

**Prairie to Pine Regional Council  
Pastoral Relations Commission  
Motions (March 8, 2022)**

Meeting Date	Motion #	Motion
March 8/22	2021-2022/ #20 (A-G)	<p><b>Take the following actions:</b></p> <p><b>A. Minutes of the Prairie to Pine Pastoral Relations Commission – February 8, 2022</b></p> <p>That the minutes of the regular monthly meeting of the Prairie to Pine Pastoral Relations Commission on February 8, 2022 be approved as circulated.</p> <p><b>B. Request for approval of Profile and posting of position at Augustine United Church, Winnipeg</b></p> <p>Having received from Augustine United Church, Winnipeg : Ministry Profile, including living faith story, a position description for fulltime ministry position, terms; Financial Viability Review, Year- end Financial statement for 2021; Comparative Financial statement for 2020/2021; draft budget for 2022, motion from a meeting of the Council on March 01, 2022 and the congregation on December 05, 2021 and February 20, 2022, the Pastoral Relations Commission of the Prairie to Pine Regional Council of the United Church of Canada approves a full-time ministry position, effective July 01, 2022 with the following terms to be posted on Church Hub:</p> <ol style="list-style-type: none"> <li>1. Salary up to Category F COL 3 Additional salary above minimum: negotiable for candidates below Category F</li> <li>2. Telephone/internet \$ 900.00 per year</li> <li>3. Continuing Education \$ 1493.00</li> <li>4. A minimum of three weeks (21 days) of study leave within each pastoral year, including Sundays</li> <li>5. For members of the Order of Ministry and recognized designated lay ministers, a minimum of three months of sabbatical leave after five consecutive years of service to the pastoral charge/ministry unit</li> <li>6. A minimum of one month of vacation (including five Sundays) within each pastoral year – see additional vacation under other</li> <li>7. Moving expenses, based on reasonable estimates - \$15,000</li> <li>8. Adequate administrative assistance defined as paid staff 15 hours per week</li> <li>9. Travel expense reimbursement, based on <i>Minimum Salaries and Reimbursements for Ministry Personnel</i> document</li> <li>10. Employer costs for Pension and Benefits, as noted in the Premiums and Taxable Benefit Calculator</li> <li>11. Other: Additional vacation of the Sundays after Christmas Eve and Easter; reimbursement for receipted parking</li> </ol>

With remuneration provided by the pastoral charge through the Pastoral Charge Payroll Service (ADP)# W0XQ

**C. Request for approval of Profile and posting of position for United Spirit Collaborative Ministry (Niverville and Steinbach)**

Having received from Steinbach United Church and Niverville United Churches: Ministry Profile for United in Spirit Collaborative Ministry (Niverville and Steinbach), including joint living faith story (videos and script), a position description, terms; Collaborative Ministry Agreement, Year- end Financial statements for 2021 from Steinbach and Niverville; Financial Viability Review for Steinbach and Niverville; Year to Date Financial statements until the end of January, 2022 from Steinbach and Niverville; Draft Budgets for 2022 from Steinbach, Niverville and Collaborative Ministry, motion from a meetings of the Cooperative Ministry Team on February 21, 2022, the Steinbach Board on February 28, 2022, the Steinbach congregation on February 28,2022, the Niverville Council on February 23, 2022 and congregation dated March 06, 2022, the Pastoral Relations Commission of the Prairie to Pine Regional Council of the United Church of Canada approves the posting of on Church Hub for a full-time ministry position, effective July 01, 2022 with the following terms:

1. Full time collaborative ministry position divided equally between Niverville United Church and Steinbach United Church
2. Minimum salary up to and including Category F and COL 2 up to \$60,965 (50%= \$30,483)  
Additional salary above minimum – 6% (up to \$3475 in 2022; 50% = \$1737.50) *Note: to compensate for COL differential between Niverville and Steinbach*
3. Basic telephone \$900 per year (50% = \$450)
4. Continuing Education Allowance of \$1493 per year (50% = \$746.50)
5. A minimum of three weeks study leave within each pastoral year, including Sundays
6. A minimum of one month vacation, within each pastoral year, including five Sundays
7. A minimum of three consecutive months of sabbatical leave after five consecutive years of service to the pastoral charge
8. Moving expenses based on reasonable estimates, up to \$ 20,000 (50% = \$10,000)
9. Adequate administrative assistance defined as 20 hours per week paid shared administrator
10. Travel expense reimbursement based upon the 2022 United Church rate
11. Pension and benefits as assessed

12. With the Steinbach Pastoral Charge committing to remuneration of the ministry personnel through the pastoral charge payroll service (ADP) # W0ZW and Niverville Pastoral Charge committing to reimburse Steinbach Pastoral Charge for 50% of all employer costs.

