

**Prairie to Pine Regional Council
Pastoral Relations Commission
Motions (April 12, 2022)**

| Meeting Date | Motion # | Motion |
|--------------|-------------------------|---|
| April 12/22 | 2021-2022/ #22 (A-F) | <p>Take the following actions:</p> <p>A. Minutes of the Prairie to Pine Pastoral Relations Commission – March 8, 2022</p> <p>That the minutes of the regular monthly meeting of the Prairie to Pine Pastoral Relations Commission on March 8, 2022 be approved as circulated.</p> <p>B. Request for approval of Supply position and Appointment at Westminster United Church, Winnipeg</p> <p>Having received from Westminster United Church (Winnipeg) : a position description for a part-time ministry position (15 hours per week) with terms; a Year-end Financial statement for 2021; Year-to-date financial information for January/February 2022 , motion from a meeting of the Board on April 6, 2022; and a completed Record of Appointment for Donald McIntyre, with confirmation of the completion of his 2022 Annual Declaration in Respect to Criminal Charges and/or Criminal Record, the Pastoral Relations Commission of the Prairie to Pine Regional Council of the United Church of Canada:</p> <ul style="list-style-type: none"> i. Approves a Supply ministry position of 15 hours per week at Westminster United Church (Winnipeg) during the Medical Absence of the incumbent Ministry Personnel, based on the position description submitted; ii. Approves the Appointment of DONALD MCINTYRE (Ordained Minister-Retired) to the part-time (15 hours per week) ministry position at Westminster United Church (Winnipeg), effective April 15, 2022 to October 15, 2022, with the following terms: <ul style="list-style-type: none"> 1. Salary Category F -COL 3 for 15 hours per week – \$ 24,165.00 per year No additional salary above minimum 2. Telephone/internet- \$ 420.00 per year (\$ 35.00 per month) 3. Continuing Education- \$ 559.00 4. A minimum of three weeks (21 days) of study leave within each pastoral year, including Sundays 5. For members of the Order of Ministry and recognized designated lay ministers, a minimum of three months of sabbatical leave after five consecutive years of service to the pastoral charge/ministry unit 6. A minimum of one month of vacation (including five Sundays) within each pastoral year – pro-rated for part year |

7. Moving expenses, based on reasonable estimates – Not Applicable
8. Adequate administrative assistance defined as- paid staff for 25 hours per week
9. Travel expense reimbursement, based on Minimum Salaries and Reimbursements for Ministry Personnel document
10. Employer costs for Pension and Benefits, as noted in the Premiums and Taxable Benefit Calculator
- 11: Other: Waiving of 90 days’ notice in favour of jurisdictional minimum of one month notice
With remuneration provided by the pastoral charge through the Pastoral Charge Payroll Service unless General Council Office has granted a formal exemption- ADP #W0UY

C. Request for approval of Supply Appointment at Trinity, Winnipeg during sabbatical 2022

Having received from Trinity United Church, Winnipeg : a completed Record of Appointment for Paul DuVal, with confirmation of the completion of his 2022 Annual Declaration in Respect to Criminal Charges and/or Criminal Record; a Memorandum of Understanding between Trinity United Church (Winnipeg) and Steinbach United Church; and minutes from a special meeting of the governing body on March 31, 2022, the Pastoral Relations Commission of the Prairie to Pine Regional Council of the United Church of Canada approves the Appointment of **PAUL DUVAL** (Ordained Minister-Retired) to a part-time (10 hours per week) ministry position at **Trinity United Church (Winnipeg)** , effective May 01, 2022 – July 31, 2022, with the following terms:

1. Salary Category F - COL 3 for 10 hours per week - \$ 16,110.00 per year
2. Telephone/internet \$ 420.00 per year (\$ 35.00 per month)
3. Continuing Education - \$ 373.25 per year
4. A minimum of three weeks (21 days) of study leave within each pastoral year, including Sundays
5. For members of the Order of Ministry and recognized designated lay ministers, a minimum of three months of sabbatical leave after five consecutive years of service to the pastoral charge/ministry unit
6. A minimum of one month of vacation (including five Sundays) within each pastoral year
7. Moving expenses, based on reasonable estimates – *Not Applicable*
8. Adequate administrative assistance defined as- paid staff for 25 hours per week

9. Travel expense reimbursement, based on *Minimum Salaries and Reimbursements for Ministry Personnel* document
10. Employer costs for Pension and Benefits, as noted in the Premiums and Taxable Benefit Calculator-
11. Other: Memorandum of Understanding between Trinity United Church (Winnipeg) and Steinbach United Church for the period of this appointment

