

**Prairie to Pine Regional Council
Pastoral Relations Commission
Motions (July 12, 2022)**

Meeting Date	Motion #	Motion
July 12/22	2022-2023/ #4 (A-J)	<p>Take the following actions:</p> <p>A. Minutes of the Prairie to Pine Pastoral Relations Commission June 14, 2022 That the minutes of the regular monthly meeting of the Prairie to Pine Pastoral Relations Commission on June 14, 2022 be approved as circulated.</p> <p>B. Request for approval of CALL of Simbarashe Mazhara to Steinbach United Church for United in Spirit Collaborative Ministry Having received from Steinbach United Church motions from a meeting of the Steinbach United Church congregation on June 27 2022 approving revised terms and the Call to Simbarashe Mazhara; and from Niverville United Church motions from a meeting of the Niverville United Church congregation on June 27, 2022 approving revised terms and ratifying the Call to Simbarashe Mazhara; and a completed Record of Call for Simbarashe Mazhara with confirmation of completion of his 2022 Annual Declaration related to Criminal Charges and Criminal Record, that the Pastoral Relations Commission of the Prairie to Pine Regional Council of the United Church of Canada approves the Call of SIMBARASHE MAZHARA (Ordained Minister-) to a full-time position at Steinbach United Church, effective October 1 01, 2022, to fulfill the ministry of <i>the United in Spirit Collaborative Ministry</i> arrangement, as outlined in the Collaborative Ministry Agreement approved previously, with the following terms(50% of which are paid by each pastoral charge):</p> <ol style="list-style-type: none"> 1. Salary Category D (10 years) COL 2 - <u>\$ 57,475.00 per year</u> Additional Salary (10%) - <u>\$ 5,747.50</u> TOTAL SALARY - <u>\$ 63,222.50</u> 2. Telephone/ communications -<u>\$ 900.00 per year</u> 3. Continuing Education <u>\$1493.00 per year</u> 4. A minimum of three weeks (21 days) of study leave within each pastoral year, including Sundays 5. For members of the Order of Ministry and recognized designated lay ministers, a minimum of three months of sabbatical leave after five consecutive years of service to the pastoral charge/ministry unit 6. A minimum of one month of vacation (including five Sundays) within each pastoral year 7. Moving expenses based on reasonable estimates