**D. Request for approval of Supply position at Trinity, Winnipeg during sabbatical 2022**

Having received from Trinity United Church, Winnipeg: a position description, terms; Financial Viability Review, Year- end Financial statements for 2021, Year to Date Financial statements until January 31, 2022; minutes from a meeting of the Executive of the Council on March 02, 2022, the Pastoral Relations Commission of the Prairie to Pine Regional Council of the United Church of Canada approves the posting on Church Hub for a part- time supply position (10 hours per week) at Trinity United Church (Winnipeg), effective May 01, 2022 – July 31, 2022 with the following terms:

1. Salary up to Category F COL 3 for 10 hours per week
2. Telephone/internet \$ 35.00 per month (\$ 420.00 per year)
3. Continuing Education \$ 31.10 per month (\$ 93.30 per three-month period: \$ 375.25 per year)
4. A minimum of three weeks (21 days) of study leave within each pastoral year, including Sundays
5. For members of the Order of Ministry and recognized designated lay ministers, a minimum of three months of sabbatical leave after five consecutive years of service to the pastoral charge/ministry unit
6. A minimum of one month of vacation (including five Sundays) within each pastoral year – see additional vacation under other
7. Moving expenses, based on reasonable estimates – Not applicable
8. Adequate administrative assistance defined as paid staff 25 hours per week
9. Travel expense reimbursement, based on Minimum Salaries and Reimbursements for Ministry Personnel document
10. Employer costs for Pension and Benefits, as noted in the Premiums and Taxable Benefit Calculator-
- 11: Other:

With remuneration provided by the pastoral charge through the Pastoral Charge Payroll Service unless General Council Office has granted a formal exemption ADP #W0X2

		<p><b>E. Appointment of Liaisons</b></p> <p>The Pastoral Relations Commission of the Prairie to Pine Regional Council of the United Church of Canada appoints the following Liaisons:</p> <p><b>Mary Best</b> _____ United in Spirit Collaborative Ministry (Steinbach United Church and Niverville United Church)</p> <p><b>Aileen Urquhart</b> _____ Augustine United Church (Winnipeg)</p> <p><b>F. Receipt of requests/notice for change in pastoral relations</b></p> <p>That the Pastoral Relations Commission of Prairie to Pine Regional Council acknowledge receipt of the following requests for change in pastoral relations:</p> <p><b>Liz Carter-Morgan</b> from St. Paul’s United Church (Viriden), effective June 30,2022</p> <p><b>Sandra Rex</b> from Glenboro Pastoral Charge effective June 30,2022 (not renewing current appointment)</p> <p><b>G. Starting date for position at Pinawa Christian Fellowship</b></p> <p>That the Pastoral Relations Commission note a starting date of September 1, 2022 for the full-time ministry position at Pinawa Christian Fellowship previously approved by the Pastoral Relations Commission on November 9, 2021 (Motion 2021-2022 #11 D), which did not include a starting date.</p> <p style="text-align: right;"><b><u>Carried</u></b></p> <p><b>NOTE: The following locations may require the appointment of Pastoral Charge Supervisors at the specified dates if no appointments are made: Trinity, Winnipeg for Sabbatical of Elizabeth Brown (May 01 to July 31, 2022); Young United Church, Winnipeg for the sabbatical of Tim Crouch (June 01 – August 31, 2022); Treherne-Rathwell as of June 30, 2022; St. Paul’s, Souris as of July1, 2022; Glenboro as of July 1, 2022.</b></p> <p><b>Approval of Alternate Training Method for profile teams</b></p> <p>Having received requests from several pastoral charges for assistance from the Regional Council to begin the profile process all at the same time, and having a limited number of people available to function as Pastoral Relations Liaisons,</p> <p>That the Pastoral Relations Commission approve the following alternative training /support:</p> <p>i. a group online Zoom training session to be held on April 9, 2022 from 9:30 AM until noon, facilitated by the Pastoral Relations Minister and Sherri McConnell and one other Liaison for any/all representatives from these pastoral charges who have access to internet and/or phone access: Flin Flon; Hartney-Lauder; Viriden; Birtle-Miniota; Wawanesa; Souris; Crossroads; Glenboro, and any</p>
	<p><b>2020-2021/ #21</b></p>	

		<p>others who may be identified before the training session is held, with the intent to record the session for possible use in the future in other settings with a Liaison present;</p> <p>ii. with the intent to identify at the training session the contact person/people available to respond to questions, review motions and arrange for required support at meetings of governing bodies and/or communities of faith/pastoral charges prior to the calling of any such meetings.</p> <p style="text-align: right;"><b><u>Carried</u></b></p> <p><b><i>NOTE: Mona Denton and Elizabeth Brown will replace Sherri McConnell for the group online Zoom training session approved in the motion above (Motions 2021-2022 #21).</i></b></p>
--	--	---