With remuneration provided by the pastoral charge through the Pastoral Charge Payroll Service unless General Council Office has granted a formal exemption - ADP # W0X2

D. Request for approval of position at Northwest Keewatin Circle Ministry Sharing (Nelson House; Angus Bonner United Church, South Indian Lake; and Thompson Outreach) and the Appointment of Agnes Spence

Having received from Nelson House United Church, South Indian Lake (Angus Bonner Memorial United Church) and Thompson Outreach: a position description with terms; Ministry Sharing financial information through the Indigenous Ministry Office of Vocation Minister; motions from each location; the completed paper copy of the Record of Appointment for Agnes Spence (Ordained Minister), with confirmation of updated credentials from the Indigenous Ministry of Vocation Minister, the Pastoral Relations Commission of the Prairie to Pine Regional Council of the United Church of Canada:

- i. Approves the full-time collaborative ministry position of Northwest Keewatin Circle Ministry Sharing, serving Nelson House, Angus Bonner United Church (South Indian Lake) and Thompson Outreach, based on the Ministry Sharing Agreement
- ii. Approves the Appointment of AGNES SPENCE (Ordained Minister) to Northwest Keewatin Circle Ministry Sharing, effective April 15, 2022 to December 31, 2023, conditional upon receipt of outstanding signature/s from Angus Bonner Memorial United Church (South Indian Lake) on the Ministry Sharing Agreement for Northwest Keewatin Circle, with the following terms:
 1. Full-time collaborative ministry position divided as follows: Nelson House (75% or 17 days per month), Angus Bonner United Church at South Indian Lake (10% or 2 days per month) and Thompson Outreach (15% or 3 days per month)
 2. Minimum salary Category C7 – COL 2 for full-time – \$ 55,729.00 per year
 3. Basic Telephone - \$ 720.00 per year
 4. Continuing Education Allowance - \$ 1,493.00 per year

5. A minimum of three weeks of study leave within each pastoral year, including Sundays
6. A minimum of one month of vacation within each pastoral year, including five Sundays
7. A minimum of three consecutive months of sabbatical leave after five consecutive years of service to the pastoral charge
8. Moving expenses based on reasonable estimates – Not Applicable
9. Adequate administrative assistance defined as- not defined
10. Travel expense reimbursement based on the 2022 United Church rate - \$7,000.00 in budget
11. Pension and benefits as assessed
12. Other: Reimbursement for billets \$ 750.00 per year at the General Council rate of \$ 50.00 per night
13. With remuneration of the Ministry Personnel through the Pastoral Charge Payroll Service through General Council / Indigenous Ministries

E. Appointment of Pastoral Charge Supervisors

The Pastoral Relations Commission of the Prairie to Pine Regional Council of the United Church of Canada appoints the following Pastoral Charge Supervisors:

Mary Best to Gordon King Memorial United Church (Winnipeg)

_____ to Circle Marsh Pastoral Charge, immediately

_____ to Young United Church (Winnipeg) during sabbatical June 1 – August 30, 2022 (appointment possible in July and August)

_____ to Selkirk United Church during sabbatical July 1 – September 30, 2022

Harold Kenyon to MacGregor Pastoral Charge during sabbatical of Pastoral Charge Supervisor May 1 – July 31, 2022

_____ to Roblin Pastoral Charge, as of July 1, 2022

_____ to Souris Pastoral Charge, as of July 1, 2022

_____ to Glenboro Pastoral Charge, as of July 1, 2022

_____ to Virden Pastoral Charge, as of July 1, 2022

_____ to Central (Brandon), as of July 1, 2022 until disbanding

Harold Kenyon to Treherne-Rathwell Pastoral Charge, as of July 1, 2022

_____ to Fisher River, immediately

_____ to Raymond Flett Memorial

| | | |
|--|--|---|
| | | <p>F. Appointment of Liaisons</p> <p>The Pastoral Relations Commission of the Prairie to Pine Regional Council of the United Church of Canada will appoint Liaisons when requests are received from the following pastoral charges: Birtle-Miniota; Crossroads; Flin Flon; Gladstone; Glenboro; Hartney- Lauder; Grey Street (Winnipeg); The Pas; Virden; Wawanesa</p> <p><i>Note: The Pastoral Relations Commission gives authority to Judy Hare, Pastoral Relations Minister, to continue to recruit Pastoral Charge Supervisors and Liaisons for the locations listed above in Section E (Pastoral Charge Supervisors) and Section F (Liaisons), with the understanding that they could begin work with those communities of faith before being formally appointed at the next meeting of the Pastoral Relations Commission</i></p> <p style="text-align: right;"><u>Carried</u></p> |
|--|--|---|