral charge/local ministry unit.
6. A minimum of one month of vacation (including five Sundays) within each pastoral year.
7. Moving expenses based on reasonable estimates—*Not Applicable.*
8. Adequate administrative assistance defined as Office Administrator – 14 hours per week.
9. Travel expense reimbursement based on Minimum Salaries and Reimbursements for Ministry Personnel document.
10. Employer costs for Pension and Benefits as noted in the Premiums and Taxable Benefit Calculator.

With Rock Lake Pastoral Charge agreeing to provide remuneration through the Pastoral Charge Payroll Service (ADP) unless granted a formal exemption by the General Council Office (ADP #J3CU).

**F. Request for approval of Change in Terms of Appointment for Schalk Naude at Knox United Church, Fort Frances**

- Whereas Rev. Schalk Naude is deemed ready for Admission to the Order of Ministry in the United Church of Canada by the

		<p>Board of Vocation and related to admission is open to Call or Appointment anywhere within the United Church of Canada</p> <ul style="list-style-type: none"> <li>• Whereas Rev. Schalk Naude requires affirmation of a pastoral relationship in order to engage in the liturgy in Prairie to Pine Regional Council around admission to the Order of Ministry of the United Church of Canada (currently scheduled for June 26, 2022) and requires time to seek any new pastoral relationship,</li> <li>• The Pastoral Relations Commission of Prairie to Pine Regional Council having received from Knox United Church Fort Frances minutes of a meeting of the Community of Faith on May 29, 2022; 2021 Year-end Financial Statements; Year- to - date financial statements 2022; completed Record of Call with confirmation of his 2022 Annual Declaration related to Criminal Charges and Criminal Record the Pastoral Relations Commission of Prairie to Pine Regional Council:</li> </ul> <p>Approves changes in the current Appointment between Knox Fort Frances and Rev. Schalk Naude (Admissions Applicant) by mutual agreement effective July 01, 2022, reflecting a continuation in the pastoral relationship of <b>REV. SCHALK NAUDE</b> (Ordained Minister within the Order of Ministry of The United Church of Canada) with <b>Knox United Church Fort Frances</b> in a full-time ministry position ending June 30, 2023 with the following terms:</p> <ol style="list-style-type: none"> <li>1. Salary Category F COL 1 - <u>\$ 58,274.00 per year</u></li> <li>2. Telephone/internet <u>\$ 540.00 per year</u></li> <li>3. Continuing Education - <u>\$ 1,493.00 per year</u></li> <li>4. A minimum of three weeks (21 days) of study leave within each pastoral year, including Sundays</li> <li>5. For members of the Order of Ministry and recognized designated lay ministers, a minimum of three months of sabbatical leave after five consecutive years of service to the pastoral charge/ministry unit</li> <li>6. A minimum of one month of vacation (including five Sundays) within each pastoral year</li> <li>7. Moving expenses, based on reasonable estimates – <i>Not Applicable</i></li> <li>8. Adequate administrative assistance defined as – <u>30 hours per week</u></li> <li>9. Travel expense reimbursement, based on the current Minimum Salaries and Reimbursements for Ministry Personnel document</li> <li>10. Employer costs for Pension and Benefits, as noted in the Premiums and Taxable Benefit Calculator</li> <li>11. Other: potential waiving of 90 days' notice requirement</li> </ol> <p>With Knox United Church, Fort Frances Pastoral Charge agreeing to provide remuneration through the Pastoral Charge Payroll</p>
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Service (ADP) unless granted a formal exemption by the General Council Office (ADP # 32X8)

**G. Request for SME Appointment of Sheila DeForest at Rivers United Church**

Having received from Rivers Pastoral Charge: minutes of a congregational meeting on May 10, 2022 including affirmation of the membership of the Lay Supervision Team; Year-end financial statement and 2022 Year-to-date financial statements, that the Pastoral Relations Commission of Prairie to Pine Regional Council approve the **Appointment of SHEILA DEFOREST** (Candidate) to a Supervised Ministry Education position of half time( 20 hours per week) at **Rivers United Church**, effective September 01, 2022 to June 30, 2023 with the understanding that the Office of Vocation will appoint an Educational Supervisor, and with following terms:

1. Salary Student Step 1 COL 2 - \$ 25,080 per year  
Additional salary (3%) above minimum salary schedule for category- \$ 752.40  
TOTAL SALARY- \$ 25,832.40 per year
  2. Telephone - \$ 540.00 per year (\$ 45.00 per month)
  3. Continuing Education - \$ 746.50 per year (paid upon receipts received)
  4. A minimum of three weeks (21 days) of study leave within each pastoral year, including Sundays
  5. For members of the order of ministry and recognized designated lay ministers, a minimum of sabbatical leave after five consecutive years of service to the pastoral charge / local ministry unit - *Not Applicable for Candidate*
  6. A minimum of one month of vacation (including 5 Sundays) within each pastoral year –pro-rated for part of year
  7. Moving expenses based on reasonable estimates - up to \$ 5,000.00
  8. Adequate administrative assistance defined as – paid casual for worship preparation
  9. Travel expense reimbursement based on the current *Minimum Salaries and Reimbursements for Ministry Personnel* document
  10. Employer costs for Pensions and Benefits as noted in the *Premiums and Taxable Benefit Calculator*
  11. Other: Minister must have driver’s license and vehicle
- With Rivers Pastoral Charge agreeing to provide remuneration through the Pastoral Charge Payroll Service (ADP) unless granted a formal exemption by the General Council Office (ADP # J11D)

**H. Request for Appointment of Ken Delisle for sabbatical coverage at Young United Church**

Having received from Young United Church, Winnipeg : minutes of meetings of the Leadership Team on March 23 and May 20, 2022 ; the 2021 Year-end financial statement and 2022 first quarter financial statements; position description; confirmation of the Minister’s completion of his 2022 ADCCCR (Annual Declaration in Respect to Criminal Charges and/or Criminal Record); and the completed Record of Appointment document, the Pastoral Relations Commission of the Prairie to Pine Regional Council of the United Church of Canada approves the **Appointment for KENNETH DELISLE** (Diaconal Minister- retired) to a quarter-time ministry position (10 hours per week) at Young United Church, Winnipeg , effective July 1, 2022 to August 31, 2022: conditional upon completion of annual statistics forms before commencement of appointment, and with the following terms:

1. Salary Category F- COL 3 for 10 hours per week-- \$ 16,110 per year
2. Telephone - \$ 420.00 per year minimum
3. Continuing Education - \$ 373.25 per year
4. A minimum of three weeks (21 days) of study leave within each pastoral year, including Sundays
5. For members of the order of ministry and recognized designated lay ministers, a minimum of sabbatical leave after five consecutive years of service to the pastoral charge / local ministry unit
6. A minimum of one month of vacation (including 5 Sundays) within each pastoral year
7. Moving expenses based on reasonable estimates – *Not Applicable*
8. Adequate administrative assistance defined as -13 hours per week
9. Travel expense reimbursement based on the current *Minimum Salaries and Reimbursements for Ministry Personnel* document
10. Employer costs for Pensions and Benefits as noted in the *Premiums and Taxable Benefit Calculator*

With Young United Church, Winnipeg agreeing to provide remuneration through the Pastoral Charge Payroll Service (ADP) unless granted a formal exemption by the General Council Office (ADP #WOU4)

**I. Request for Renewal of Appointment for Robert Campbell at McClure United Church, Winnipeg**

Having received from the McClure United Church Pastoral Charge (Winnipeg): minutes of annual meeting of the congregation on



March 22, 2022( via Zoom); a 2021 Year-end financial statement and 2022 monthly financial statements for the first quarter; confirmation of the Minister’s completion of his 2021 ADCCCR (Annual Declaration in Respect to Criminal Charges and/or Criminal Record); and the completed Record of Appointment document, the Pastoral Relations Commission of the Prairie to Pine Regional Council of the United Church of Canada approves the **Renewal of the Appointment for ROBERT CAMPBELL** (Ordained Minister-Retired) to a part-time ministry position (20 hours per week) at **McClure United Church (Winnipeg)**, effective July 1, 2022 to June 30, 2023, with the following terms:

1. Salary Category F - COL 3 for 20 hours per week- \$ 32,220.00 per year
2. Telephone - \$ 480.00 per year
3. Continuing Education - \$ 746.50 per year
4. A minimum of three weeks (21 days) of study leave within each pastoral year, including Sundays
5. For members of the order of ministry and recognized designated lay ministers, a minimum of three months of sabbatical leave after five consecutive years of service to the pastoral charge / local ministry unit
6. A minimum of one month of vacation (including 5 Sundays) within each pastoral year
7. Moving expenses (based on reasonable estimates and receipts) – *Not Applicable*
8. Adequate administrative assistance defined as – 12 hours per week
9. Travel expense reimbursement (based on the current *Minimum Salaries and Reimbursements for Ministry Personnel* document)
10. Employer costs for Pension and benefits as noted in the *Premiums and Taxable Benefit Calculator*

With McClure United Church Pastoral Charge agreeing to provide remuneration through ADP, the pastoral charge payroll service, unless the General Council Office has granted a formal exemption (ADP # WOX8)

**J. Request for Renewal of Appointment for Patricia Chabluk at Lake of the Woods Chapel Pastoral Charge (Sioux Narrows)**

Having received from Lake of the Woods Chapel Pastoral Charge (Sioux Narrows): minutes of meetings of the congregation on May 15,2022; the 2021 Year-end financial statement, 2022 budget, and 2021 first quarter financial statement from lake of the Woods Chapel Pastoral Charge (Sioux Narrows); a Memorandum of Understanding between St. Andrew’s United Church (Keewatin) and Lake of the Woods Chapel (Sioux Narrows); confirmation of the Minister’s completion of her 2022 ADCCCR (Annual

Declaration in Respect to Criminal Charges and/or Criminal Record); and the completed Record of Appointment document, the Pastoral Relations Commission of the Prairie to Pine Regional Council of the United Church of Canada approves the **Renewal of an Appointment for PATRICIA CHABLUK** (Candidate for Diaconal Ministry) to a part-time ministry position (10 hours per week) at **Lake of the Woods Pastoral Charge (Sioux Narrows)** effective July 1, 2022 to June 30, 2023, with the following terms:

1. Salary Category Student Step 2 with manse - \$ 9,269.00 per year
2. Telephone - \$ 204.00 per year (as per the Memorandum of Understanding)
3. Continuing Education - \$ 373.25 per year
4. A minimum of three weeks (21 days) of study leave within each pastoral year, including Sundays
5. For members of the order of ministry and recognized designated lay ministers, a minimum of three months of sabbatical leave after five consecutive years of service to the pastoral charge / local ministry unit – *Not Applicable*
6. A minimum of one month of vacation (including 5 Sundays) within each pastoral year
7. Moving expenses (based on reasonable estimates and receipts) – *Not Applicable*
8. Adequate administrative assistance defined as – Volunteer set up to do bulletins
9. Travel expense reimbursement (based on the current *Minimum Salaries and Reimbursements for Ministry Personnel* document)
10. Employer costs for Pension and benefits as noted in the *Premiums and Taxable Benefit Calculator*
11. With a Memorandum of Understanding between Lake of the Woods Chapel (Sioux Narrows) and St. Andrew’s United Church (Keewatin)

With Lake of the Woods Chapel Pastoral Charge (Sioux Narrows) agreeing to provide remuneration through ADP, the pastoral charge payroll service, unless the General Council Office has granted a formal exemption (ADP # 32X3)

**K. Request for Renewal of Appointment of Patricia Chabluk at St. Andrew’s, Keewatin:**

Having received from St. Andrew’s United Church, Keewatin Pastoral Charge: minutes from a meeting March 15, 2022 of the Board of St. Andrew’s United Church, Keewatin Pastoral Charge; the 2021 Year-end financial statement and 2022 first quarter financial statement; a Memorandum of Understanding between St. Andrew’s United Church (Keewatin) and Lake of the Woods

Chapel (Sioux Narrows); confirmation of the Minister's completion of her 2022 ADCCR (Annual Declaration in Respect to Criminal Charges and/or Criminal Record); and the completed Record of Appointment document, the Pastoral Relations Commission of the Prairie to Pine Regional Council of the United Church of Canada approves the **Renewal of an Appointment for PATRICIA CHABLUK** (Candidate for Diaconal Ministry) to a part-time ministry position (20 hours per week) at **St. Andrew's United Church, Keewatin Pastoral Charge**, effective July 1, 2022 to June 30, 2023, with the following terms:

1. Salary Category Student Step 2 with manse plus utilities over \$ 800.00 per year for 20 hours per week - \$ 18,538.00 per year
2. Telephone – \$ 540.00 per year (shared with Lake of the Woods Chapel)
3. Continuing Education - \$ 746.50 per year
4. A minimum of three weeks (21 days) of study leave within each pastoral year, including Sundays
5. For members of the order of ministry and recognized designated lay ministers, a minimum of three months of sabbatical leave after five consecutive years of service to the pastoral charge / local ministry unit - *Not Applicable*
6. A minimum of one month of vacation (including 5 Sundays) within each pastoral year
7. Moving expenses (based on reasonable estimates and receipts) – *Not Applicable*
8. Adequate administrative assistance defined as – Volunteer as required
9. Travel expense reimbursement (based on the current *Minimum Salaries and Reimbursements for Ministry Personnel* document)
10. Employer costs for Pension and benefits as noted in the *Premiums and Taxable Benefit Calculator*
11. Other: With some matters shared with Lake of the Woods Chapel, Sioux Narrows, as per the Memorandum of Agreement

With St. Andrew's United Church, Keewatin Pastoral Charge agreeing to provide remuneration through the Pastoral Charge Payroll Service (ADP) unless granted a formal exemption by the General Council Office (ADP # 30X2)

**L. Request for Renewal of Appointment for Mona Denton at Stony Mountain-Lilyfield Pastoral Charge**

Having received from the Stony Mountain-Lilyfield Pastoral Charge: minutes of a Pastoral Charge Board meeting on June 01, 2022; 2021 Year-end financial statement, 2022 Year-to-date

financial statement for all accounts for both the Pastoral Charge and individual communities of faith; and Pastoral Charge budget for 2022; confirmation of the Minister’s completion of her 2022 ADCCCR (Annual Declaration in Respect to Criminal Charges and/or Criminal Record); and the completed Record of Appointment, the Pastoral Relations Commission of the Prairie to Pine Regional Council of the United Church of Canada approves the **Renewal of the Appointment for MONA DENTON** (Ordained Minister) to a part-time ministry position (20 hours per week) at **Stony Mountain-Lilyfield Pastoral Charge**, effective July 1, 2022 to June 30, 2023 with the following terms:

1. Salary Category F – COL 3 for 20 hours per week - \$ 32,220.00 per year
2. Telephone - \$ 420.00 per year
3. Continuing Education - \$ 746.50.00 per year
4. A minimum of three weeks (21 days) of study leave within each pastoral year, including Sundays
5. For members of the order of ministry and recognized designated lay ministers, a minimum of three months of sabbatical leave after five consecutive years of service to the pastoral charge / local ministry unit
6. A minimum of one month of vacation (including 5 Sundays) within each pastoral year
7. Moving expenses (based on reasonable estimates and receipts) – *Not Applicable*
8. Adequate administrative assistance defined as –Volunteer
9. Travel expense reimbursement (based on the current *Minimum Salaries and Reimbursements for Ministry Personnel* document)
10. Employer costs for Pension and benefits as noted in the *Premiums and Taxable Benefit Calculator*

With Stony Mountain-Lilyfield Pastoral Charge agreeing to provide remuneration through ADP, the pastoral charge payroll service, unless the General Council Office has granted a formal exemption (ADP # J11Q)

**M. Request for Renewal of Appointment of Ilene Dowd at Dauphin First United Church**

Having received from Dauphin First United Church: minutes of a meeting of the Council on March 16,2022; the 2021 Year-end financial statement; 2022 first quarter financial statements; confirmation of the Minister’s completion of her 2022 ADCCCR (Annual Declaration in Respect to Criminal Charges and/or Criminal Record); and the completed Record of Appointment document, the Pastoral Relations Commission of the Prairie to Pine Regional Council of the United Church of Canada approves the **Renewal of an Appointment for ILENE DOWD** (Designated Lay

Minister) to a fulltime ministry position **Dauphin First United Church**, effective July 1, 2022 to June 30, 2025, with the following terms:

1. Salary Category F - COL 1 for Designated Lay Minister- \$ 56,743.00 per year
2. Telephone - \$ 480.00 per year
3. Continuing Education - \$1493.00 per year
4. A minimum of three weeks (21 days) of study leave within each pastoral year, including Sundays
5. For members of the order of ministry and recognized designated lay ministers, a minimum of sabbatical leave after five consecutive years of service to the pastoral charge / local ministry unit
6. A minimum of one month of vacation (including 5 Sundays) within each pastoral year
7. Moving expenses based on reasonable estimates – *Not Applicable*
8. Adequate administrative assistance defined as -16.5 hours per week
9. Travel expense reimbursement based on the current *Minimum Salaries and Reimbursements for Ministry Personnel* document
10. Employer costs for Pensions and Benefits as noted in the *Premiums and Taxable Benefit Calculator*

With the Dauphin First United Church agreeing to provide remuneration through the Pastoral Charge Payroll Service (ADP), unless granted a formal exemption by the General Council Office (ADP # WOTK)

**N. Request for Renewal of Appointment for Paul Duval at Steinbach United Church**

Having received from Steinbach United Church Pastoral Charge: minutes from a meeting on May 11, 2022 of the Board of Steinbach United Church Pastoral Charge; the 2021 Year-end financial statement and 2022 first quarter financial statement; a position description; the Memorandum of Understanding between Steinbach United Church and Trinity United Church (Winnipeg); confirmed the Minister's completion of his 2022 ADCCCR (Annual Declaration in Respect to Criminal Charges and /or Criminal Record); and the completed Record of Appointment document, the Pastoral Relations Commission of the Prairie to Pine Regional Council of the United Church of Canada approves the **Renewal of an Appointment for PAUL DUVAL** (Ordained Minister –Retired) to a part-time ministry position (10 hours per week) at **Steinbach United Church Pastoral Charge**, effective July 1, 2022 to June 30, 2023, with the following terms:

		<ol style="list-style-type: none"> <li>1. Salary Category F COL 2 for 10 hours per week - <u>\$ 15,241.25</u> Additional Salary - <u>\$ 250.00</u> TOTAL SALARY - <u>\$ 15,491.25</u></li> <li>2. Telephone - <u>\$540.00 per year</u></li> <li>3. Continuing Education - <u>\$ 373.25 per year</u></li> <li>4. A minimum of three weeks (21 days) of study leave within each pastoral year, including Sundays</li> <li>5. For members of the order of ministry and recognized designated lay ministers, a minimum of sabbatical leave after five consecutive years of service to the pastoral charge / local ministry unit</li> <li>6. A minimum of one month of vacation (including 5 Sundays) within each pastoral year</li> <li>7. Moving expenses based on reasonable estimates – <i>Not Applicable</i></li> <li>8. Adequate administrative assistance defined as – <u>20 hours per week</u></li> <li>9. Travel expense reimbursement based on the current <i>Minimum Salaries and Reimbursements for Ministry Personnel</i> document</li> <li>10. Employer costs for Pensions and Benefits as noted in the <i>Premiums and Taxable Benefit Calculator</i></li> <li>11. Other: Steinbach United Church agrees to reimburse Paul Duval for mileage above eight round trips per month from Winnipeg to Steinbach at the 2020 United Church rate</li> </ol> <p>With Steinbach United Church Pastoral Charge agreeing to provide remuneration through the Pastoral Charge Payroll Service (ADP) unless granted a formal exemption by the General Council Office (ADP # WOZW)</p> <p><b>O. Request for renewal of Appointment for Kathryn Highmoor at Hillsvie Pastoral Charge</b></p> <p>Having received from Hillsvie Pastoral Charge: minutes of a meeting on April 27, 2022 of the Pastoral Charge Board; 2021 Year-end financial statement and 2022 first quarter financial statements; confirmation of the Minister’s completion of her 2022 ADCCCR (Annual Declaration in Respect to Criminal Charges and/or Criminal Record); and the completed Record of Appointment document, the Pastoral Relations Commission of the Prairie to Pine Regional Council of the United Church of Canada approves <b>the Renewal of an Appointment for KATHRYN HIGHMOOR</b> (Ordained Minister- retired) to a part-time ministry position (4 hours per week) at <b>Hillsvie Pastoral Charge</b>, effective August 1, 2022 to June 30, 2023, with the following terms: conditional upon completion of annual statistics forms before commencement of appointment</p>
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		<ol style="list-style-type: none"> <li>1. Salary Category F- COL 2 for 4 hours per week - <u>\$ 6096.50</u></li> <li>2. Telephone - <u>\$ 420.00 per year</u></li> <li>3. Continuing Education - <u>\$149.30 per year</u></li> <li>4. A minimum of three weeks (21 days) of study leave within each pastoral year, including Sundays</li> <li>5. For members of the order of ministry and recognized designated lay ministers, a minimum of sabbatical leave after five consecutive years of service to the pastoral charge / local ministry unit</li> <li>6. A minimum of one month of vacation (including 5 Sundays) within each pastoral year</li> <li>7. Moving expenses based on reasonable estimates – <i>Not Applicable</i></li> <li>8. Adequate administrative assistance defined as – <u>Volunteer</u></li> <li>9. Travel expense reimbursement based on the current <i>Minimum Salaries and Reimbursements for Ministry Personnel</i> document</li> <li>10. Employer costs for Pensions and Benefits as noted in the <i>Premiums and Taxable Benefit Calculator</i></li> </ol> <p>With Hillsvie Pastoral Charge agreeing to provide remuneration through the Pastoral Charge Payroll Service (ADP) unless granted a formal exemption by the General Council Office (ADP # WOUX)</p> <p><b>P. Request for Renewal of Appointment for Margaret McCallum at Benito-Kenville Pastoral Charge</b></p> <p>Having received from Benito-Kenville Pastoral Charge: minutes of a meeting on April 27, 2022 of the Official Board of Benito-Kenville Pastoral Charge; the 2021 Year-end financial statement and 2022 first quarter financial statement from the Benito-Kenville Pastoral Charge and each community of faith; confirmation of the Minister’s completion of her 2022 ADCCCR (Annual Declaration in Respect to Criminal Charges and/or Criminal Record); and the completed Record of Appointment document, the Pastoral Relations Commission of the Prairie to Pine Regional Council of the United Church of Canada approves <b>the Renewal of an Appointment for MARGARET MCCALLUM</b> (Ordained Minister) to a part-time ministry position (20 hours per week) at <b>Benito-Kenville Pastoral Charge</b>, effective July 1, 2022 to June 30, 2025, with the following terms:</p> <ol style="list-style-type: none"> <li>1. Salary Category F- COL 2 for 20 hours per week - <u>\$ 30, 482.50 per year</u></li> <li>2. Telephone/communications - <u>\$ 720.00 per year</u></li> <li>3. Continuing Education - <u>\$ 746.50 per year</u></li> <li>4. A minimum of three weeks (21 days) of study leave within each pastoral year, including Sundays</li> </ol>
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5. For members of the order of ministry and recognized designated lay ministers, a minimum of sabbatical leave after five consecutive years of service to the pastoral charge / local ministry unit
6. A minimum of one month of vacation (including 5 Sundays) within each pastoral year
7. Moving expenses based on reasonable estimates – *Not Applicable*
8. Adequate administrative assistance defined as – 10 hours per month
9. Travel expense reimbursement based on the current *Minimum Salaries and Reimbursements for Ministry Personnel* document
10. Employer costs for Pensions and Benefits as noted in the *Premiums and Taxable Benefit Calculator*
11. Other: \$250.00 for computer allowance; no proposed changes to the Memorandum of Understanding between Benito-Kenville Pastoral Charge and Norquay United Church approved in July 2020

With Benito-Kenville Pastoral Charge agreeing to provide remuneration through the Pastoral Charge Payroll Service (ADP) unless granted a formal exemption by the General Council Office (ADP # WOTX)

**Q. Request for Renewal of Appointment for William (Bill) Millar at Niverville United Church**

Having received from Niverville Pastoral Charge: minutes of a meeting on May 25, 2022 of the Niverville United Church Council; the 2021 Year-end financial statement, 2022 first quarter financial statement, and the 2022 budget from Niverville Pastoral Charge; confirmation of the Minister’s completion of his 2022 ADCCCR (Annual Declaration in Respect to Criminal Charges and/or Criminal Record); and the completed Record of Appointment document, the Pastoral Relations Commission of the Prairie to Pine Regional Council of the United Church of Canada approves the **Renewal of an Appointment for WILLIAM (BILL) MILLAR** (Ordained Minister-Retired) to a part-time ministry position (10 hours per week) at **Niverville Pastoral Charge**, effective July 1, 2022 to June 30, 2023, with the following terms:

1. Salary Category F COL 3 for 10 hours per week - \$ 16,110.00 per year
2. Telephone /Communication - \$ 2,000.00 per year
3. Continuing Education - \$ 373.25 per year
4. A minimum of three weeks (21 days) of study leave within each pastoral year, including Sundays



		<ol style="list-style-type: none"> <li>5. For members of the order of ministry and recognized designated lay ministers, a minimum of sabbatical leave after five consecutive years of service to the pastoral charge / local ministry unit</li> <li>6. A minimum of one month of vacation (including 5 Sundays) within each pastoral year</li> <li>7. Moving expenses based on reasonable estimates – <i>Not Applicable</i></li> <li>8. Adequate administrative assistance defined as – <u>4 hours per week</u></li> <li>9. Travel expense reimbursement based on the current <i>Minimum Salaries and Reimbursements for Ministry Personnel</i> document</li> <li>10. Employer costs for Pensions and Benefits as noted in the <i>Premiums and Taxable Benefit Calculator</i></li> <li>11. <i>Other: waiving the 90 days notice in favour of the jurisdictional minimum of one month/one pay period</i></li> </ol> <p>With Niverville Pastoral Charge agreeing to provide remuneration through the Pastoral Charge Payroll Service (ADP) unless granted a formal exemption by the General Council Office (ADP # WOZM)</p> <p><b>R. Request for Renewal of Appointment for William Millar at Broadway Disciples United Church, Winnipeg</b></p> <p>Having received from Broadway Disciples United Church (Winnipeg): minutes of a meeting of the congregation on March 13,2022; rationale for the request for extension, including update of Goals for the period; Letter of support for the extension from Rev. Dr. Jennifer Garbin, Regional Minister of the Christian Church (Disciples), Canada; the 2021 Year-end financial statement, 2022 first quarter financial statement, and the 2022 budget from Niverville Pastoral Charge; confirmation of the Minister’s completion of his 2022 ADCCCR (Annual Declaration in Respect to Criminal Charges and/or Criminal Record); and the completed Record of Appointment document, the Pastoral Relations Commission of the Prairie to Pine Regional Council of the United Church of Canada approves the <b>Renewal of an Appointment for WILLIAM (BILL) MILLAR</b> (Ordained Minister-Retired) to a halftime ministry position (20 hours per week) at <b>Broadway Disciples United Church (Winnipeg)</b> effective July 1, 2022 to June 30, 2023, with the following terms:</p> <ol style="list-style-type: none"> <li>1. Salary Category F COL 3 for 20 hours per week - <u>\$ 32,220.00 per year</u></li> <li>2. Telephone /Communication - <u>\$ 420.00 per year</u></li> <li>3. Continuing Education - <u>\$ 746.50 per year</u></li> <li>4. A minimum of three weeks (21 days) of study leave within each pastoral year, including Sundays</li> </ol>
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		<p>5. For members of the order of ministry and recognized designated lay ministers, a minimum of sabbatical leave after five consecutive years of service to the pastoral charge / local ministry unit</p> <p>6. A minimum of one month of vacation (including 5 Sundays) within each pastoral year</p> <p>7. Moving expenses based on reasonable estimates – <i>Not Applicable</i></p> <p>8. Adequate administrative assistance defined as –<u>Volunteer</u></p> <p>9. Travel expense reimbursement based on the current <i>Minimum Salaries and Reimbursements for Ministry Personnel</i> document</p> <p>10. Employer costs for Pensions and Benefits as noted in the <i>Premiums and Taxable Benefit Calculator</i></p> <p>11. Other: waiving the 90 days’ notice in favour of the jurisdictional minimum of one month/one pay period</p> <p>With Broadway Disciples United Church, Winnipeg agreeing to provide remuneration through the Pastoral Charge Payroll Service (ADP) unless granted a formal exemption by the General Council Office (ADP # J36W)</p> <p><b>S. Request for Renewal of Appointment for Marianne Olfrey at Reston-Pipestone Pastoral Charge</b></p> <p>Having received from Reston-Pipestone Pastoral Charge: minutes the governing body of the Pastoral Charge on March 17,2022; the 2021 Year-end financial statements and 2022 first quarter financial statements from each of the two Communities of Faith and from the Reston-Pipestone Pastoral Charge; confirmation of the Minister’s completion of her 2022 ADCCCR (Annual Declaration in Respect to Criminal Charges and/or Criminal Record); and the completed Record of Appointment document, the Pastoral Relations Commission of the Prairie to Pine Regional Council of the United Church of Canada approves the <b>Renewal of an Appointment for MARIANNE OLFREY</b> (Designated Lay Minister-Retired) to a part-time ministry position (20 hours per week) at <b>Reston-Pipestone Pastoral Charge</b>, effective July 1, 2022 to June 30, 2023, with the following terms:</p> <ol style="list-style-type: none"> <li>Salary Category F (Designated Lay Minister) with manse – <u>\$ 22,992.00 per year</u> Additional salary above minimum salary schedule for category - <u>\$ 1,149.60 per year</u> TOTAL SALARY - <u>\$ 24,141.60 per year</u></li> <li>Manse with heating costs over \$ 800.00 per year</li> <li>Telephone - <u>\$ 420.00 per year</u></li> <li>Continuing Education - <u>\$ 746.50.00 per year</u></li> </ol>
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5. A minimum of three weeks (21 days) of study leave within each pastoral year, including Sundays
6. For members of the order of ministry and recognized designated lay ministers, a minimum of sabbatical leave after five consecutive years of service to the pastoral charge / local ministry unit
7. A minimum of one month of vacation (including 5 Sundays) within each pastoral year
8. Moving expenses based on reasonable estimates – *Not Applicable*
9. Adequate administrative assistance defined as – Volunteer as needed
10. Travel expense reimbursement based on the current *Minimum Salaries and Reimbursements for Ministry Personnel* document
11. Employer costs for Pensions and Benefits as noted in the *Premiums and Taxable Benefit Calculator*

With Reston-Pipestone Pastoral Charge agreeing to provide remuneration through the Pastoral Charge Payroll Service (ADP) unless granted a formal exemption by the General Council Office (ADP # 4038)

