

**Prairie to Pine Regional Council
Pastoral Relations Commission
Motions (October 13, 2020)**

Meeting Date	Motion #	Motion
Oct. 13/20	2020-2021/ #1 (A-G)	<p>Take the following actions:</p> <p>A. Minutes of the Prairie to Pine Pastoral Relations Commission – September 8, 2020</p> <p>That the minutes of the meeting of the Prairie to Pine Pastoral Relations Commission on September 8, 2020 be approved as circulated.</p> <p>B. Updates on minutes of September 8, 2020</p> <p><u>Related to Motion 2019/2020 #46 (October 1, 2020 special meeting of the Pastoral Relations Commission), a written confirmation of the accommodation arrangement for ELENOR THOMPSON at Healey’s Lodge in God’s Lake Narrows</u> was received on October 7, 2020. The Very Reverend Stan McKay has been confirmed as the Pastoral Charge Supervisor for God’s Lake Narrows until Elenor Thompson is ordained.</p> <p><u>Related to Motion 2019/2020 #45 (October 1, 2020 special meeting of the Pastoral Relations Commission),</u> notice was received from the Oversight Council of Prairie Spirit United Church (Winnipeg), a meeting of the Community of Faith is being called for November 1, 2020 to make decisions on motions relating to the Call of Ministry Personnel to Prairie Spirit United Church.</p> <p><u>Related to Motion 2019/2020 #44 (September 8, 2020),</u> updated financial information is still outstanding from Cartwright Pastoral Charge (#44 D) and Oak Lake-Griswold Pastoral Charge (#44 G)</p> <p>Covenanting Services in these locations will not be scheduled until the outstanding documents have been received by the Pastoral Relations Commission.</p> <p>C. Request for Categorization of Lay Ministry position at Wawanesa-Brandon Hills</p> <p>Having received from the governing body of Wawanesa-Brandon Hills Pastoral Charge: the form Community of Faith Request for Categorization of a Lay Ministry Position; an attached position description for 24 hours per month (5.54 hours per week); a motion approved by the members of the governing body of the Pastoral Charge dated September 22, 2020; financial documents</p>

including 2019 Year-end and September 17, 2020 Year-to-date statements; and having reviewed it in accordance with the requirements in Congregational Designated Ministry Handbook, the Pastoral Relations Commission of the Prairie to Pine Regional Council of the United Church of Canada categorizes the submitted position as a Congregational Ministry Position – Worship Leader, and commends Section I.1.11.4 (page 145) of The Manual (2019) for future reference.

D. Request for ending of the Supply Appointment for Paul Duval at Prairie Spirit United Church (Winnipeg)

Having received the minutes of the Oversight Council (governing body) of Prairie Spirit United Church (Winnipeg), dated October 3, 2020, including a request to extend 90 days’ notice to Paul Duval, ending his Supply Appointment, effective January 15, 2021, in anticipation of the posted Full-time ministry position being filled by a Call by that time; and having confirmed that this request has the agreement of Paul Duval, the Pastoral Relations Commission of the Prairie to Pine Regional Council of the United Church of Canada approves the **January 15, 2021 end date of the Supply Appointment** for **PAUL DUVAL**, and requests that the Oversight Council clarify with Paul Duval and any incoming minister the portion of that time which will be service and the portion, if any, that would be payment in lieu of service.

E. Request from Carberry for approval as a Supervised Ministry Education Learning Site

Having received the request from Carberry United Church to revise their full-time ministry position which was approved by the former Agassiz Presbytery, and having received: the Covenant related to becoming a Supervised Ministry Education Learning Site, including the names of those appointed to the Lay Supervision Team (Gloria Mott, Bill Burch, Murray Karlicki, and Deb Salyn); a revised position description with terms reflecting a part-time ministry position of 30 hours per week; the minutes of the governing body dated September 29, 2020; and updated financial statements for 2019 Year-End and August 31, 2020 Year-to Date , the Pastoral Relations Commission of the Prairie to Pine Regional Council of the United Church of Canada approves the request from **Carberry United Church Pastoral Charge**:

- i. to become a Supervised Ministry Education Learning Site
- ii. to revise the ministry position at Carberry United Church from full-time to part-time (30 hours per week), effective October 15, 2020 or January 31, 2021, with the following terms:
 1. Up to Salary Category F – with manse, or the appropriate Student Step Salary if a student is appointed
Additional salary above the minimum is not approved

2. Telephone / Internet - \$1,800.00 per year
3. Continuing Education - \$1,080.00 per year
4. A minimum of three weeks (21 days) of study leave within each pastoral year, including Sundays
5. For members of the Order of Ministry and recognized designated lay ministers, a minimum of three months of sabbatical leave after five consecutive years of service to the pastoral charge/ministry unit
6. A minimum of one month vacation (including five Sundays) within each pastoral year
7. Moving expenses, based on reasonable estimates – up to \$7,000.00
8. Adequate Secretarial assistance defined as – 4 hours per week
9. Travel expense reimbursement, based on Minimum Salaries and Reimbursements for Ministry Personnel document
10. Employer costs for Pension and Benefits, as noted in the Premiums and Taxable Benefit Calculator

With Carberry Pastoral Charge agreeing to provide remuneration through the Pastoral Charge Payroll Service (ADP) unless granted a formal exemption by General Council (ADP #J10N)

F. Revision to the terms of the ministry position at Gladstone United Church

Having received from **Gladstone United Church**: notice of the sale of their manse in minutes of a meeting of the Trustees, in an email dated September 15, 2020; revised terms of the ministry position; updated financial information for 2019 Year-End and June 2020 Year-to Date, the Pastoral Relations Commission of the Prairie to Pine Regional Council of the United Church of Canada approves the revision to the position, posting and requests that the Search Committee of Gladstone United Church revise the electronic posting on Church Hub.

G. Appointment of Pastoral Charge Supervisors

That the Pastoral Relations Commission of the Prairie to Pine Regional Council of the United Church of Canada appoints the following Pastoral Charge Supervisor:

Meg Illman-White to Knox, Fort Frances (immediately until 2021)

Aileen Urquhart to Rainy River - Stratton

_____ to Cromer United Church Pastoral Charge

Harold Kenyon (short-term) to Manitou-LaRiviere Pastoral Charge

		<p>_____ to Newdale and Cardale (Elgin Hall's return to retirement)</p> <p>(Grant Qeskekapow remains in place as Pastoral Charge Supervisor for Samuel Ross at Cross Lake; Stan McKay at God's Lake Narrows.)</p> <p style="text-align: right;"><u>Carried</u></p>
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