		<p>8. Adequate administrative assistance defined as <u>20 hours per week</u></p> <p>9. Travel expense reimbursement, based on <i>Minimum Salaries and Reimbursements for Ministry Personnel</i> document</p> <p>10. Employer costs for Pension and Benefits, as noted in the Premiums and Taxable Benefit Calculator-</p> <p>11. Other: All matters in accordance with the Collaborative Ministry Agreement for <i>United in Spirit Collaborative Ministry</i></p> <p>With remuneration provided by Steinbach United Church through the Pastoral Charge Payroll Service (ADP) # WOZW</p> <p>C. Ending of Appointments of Paul Duval at Steinbach United Church and of Bill Millar at Niverville United Church</p> <p>Having received the minutes from Steinbach United Church and Niverville United Church of meetings of the respective Communities of Faith on June 27, 2022 approving the Call of the Rev. Simbarashe Mazhara to the Collaborative Ministry, <i>United in Spirit</i> effective October 01, 2022, and giving notice related to their current Retired Supply Appointments, that the Pastoral Relations Commission of Prairie to Pine Regional Council approve:</p> <ol style="list-style-type: none"> i. the ending of the pastoral relationship of Paul Duval with Steinbach United Church, effective September 30, 2022 ii. the ending of the pastoral relationship of William (Bill) Millar with Niverville United Church, effective September 30, 2022 <p>D. Approval of Appointment of Harvey Hurren at Hartney-Lauder Pastoral Charge</p> <p>Having received from Hartney-Lauder Pastoral; a position description for a quarter- time position; 2021 Year-end Financial Statement and Year- to -Date Financial statements for 2022;; minutes of a meeting on the Official Board on June 28, 2022; and a completed Record of Appointment for Harvey Hurren (Ordained Minister-Retired) with confirmation of his 2022 Annual Declaration related to Criminal Charges and Criminal Record , that the Pastoral Relations Commission of the Prairie to Pine Regional Council of the United Church of Canada approves the Appointment of HARVEY HURREN to a halftime ministry position (20 hours per week) at Hartney-Lauder Pastoral Charge, effective September 1, 2022 to June 30, 2023 with the following terms:</p> <ol style="list-style-type: none"> 1. Salary Category F COL 1 for 10 hours per week - <u>\$ 14,568.50 per year</u> 2. Phone/Communications <u>\$ 1200.00 per year (\$ 100.00 per month)</u> 3. Continuing Education <u>\$ 373.25 per year</u> 4. A minimum of three weeks (21 days) of study leave within each pastoral year, including Sundays 5. For members of the Order of Ministry and recognized designated lay ministers, a minimum of three months of
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		<p>sabbatical leave after five consecutive years of service to the pastoral charge/ministry unit-</p> <ol style="list-style-type: none"> 6. A minimum of one month of vacation (including five Sundays) within each pastoral year 7. Moving expenses, based on reasonable estimates <i>Not Applicable</i> 8. Adequate administrative assistance defined as volunteer to prepare bulletins and for other matters as requested or required 9. Travel expense reimbursement, based on <i>Minimum Salaries and Reimbursements for Ministry Personnel</i> document 10. Employer costs for Pension and Benefits, as noted in the Premiums and Taxable Benefit Calculator- <p>With remuneration provided by the Hartney-Lauder Pastoral Charge through the Pastoral Charge Payroll Service unless General Council Office has granted a formal exemption ADP #W0X7</p> <p>E. Request for approval of Profile for Souris Pastoral Charge</p> <p>Having received from Souris Pastoral Charge: a community of faith Profile, including a Living Faith Story; a position description with terms; Financial Viability Review; 2021 Year - end Financial statements and Year- to -Date Financial statements for 2022; and motion from a meeting of Pastoral Charge on June 28, 2022, the Pastoral Relations Commission of the Prairie to Pine Regional Council of the United Church of Canada approves the posting of a full-time ministry position on the Souris Pastoral Charge effective September 1, 2022 with the following terms:</p> <ol style="list-style-type: none"> 1. Minimum Salary up to Category F - COL 2 2. Phone/Communication \$480.00 per year 3. Continuing Education Allowance of \$1493.00 per year 4. A minimum of three weeks study leave within each pastoral year, including Sundays- pro-rated for part year 5. A minimum of one month vacation within each pastoral year, including five Sundays- pro-rated for part year <i>See Other Term</i> 6. A minimum of three consecutive months of sabbatical leave after five consecutive years of service to the pastoral charge 7. Moving expenses based on reasonable estimates up to \$ 20,000 8. Administrative Support defined as 15 hours per week 9. Travel expense reimbursement based upon the 2022 United Church rate 10. Pension and benefits as assessed 11. Other: Additional vacation for a total of five weeks per pastoral year <p>With remuneration provided by the Pastoral Charge through the pastoral charge payroll service (ADP) # WOZA</p>
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F. Request for approval of Profile posting for Gordon King Memorial United Church, Winnipeg

Having received from Gordon King Memorial United Church: community of faith Profile, including a Living Faith Story, ministry priorities; a position description for a full-time position; Year- end Financial Statement for 2021, Year- to -date financial information for January- June , 2022; and a motion from a meeting of the congregation on June 12,2022, that the Pastoral Relations Commission of the Prairie to Pine Regional Council of the United Church of Canada approves the posting of a full-time ministry position at Gordon King Memorial United Church, Winnipeg effective January 1, 2023