**T. Request for Renewal of Appointment for Ken Thomas at Augustine United Church, Winnipeg**

Having received from Augustine United Church (Winnipeg): the minutes from a meeting (via a virtual platform) on May 24, 2022 of the Augustine United Church Council; confirmation of the Minister’s completion of his 2022 ADCCCR (Annual Declaration in Respect to Criminal Charges and/or Criminal Record); and the completed Record of Appointment document, the Pastoral Relations Commission of the Prairie to Pine Regional Council of the United Church of Canada approves the **Appointment for IVAN KENNETH THOMAS** (Ordained Minister - Retired) to a part-time ministry position (20 hours per week) at **Augustine United Church (Winnipeg)**, effective July 1, 2021 to December 31, 2022, with the following terms:

1. Salary Category D - COL 3 for 20 hours per week - \$ 30,475.00 per year
2. Telephone - \$ 420.00 per year
3. Continuing Education - \$ 746.50 .00 per year
4. A minimum of three weeks (21 days) of study leave within each pastoral year, including Sundays
5. For members of the order of ministry and recognized designated lay ministers, a minimum of sabbatical leave after five consecutive years of service to the pastoral charge / local ministry unit

6. A minimum of one month of vacation (including 5 Sundays) within each pastoral year
7. Moving expenses based on reasonable estimates – *Not Applicable*
8. Adequate administrative assistance defined as – 3 hours per week (paid)
9. Travel expense reimbursement based on the current *Minimum Salaries and Reimbursements for Ministry Personnel* document
10. Employer costs for Pensions and Benefits as noted in the *Premiums and Taxable Benefit Calculator*
11. Other: receipted parking expenses; with parties waiving the 90 days' notice, in favour of the jurisdictional minimum (one pay period) and noting the possibility of some unpaid leave in early 2022

With Augustine United Church (Winnipeg) agreeing to provide remuneration through the Pastoral Charge Payroll Service (ADP) unless granted a formal exemption by the General Council Office (ADP # W0XQ)

**U. Request for Renewal of Appointment for Stephen Wilson at Lakeside Pastoral Charge, Ste. Rose du Lac**

Having received on behalf of Lakeside Pastoral Charge (Ste. Rose du Lac): a statement regarding motion made at Annual meeting of Community of Faith on February 06, 2022; the 2021 Year-end financial statement and 2022 Year-to-date financial statement; confirmation of the Minister's completion of his 2022 ADCCCR (Annual Declaration in Respect to Criminal Charges and/or Criminal Record); and the completed Record of Appointment, the Pastoral Relations Commission of the Prairie to Pine Regional Council of the United Church of Canada approves the **Renewal of the Appointment for STEPHEN WILSON** (Ordained Minister-Retired) to a part-time ministry position (2 hours per week) at **Lakeside Pastoral Charge, Ste. Rose du Lac**, effective July 1, 2022 to June 30, 2023, with the following terms:

1. Salary Category F-COL 1 for 2 hours per week - \$ 2,913.70 per year
2. Telephone – paid by Northminster Memorial United Church (Flin Flon Pastoral Charge)
3. Continuing Education - \$ 74.65 per year
4. A minimum of three weeks (21 days) of study leave within each pastoral year, including Sundays
5. For members of the order of ministry and recognized designated lay ministers, a minimum of three months of sabbatical leave after five consecutive years of service to the pastoral charge / local ministry unit

6. A minimum of one month of vacation (including 5 Sundays) within each pastoral year
7. Moving expenses (based on reasonable estimates and receipts) *Not Applicable*
8. Adequate administrative assistance defined as – Volunteer if needed
9. Travel expense reimbursement (based on the current *Minimum Salaries and Reimbursements for Ministry Personnel* document)
10. Employer costs for Pension and benefits as noted in the *Premiums and Taxable Benefit Calculator*

With Lakeside Pastoral Charge, Ste. Rose du Lac agreeing to provide remuneration through ADP, the Pastoral Charge Payroll Service, unless the General Council Office has granted a formal exemption

**V. Request for Renewal of Appointment for Stephen Wilson at Northminster Memorial United Church, Flin Flon**

Having received from Northminster Memorial United Church (Flin Flon Pastoral Charge): the minutes of meeting of the Pastoral Charge on May 15, 2022; the 2021 Year-end financial statement and 2022 first quarter financial statement from Northminster Memorial United Church, Flin Flon Pastoral Charge; confirmation the Minister’s completion of his 2022 ADCCCR (Annual Declaration in Respect to Criminal Charges and/or Criminal Record); and the completed Record of Appointment document, the Pastoral Relations Commission of the Prairie to Pine Regional Council of the United Church of Canada approves the **Renewal of the Appointment for STEPHEN WILSON** (Ordained Minister-Retired) to a part-time ministry position (20 hours per week) at **Northminster Memorial United Church , Flin Flon Pastoral Charge**, effective July 1, 2022 to June 30, 2023, with the following terms:

1. Salary Category F COL 1 for 20 hours per week - \$ 29,137.00 per year  
 Additional salary above minimum salary schedule for category \$ 7,800.00  
 TOTAL SALARY - \$ 36,937.00 per year
2. Telephone - \$ 420.00 per year
3. Continuing Education - \$ 746.50 per year
4. A minimum of three weeks (21 days) of study leave within each pastoral year, including Sundays
5. For members of the order of ministry and recognized designated lay ministers, a minimum of sabbatical leave after five consecutive years of service to the pastoral charge / local ministry unit

6. A minimum of one month of vacation (including 5 Sundays) within each pastoral year
7. Moving expenses based on reasonable estimates – *Not Applicable*
8. Adequate administrative assistance defined as –Volunteer as required
9. Travel expense reimbursement based on the current *Minimum Salaries and Reimbursements for Ministry Personnel* document
10. Employer costs for Pensions and Benefits as noted in the *Premiums and Taxable Benefit Calculator*

With Northminster Memorial United Church, Flin Flon Pastoral Charge agreeing to provide remuneration through the Pastoral Charge Payroll Service (ADP) unless granted a formal exemption by the General Council Office (ADP # JFTD)

