

**Prairie to Pine Regional Council
Pastoral Relations Commission
Motions (April 13, 2021)**

| Meeting Date | Motion # | Motion |
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| April 13/21 | 2020-2021/ #8 (A-G) | <p>Take the following actions:</p> <p>A. Minutes of the Prairie to Pine Pastoral Relations Commission – March 9, 2021</p> <p>That the minutes of the meeting of the Prairie to Pine Pastoral Relations Commission on March 9, 2021 be approved as circulated.</p> <p>B. Request for Change in Terms and Appointment from Prairie Spirit United Church (Winnipeg)</p> <p>Having received from Prairie Spirit United Church Pastoral Charge (Winnipeg): a revised position description for a 30 hour per week position; Year-end financial statement for 2020; Year-to-date financial information to February 28, 2021; a completed Record of Appointment document; minutes of the meeting of the governing body, the Oversight Council, dated March 27, 2021, including a motion approving the change in terms of the appointment and waiving the 90 days’ notice for such in the terms of the appointment, and reaffirming the Memorandum of Understanding with Steinbach United Church, the Pastoral Relations Commission of the Prairie to Pine Regional Council of the United Church of Canada:</p> <p>i. approves the revisions to the Supply ministry position from 20 hours per week to 30 hours per week, effective July 1, 2021, and waives the 90 days’ notice for the change, in accordance with the request of the Minister and the Community of Faith;</p> <p>ii. approves the new Appointment for PAUL DUVAL (Ordained Minister–Retired) to a part-time ministry position (30 hours per week) at Prairie Spirit United Church (Winnipeg), effective July 1, 2021 to December 31, 2021, conditional upon his completion of the ADCCCR for 2021 (Annual Declaration in Respect to Criminal Charges and/or Criminal Record)*, and with the following terms:</p> <ol style="list-style-type: none"> 1. Salary Category F-COL 3 for 30 hours per week - \$47, 709.75 Additional salary 10% above minimum salary schedule for category - \$4, 770.97 TOTAL SALARY - \$52, 480.72 2. Telephone / Internet - \$600.00 per year (\$50.00 per month) 3. Continuing Education - \$1,105.05 per year 4. A minimum of three weeks (21 days) of study leave within each pastoral year, including Sundays |

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| | | <ol style="list-style-type: none"> 5. For members of the Order of Ministry and recognized designated lay ministers, a minimum of three months of sabbatical leave after five consecutive years of service to the pastoral charge/ministry unit 6. A minimum of one month of vacation (including five Sundays) within each pastoral year - pro-rated for portion of the pastoral year 7. Moving expenses, based on reasonable estimates – Not applicable 8. Adequate administrative assistance defined as – 30 hours per week 9. Travel expense reimbursement, based on Minimum Salaries and Reimbursements for Ministry Personnel document 10. Employer costs for Pension and Benefits, as noted in the Premiums and Taxable Benefit Calculator 11. Other term: Waiving of 90 days' notice in favour of the jurisdictional minimum of one pay period <p>With Prairie Spirit United Church (Winnipeg) agreeing to provide remuneration through the Pastoral Charge Payroll Service (ADP) unless granted a formal exemption by General Council (ADP #JFT9)</p> <p>* The Pastoral Relations Commission received confirmation of the completion of the ADCCCR on April 13, 2021, which satisfies the condition above. Noted above.</p> <p>C. Request for posting of new position and SME (Supervised Ministry Education) designation at Grey Street United Church (Winnipeg)</p> <p>Having received from Grey Street United Church (Winnipeg) Year-end Financial statements for 2020; Year-to-date financial information until March, 21 2021; Living Faith Story (history, mission statement, demographics); a position description with terms; minutes of the meeting of the Leadership Team on March 17, 2021; minutes of the meeting of the congregation on March 21, 2021; confirmation of a conversation with the Office of Vocation Minister on March 17, 2021 regarding requirements to become a Supervised Ministry Education Learning site;; a motion related to becoming a Supervised Ministry Education Learning site, including the names of those appointed to the Lay Supervision Team (Kevin McKenty, Hazel Brunen, Greg Holowka, Samantha Tease), the Pastoral Relations Commission of the Prairie to Pine Regional Council of the United Church of Canada:</p> <ol style="list-style-type: none"> i. approves the request from Grey Street United Church to become a Supervised Ministry Education Learning site ii. approves the posting of a new part-time ministry position (20 hours per week) at Grey Street United Church (Winnipeg), effective July 1, 2021, with the following terms: |
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1. Salary up to Category F – COL 3 (Step 1 or Step 2 Student Salary – COL 3, if Supervised Ministry Education student)
2. Telephone/internet - \$500.00 per year
3. Continuing Education - \$1,474.00 per year
4. A minimum of three weeks (21 days) of study leave within each pastoral year, including Sundays
5. For members of the Order of Ministry and recognized designated lay ministers, a minimum of three months of sabbatical leave after five consecutive years of service to the pastoral charge/ministry unit - Not Applicable for Supervised Ministry Education student
6. A minimum of one month of vacation (including five Sundays) within each pastoral year
7. Moving expenses, based on reasonable estimates – \$2, 500.00 (negotiable)
8. Adequate administrative assistance defined as – 20 hours per week
9. Travel expense reimbursement, based on Minimum Salaries and Reimbursements for Ministry Personnel document
10. Employer costs for Pension and Benefits, as noted in the Premiums and Taxable Benefit Calculator (necessary because of multiple appointments totaling more than 14 hours per week)