1. Salary up to Category F COL 3 (*Minimum Salaries & Reimbursements for Ministry Personnel 2023*)
 2. Telephone/internet \$ 420.00 per year
 3. Continuing Education as per *Minimum Salaries & Reimbursements for Ministry Personnel 2023*
 4. A minimum of three weeks (21 days) of study leave within each pastoral year, including Sundays
 5. For members of the Order of Ministry and recognized designated lay ministers, a minimum of three months of sabbatical leave after five consecutive years of service to the pastoral charge/ministry unit
 6. A minimum of one month of vacation (including five Sundays) within each pastoral year
 7. Moving expenses based on reasonable estimates up to \$20,000.000
 8. Adequate administrative assistance defined as Paid 15 hours per week
 9. Travel expense reimbursement, based on *Minimum Salaries and Reimbursements for Ministry Personnel* document
 10. Employer costs for Pension and Benefits, as noted in the Premiums and Taxable Benefit Calculator-
- With remuneration provided by Gordon King Memorial United Church, Winnipeg through the Pastoral Charge Payroll Service (ADP)# WOXF

G. Request for approval of short-term position and Appointment of Maureen McCartney at Gordon King Memorial United Church, Winnipeg

Having received from Gordon King Memorial United Church Winnipeg: a positions description for a Pastoral Care Minister for 5 hours per week; Year-end Financial statements for 2021, Year to date financial information for June 30, 2022; a motion from a meeting of the Coordinating Team (governing body) on April 02, 2022; and a completed Record of Appointment for Maureen McCartney, with confirmation of completion of her 2022 Annual Declaration related to Criminal Charges and Criminal Record, that the Pastoral Relations Commission of the Prairie to Pine Regional Council of the United Church of Canada approves the

Appointment of MAUREEN MCCARTNEY (Designated Lay Minister- Retired) to a part-time position (5 hours per week) at **Gordon King Memorial United Church, Winnipeg**, effective July 15, 2022 to December 31, 2022 with the following terms:

1. Salary Category D COL 3 for 5 hours per week- \$ 7,442.50 per year
2. Telephone/internet - \$ 600.00 per year (50.00 per month)
3. Continuing Education - \$ 186.00 per year
4. A minimum of three weeks (21 days) of study leave within each pastoral year, including Sundays pro-rated for part year
5. For members of the Order of Ministry and recognized designated lay ministers, a minimum of three months of sabbatical leave after five consecutive years of service to the pastoral charge/ministry unit
6. A minimum of one month of vacation (including five Sundays) within each pastoral year – pro-rated for part year
7. Moving expenses- *Not Applicable*
8. Adequate administrative assistance defined as Paid \$10 hours per week
9. Travel expense reimbursement, based on *Minimum Salaries and Reimbursements for Ministry Personnel* document
10. Employer costs for Pension and Benefits, as noted in the Premiums and Taxable Benefit Calculator-
- 11: Other: Waive 90 days’ notice in favour of jurisdictional minimum of one month’s notice

With remuneration provided by the pastoral charge through the Pastoral Charge Payroll Service (ADP)# WOZP

H. Request for Change in Pastoral Relations

That Prairie to Pine Regional Council approve the following changes in pastoral relations having received requests from the following:

Jamie Bradshaw from **Shoal Lake Pastoral Charge and Strathclair Pastoral Charge**, effective June 30, 2023 for the purpose of retirement

K. Virginia (Ginny) Coleman from **Clandeboye-Winnipeg Beach Pastoral Charge**, effective June 30, 2023 to return to retirement status

I. Appointment of Pastoral Charge Supervisors

The Pastoral Relations Commission of the Prairie to Pine Regional Council of the United Church of Canada appoints the following Pastoral Charge Supervisors with Judy Hare having authority to continue to recruit.....:

_____ Rainy River/Stratton effective August 01, 2022

_____ Pinawa Christian Fellowship ???

_____ Fort Garry United Church, Winnipeg effective September 01, 2022

_____ Immanuel United Church, Winnipeg
effective September 01, 2022

J. Appointment of Liaisons to Review Documents and/or attend meetings

The Pastoral Relations Commission of the Prairie to Pine Regional Council of the United Church of Canada

appoint the following people to review documents, draft motions and/or attend meetings related to the profile or search processes:

Mary Best to Immanuel United Church Council meeting for Short term Profile approval (July 28 or 29)

Mary Best to Fort Garry Leadership Team meeting (possible dates: July 14, 20, 21, 27, 2022)

Carried