**W. Request for Renewal of Appointment of Noelle Bowles at Spirit Path/St. Andrew’s,**

Having received from Spirit Path Ministry (St. Andrew’s River Heights United Church, Winnipeg): motion by St. Andrew’s River Heights United Church Council dated June 08, 2022; 2021 Year-end financial statements and 2022 first quarter financial statements related to Spirit Path from St. Andrew’s United Church (Winnipeg); the 2022 Budget for period July 01 to December 31, 2022; indication of grant approval from CDI (Church Development Inc.); confirmation of the Minister’s completion of her 2022 ADCCCR (Annual Declaration in Respect to Criminal Charges and/or Criminal Record) and the completed Record of Appointment document, the Pastoral Relations Commission of the Prairie to Pine Regional Council of the United Church of Canada approves the **Renewal of an Appointment for NOELLE BOWLES** to a part-time ministry position (20 hours per week) at **Spirit Path**, effective July 1, 2022 to December 31, 2022, with the following terms:

1. Salary Category F – COL 3 for 20 hours per week - \$ 32,220.00 per year
2. Telephone - \$ 420.00 per year (Record of Appointment includes \$ 200.00)
3. Continuing Education - \$ 746.500 per year
4. A minimum of three weeks (21 days) of study leave within each pastoral year, including Sundays
5. For members of the order of ministry and recognized designated lay ministers, a minimum of three months of sabbatical leave after five consecutive years of service to the pastoral charge / local ministry unit

6. A minimum of one month of vacation (including 5 Sundays) within each pastoral year
7. Moving expenses (based on reasonable estimates and receipts) – *Not Applicable*
8. Adequate administrative assistance defined as – part of minister’s position description: access to others, as needed
9. Travel expense reimbursement (based on the current *Minimum Salaries and Reimbursements for Ministry Personnel* document)
10. Employer costs for Pension and benefits as noted in the *Premiums and Taxable Benefit Calculator*
11. Other: 4 weeks of vacation in the period July 01 to December 31, 2022; \$ 1000.00 for other ministerial expenses (taxable allowance)

With Spirit Path (St. Andrew’s River Heights United Church) agreeing to provide remuneration through the Pastoral Charge Payroll Service (ADP) unless granted a formal exemption by the General Council Office (ADP # 4067)

**X. Request for Renewal of Appointment for Charles (Chuck) Ross at St. Paul’s United Church, Graysville**

Having received from St. Paul’s United Church ,Graysville Pastoral Charge: minutes of meeting of the congregation on April 1, 2022; **the 2021 Year-end financial statement, budget 2022**, and 2022 first quarter financial statement; confirmation of the Minister’s completion of his 2022 ADCCCR (Annual Declaration in Respect to Criminal Charges and/or Criminal Record); and the completed Record of Appointment document, the Pastoral Relations Commission of the Prairie to Pine Regional Council of the United Church of Canada approves the **Renewal of an Appointment for CHARLES ROSS** ( Ordained Minister- Retired) to a part-time ministry position (8 hours per week) **St. Paul’s United Church, Graysville Pastoral Charge**, effective July 1, 2022 to June 30, 2023, conditional upon receipt of all other outstanding documents, and with the following terms:

1. Salary Category F COL 2 for 8 hours per week \$ 12,198.00 per year
2. Telephone - \$ 420.00 per year (Record of Appointment states \$ 150.00)
3. Continuing Education - \$ 298.60 per year
4. A minimum of three weeks (21 days) of study leave within each pastoral year, including Sundays
5. For members of the order of ministry and recognized designated lay ministers, a minimum of three months of sabbatical leave after five consecutive years of service to the pastoral charge / local ministry unit

6. A minimum of one month of vacation (including 5 Sundays) within each pastoral year
7. Moving expenses (based on reasonable estimates and receipts) – *Not Applicable*
8. Adequate administrative assistance defined as – Volunteer
9. Travel expense reimbursement (based on the current *Minimum Salaries and Reimbursements for Ministry Personnel* document)
10. Employer costs for Pension and benefits as noted in the *Premiums and Taxable Benefit Calculator*

With the St. Paul’s United Church, Graysville Pastoral Charge agreeing to provide remuneration through ADP, the pastoral charge payroll service, unless the General Council Office has granted a formal exemption (ADP # WOX0)

**Y. Request for Renewal of Appointment for Shirley McLaren at Oakville United Church**

Having received from Oakville Pastoral Charge: minutes of the governing body of the Pastoral Charge on May 01, 2022 ; the 2021 Year-end financial statements and 2022 first quarter financial statements; confirmation of the Minister’s completion of her 2022 ADCCCR (Annual Declaration in Respect to Criminal Charges and/or Criminal Record); and the completed Record of Appointment document, the Pastoral Relations Commission of the Prairie to Pine Regional Council of the United Church of Canada approves the **Renewal of an Appointment for SHIRLEY McLAREN** (Designated Lay Minister) to a part-time ministry position (20 hours per week) at **Oakville Pastoral Charge**, effective July 1, 2022 to June 30, 2025, with the following terms:

1. Salary Category D COL 2 (Designated Lay Minister) for 20 hours per week – \$ 28,027.50 per year
2. Telephone - \$ 424.00 per year
3. Continuing Education - \$ 746.50.00 per year
4. A minimum of three weeks (21 days) of study leave within each pastoral year, including Sundays
5. For members of the order of ministry and recognized designated lay ministers, a minimum of sabbatical leave after five consecutive years of service to the pastoral charge / local ministry unit
6. A minimum of one month of vacation (including 5 Sundays) within each pastoral year
7. Moving expenses based on reasonable estimates – *Not Applicable*
8. Adequate administrative assistance defined as – Available as needed