With Grey Street United Church (Winnipeg) agreeing to provide remuneration through the Pastoral Charge Payroll Service (ADP) unless granted a formal exemption by General Council (ADP # WOXG)

D. Notification of Change in Pastoral Relations for Retirement

The Pastoral Relations Commission of the Prairie to Pine Regional Council of the United Church of Canada receives notification from Reverend Nelson Hart, through Form PR 443, of his intention to retire, effective May 31, 2021, and end his pastoral relationship with Nelson House United Church.

E. Pastoral Charge Supervisors

The Pastoral Relations Commission of the Prairie to Pine Regional Council of the United Church of Canada appoints the following Pastoral Charge Supervisors:

Caryn Douglas to Valley Pastoral Charge, effective immediately

Frances Flook to Knox, Fort Frances, effective May 1, 2021

_____ to **St. Paul's (Beausejour)**, effective July 1, 2021 (at the retirement of Susan Tilleman)

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| | <p>2020-2021/ #9</p> | <p>F. Appointment of Liaisons</p> <p>The Pastoral Relations Commission of the Prairie to Pine Regional Council of the United Church of Canada appoints the following Liaisons:</p> <p>_____ to Pinawa Christian Fellowship (Ecumenical Ministry)</p> <p>Lorraine Kakegamic and Aileen Urquhart to Nelson House</p> <p>G. Resignation of Heather Sandilands as Pastoral Relations Commission Liaison</p> <p>The Pastoral Relations Commission of the Prairie to Pine Regional Council of the United Church of Canada accepts, with regret, the resignation of Heather Sandilands as a Pastoral Relations Commission Liaison, effective at the end of the pastoral year, and extends thanks to her for her years of dedicated work.</p> <p><i>Mary Best abstained from involvement in the following motion. Kristin Woodburke assumed the chair for discussion and approval of Motion 2020-2021 #9.</i></p> <p>Request for posting of new position from Warren Meadow-Lea</p> <p>Having received from Warren Meadow-Lea Pastoral Charge: Year-end Financial statements for 2020; Year-to-date financial information until March 31, 2021; Living Faith Story; a position description with terms, and minutes of the meeting of the congregation on March 23, 2021, the Pastoral Relations Commission of the Prairie to Pine Regional Council of the United Church of Canada approves the posting of a part-time ministry position (15 hours per week) for Ordained Minister, Diaconal Minister, or Designated Lay Minister at Warren Meadow-Lea Pastoral Charge, effective July 1, 2021, upon clarification of a minimum figure for moving expenses prior to posting for the permanent position,* with the following terms:</p> <ol style="list-style-type: none"> 1. Salary Category F-COL 3 for 15 hours per week 2. Telephone / internet- \$600.00 per year (\$50.00 per month) 3. Continuing Education - \$552.75 per year 4. A minimum of three weeks (21 days) of study leave within each pastoral year, including Sundays 5. For members of the Order of Ministry and recognized designated lay ministers, a minimum of three months of sabbatical leave after five consecutive years of service to the pastoral charge/ministry unit 6. A minimum of one month of vacation (including five Sundays) within each pastoral year 7. Moving expenses, based on reasonable estimates – 8. Adequate administrative assistance defined as – 10 hours per week 9. Travel expense reimbursement, based on Minimum Salaries and Reimbursements for Ministry Personnel document |
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| | | <p>10. Employer costs for Pension and Benefits, as noted in the Premiums and Taxable Benefit Calculator</p> <p>With Warren Meadow-Lea Pastoral charge agreeing to provide remuneration through the Pastoral Charge Payroll Service (ADP) unless granted a formal exemption by General Council (ADP # WOXY)</p> <p>* The Pastoral Relations Commission received confirmation on April 14, 2021, that a figure of \$ 4,000.00 has been allocated to moving expenses (Term 7), which satisfies the condition noted above.</p> <p style="text-align: right;"><u>Carried</u></p> |
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