		<p>9. Travel expense reimbursement based on the current <i>Minimum Salaries and Reimbursements for Ministry Personnel</i> document</p> <p>10. Employer costs for Pensions and Benefits as noted in the <i>Premiums and Taxable Benefit Calculator</i></p> <p>With the Oakville Pastoral Charge agreeing to provide remuneration through the Pastoral Charge Payroll Service (ADP) unless granted a formal exemption by the General Council Office (ADP # J01V)</p> <p><b>Z. Request to approve the posting of a one- quarter time position at St. Andrew’s, Sioux Lookout</b></p> <p>Having received from St. Andrew’s United Church, Sioux Lookout: minutes of meetings of the Community of Faith on June 12, 2022; Updated Financial Viability Review ; the 2021 Year-end financial statement and 2022 financial statements until May 31, 2022; position description for quarter time (10 hours per week) with terms; and with the assumption that the current Living Faith Story remains accurate, the Pastoral Relations Commission of the Prairie to Pine Regional Council of the United Church of Canada approves posting of a quarter-time position (.25 ministry -10 hours per week) at St. Andrew’s United Church, Sioux Lookout, effective September 01, 2022 to June 30, 2023, with the following terms:</p> <ol style="list-style-type: none"> <li>1. Salary up to Category F- COL 2 for .25 position of 10 hours per week- \$ 15,214.00_per year_</li> <li>2. Telephone - \$ 540.00 per year minimum (\$ 45.00 per month)</li> <li>3. Continuing Education - \$ 373.30 per year</li> <li>4. A minimum of three weeks (21 days) of study leave within each pastoral year, including Sundays</li> <li>5. For members of the order of ministry and recognized designated lay ministers, a minimum of sabbatical leave after five consecutive years of service to the pastoral charge / local ministry unit</li> <li>6. A minimum of one month of vacation (including 5 Sundays) within each pastoral year</li> <li>7. Moving expenses based on reasonable estimates – up to \$ 12,000 if moving to the community: additional travel to the Community of Faith if commuting into the community from elsewhere *</li> <li>8. Adequate administrative assistance defined as –Volunteer 8 hours per week</li> <li>9. Travel expense reimbursement based on the current <i>Minimum Salaries and Reimbursements for Ministry Personnel</i> document - \$0.41 per km /\$0.46 temporary emergency amount</li> </ol>
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- 10. Employer costs for Pensions and Benefits as noted in the *Premiums and Taxable Benefit Calculator*
- 11. *Other: additional travel of up to \$ 1000.00 per three -month appointment to supplement travel into community; provision of billet or hotel while in community if not living locally*

With St. Andrew’s United Church, Sioux Lookout Pastoral Charge agreeing to provide remuneration through the Pastoral Charge Payroll Service (ADP) unless granted a formal exemption by the General Council Office (ADP # TC1T)

**AA. Request for Change in Pastoral Relations**

That Prairie to Pine Regional Council approve the following changes in pastoral relations having received requests from the following:

- \* Melanie Kauppila from Altona United Church effective August 31, 2022
- \* Min-goo Kang from Fort Garry United Church, Winnipeg effective August 31, 2022
- \* Ha Na Park from Immanuel United Church, Winnipeg effective August 31, 2022

**BB. Change in Pastoral Relations at Raymond Flett Memorial United Church and Winnipeg Outreach**

That Prairie to Pine Regional Council acknowledge receipt of notice from the Indigenous Office of Vocation Minister, Tim Hackborn, that the pastoral relationships between Eleanor Monias and both Raymond Flett Memorial United Church (Winnipeg) and Winnipeg Outreach have been suspended as of June 04, 2022 due to complications with her ministry status (see Correspondence)

**CC. Appointment of Pastoral Charge Supervisors**

The Pastoral Relations Commission of the Prairie to Pine Regional Council of the United Church of Canada appoints the following Pastoral Charge Supervisors, and gives authority to Judy Hare, Pastoral Relations Minister, to continue to recruit Pastoral Charge Supervisors for the locations listed below, and with the understanding that they could begin work with those communities of faith before being formally appointed at the next meeting of the Pastoral Relations Commission:

**Diane Kowalchuk to Virden: St. Paul’s** as of July 01, 2022

**Milo Spooner Craig to Central, Brandon** as of July 01, 2022 until formally disbanded

\_\_\_\_\_ to Rainy River/Stratton effective August 01, 2022

		<p><b>Virginia Coleman to Grey Street, Winnipeg</b> resuming appointment made on July 13, 2021 (Motion 2021-2022 #3G) effective July 01, 2022,</p> <p><b>Harold Kenyon to Altona United Church</b>, effective September 01, 2022</p> <p>_____ to Fort Garry United Church, Winnipeg, effective September 01, 2022</p> <p>_____ to Immanuel United Church, Winnipeg, effective September 01, 2022</p> <p><b>DD. Appointment of Liaisons to Review Documents and/or attend meetings</b></p> <p>The Pastoral Relations Commission of the Prairie to Pine Regional Council of the United Church of Canada appoints the following Pastoral Relations Commission Liaisons,, and gives authority to Judy Hare, Pastoral Relations Minister, to continue to recruit Pastoral Relations Commission Liaisons for the locations listed below to review documents, draft motions and /or attend meetings related to the Profile or Search processes,, and with the understanding that they could begin work with those communities of faith before being formally appointed at the next meeting of the Pastoral Relations Commission:</p> <p><b>Mary Best</b> to <i>Souris Pastoral Charge</i> (meetings before end of June)</p> <p><b>Patrick Woodbeck</b> to <b>Hartney-Lauder Pastoral Charge</b> (Board meeting for supply appointment)</p> <p><b>Aileen Urquhart</b> to <b>Niverville</b> (meeting on June 27, 2022)</p> <p><b>Mona Denton</b> to <b>Steinbach</b> (meeting on June 27, 2022)</p> <p style="text-align: right;"><u>Carried</u></p>
	<p><b>2022-2023/ #3</b></p>	<p><b>Regarding Prairie Spirit United Church</b></p> <p>Having received communication from the governing body (Oversight Council) of Prairie Spirit United Church, Winnipeg, related to motions made at their meeting on June 07, 2022, indicating the existence of some concerns related to the state of the pastoral relationship at Prairie Spirit United Church with the Rev. Susan McIlveen, and requesting specific involvement/intervention by the Pastoral Relations Commission, that the Pastoral Relations Commission of Prairie to Pine Regional Council appoint the Rev. Harold Kenyon of the Pastoral Relations Commission and Rev. Judy Hare, Pastoral Relations Minister to arrange as soon as possible, separate meetings with the Oversight Council (with the assumption that representatives from both the Ministry and Personnel Committee and most recent Search Committee are part of the Oversight Council) and the Rev. Susan McIlveen (and a support person if she so desires). The purpose of the meetings is to identify any or all concerns and determine appropriate next step</p>

		<p>options within the polity of the United Church of Canada to address or resolve the matter;</p> <p>And further, having received a copy of communication sent to the Rev. Shannon McCarthy, Executive Minister, related to challenges at PSUC about the recruitment of a person for an essential leadership role (treasurer), and because concerns raised in any conversation (above) might also speak to the state of the community of faith, the Pastoral Relations Commission invite the Committee of Community of Faith Support of Prairie to Pine Regional Council to identify one of their members to participate in these conversations.</p> <p style="text-align: right;"><b><u>Carried</u></b></p>
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