

**Prairie to Pine Regional Council
Pastoral Relations Commission
Motions (December 8, 2020)**

Meeting Date	Motion #	Motion
Dec. 8/20	2020-2021/ #3 (A-K)	<p>Take the following actions:</p> <p>A. Minutes of the Prairie to Pine Pastoral Relations Commission – November 10, 2020</p> <p>That the minutes of the meeting of the Prairie to Pine Pastoral Relations Commission on November 10, 2020 be approved as circulated.</p> <p>B. Renewal of Appointment for Mary Best at Warren-Meadow Lea Having received from Warren- Meadow Lea Pastoral Charge: Financial Viability Review updated to November 5, 2020; minutes of the governing body dated November 11, 2020; and a completed Record of Appointment document, the Pastoral Relations Commission of the Prairie to Pine Regional Council of the United Church of Canada approves the Renewal of the Appointment for MARY BEST (Ordained Minister – Retired) to a part-time ministry position (15 hours per week) at Warren-Meadow Lea Pastoral Charge, effective January 1, 2021 to June 30, 2021 with the following terms:</p> <ol style="list-style-type: none"> 1. Salary Category F – COL 3 for 15 hours per week- <u>\$ 23,854.88 per year</u> 2. Telephone <u>\$ 600.00 per year</u> 3. Continuing Education <u>\$ 552.75 per year</u> 4. A minimum of three weeks (21 days) of study leave within each pastoral year, including Sundays 5. For members of the Order of Ministry and recognized designated lay ministers, a minimum of three months of sabbatical leave after five consecutive years of service to the pastoral charge/ministry unit 6. A minimum of one month of vacation (including five Sundays) within each pastoral year 7. Moving expenses, based on reasonable estimates – <i>Not applicable</i> 8. Adequate administrative assistance defined as - <u>10 hours per week</u> 9. Travel expense reimbursement, based on <i>Minimum Salaries and Reimbursements for Ministry Personnel</i> document 10. Employer costs for Pension and Benefits, as noted in the Premiums and Taxable Benefit Calculator <p>With Niverville United Church Pastoral Charge agreeing to provide remuneration through the Pastoral Charge Payroll Service (ADP)</p>

unless granted a formal exemption by General Council (ADP # WOXY)

C. Renewal of Appointment for Ken Thomas at Augustine (Winnipeg)

Having received from Augustine United Church: 2020 Year-to-date statement as of September, 2020; minutes of the meeting of the governing body dated November 26, 2020; and a Record of Appointment document, the Pastoral Relations Commission of the Prairie to Pine Regional Council of the United Church of Canada approves the **Renewal** of the **Appointment** for **IVAN KENNETH THOMAS** (Ordained Minister –Retired) to a part-time ministry position (10 hours per week) at **Augustine United Church**, effective January 1, 2021 to June 30, 2021 (renewable), with the following terms:

1. Salary Category C – COL 3 for 10 hours per week- \$ 14, 611.00 per year
2. Telephone – \$420.00 per year
3. Continuing Education \$ 368.50 per year
4. A minimum of three weeks (21 days) of study leave within each pastoral year, including Sundays - *Pro-rated for partial year*
5. For members of the Order of Ministry and recognized designated lay ministers, a minimum of three months of sabbatical leave after five consecutive years of service to the pastoral charge/ministry unit
6. A minimum of one month of vacation (including five Sundays) within each pastoral year – *pro-rated for partial year*
7. Moving expenses, based on reasonable estimates – *Not applicable*
8. Adequate administrative assistance defined as – 3 hours per week
9. Travel expense reimbursement, based on *Minimum Salaries and Reimbursements for Ministry Personnel* document plus receipted parking expenses
10. Employer costs for Pension and Benefits, as noted in the Premiums and Taxable Benefit Calculator

With Augustine United Church agreeing to provide remuneration through the Pastoral Charge Payroll Service (ADP) unless granted a formal exemption by General Council (ADP #WOXQ)

D. Renewal of Appointment for Emily Lovell at Rock Lake Pastoral Charge

Having received from Rock Lake Pastoral Charge: 2020 Year-to-date financial statement; minutes of the governing body dated November 10, 2020; and a Record of Appointment document, the

Pastoral Relations Commission of the Prairie to Pine Regional Council of the United Church of Canada approves the **Renewal** of the **Appointment** for **EMILY LOVELL** (Designated Lay Minister – Retired) to a part-time ministry position (20 hours per week) at **Rock Lake Pastoral Charge**, effective January 1, 2021 to June 30, 2021, with the following terms:

1. Salary Category F DLM – COL 2 for 20 hours per week-
\$ 29,335.50 per year
Additional salary relative to minimum salary schedule –
\$ 2,200.14
Total Salary \$ 31,535.64 per year
2. Telephone \$480.00 per year
3. Continuing Education \$ 737.00 per year
4. A minimum of three weeks (21 days) of study leave within each pastoral year, including Sundays
5. For members of the Order of Ministry and recognized designated lay ministers, a minimum of three months of sabbatical leave after five consecutive years of service to the pastoral charge/ministry unit
6. A minimum of one month of vacation (including five Sundays) within each pastoral year -pro-rated
7. Moving expenses, based on reasonable estimates – *Not applicable*
8. Adequate administrative assistance defined as – 14 hours per week
9. Travel expense reimbursement, based on *Minimum Salaries and Reimbursements for Ministry Personnel* document
10. Employer costs for Pension and Benefits, as noted in the Premiums and Taxable Benefit Calculator
11. Additional Term: Emily Lovell has agreed to waive the 90 days' notice in favour of the jurisdictional minimum (one pay period), in the event that the Reverend Chewe Mulenga is able to begin the ministry position to which he has been called at Rock Lake Pastoral Charge before her appointment ends on June 30, 2021.

With Rock Lake Pastoral Charge agreeing to provide remuneration through the Pastoral Charge Payroll Service (ADP) unless granted a formal exemption by General Council (ADP # J3CU)

E. Renewal of Appointment for John Thompson at Vernon Grieves Memorial United Church, Oxford House

Having received from Vernon Grieves Memorial United Church, Oxford House: a position description; financial assurances from the Community Capacity Development Coordinator (CCDC) related to 2021 Mission Support grants for the location; minutes of the governing body dated November 12, 2020; a copy of the Annual

Declaration in Respect to Criminal Charges and/or Criminal Record (ADCCCR) and Police Records Check (PRC) dated November 13, 2020; a manse form; and completed Record of Appointment document (paper form), the Pastoral Relations Commission of the Prairie to Pine Regional Council of the United Church of Canada approves the **Renewal of Appointment of JOHN THOMPSON** (Ordained Minister - Retired) to a part-time ministry position (34 hours per week) at **Vernon Grieves Memorial United Church, Oxford House**, effective January 1, 2021 to December 31, 2021, with the following terms:

1. Salary Category F – with manse for 34 hours per week – \$ 39,870.95
2. Telephone - \$ 420.00 per year paid by Vernon Grieves United Church
3. Continuing Education - \$ 1,252.90 per year paid by Vernon Grieves United Church
4. A minimum of three weeks (21 days) of study leave within each pastoral year, including Sundays
5. For members of the Order of Ministry and recognized designated lay ministers, a minimum of three months of sabbatical leave after five consecutive years of service to the pastoral charge/ministry unit
6. A minimum of one month of vacation (including five Sundays) within each pastoral year
7. Moving expenses, based on reasonable estimates – *Not applicable*
8. Adequate Secretarial assistance defined as – Volunteer
9. Travel expense reimbursement, based on *Minimum Salaries and Reimbursements for Ministry Personnel* document – to a maximum of \$ 3,825.00 per year
10. Employer costs for Pension and Benefits, as noted in the Premiums and Taxable Benefit Calculator
11. Northern Allowance: Remote Manse Allowance of \$2,257.60
With remuneration facilitated by Indigenous Ministries and provided through the Pastoral Charge Payroll Service (ADP)

F. Renewal of Appointment for Patricia Chabluk at St. Andrew’s United Church

Having received from St. Andrew’s United Church (Keewatin): 2019 Year-End financial statement; 2020 Year-to-Date financial information; clearance from Canada Life Assurance for a Graduated Return to Work after Long-Term Disability; assurance from General Council of Church Hub updates; minutes of the Council Meeting dated June 16, 2020; confirmation from the Office of Vocation Minister that outstanding credential matters are in the process of being addressed (Police Records Check and

Boundaries Refresher); a manse form (on file); and a Record of Appointment document, the Pastoral Relations Commission of the Prairie to Pine Regional Council of the United Church of Canada approves the **Renewal of the Appointment of PATRICIA CHABLUK** (Candidate) to a part-time ministry position (20 hours per week – 50 % time) at St. Andrew’s United Church (Keewatin), effective December 15, 2020 to June 30, 2021 (Conditional upon completion of all outstanding credential matters currently in process, and completion of Gradual Return to Work plan), with the following terms:

1. Salary Student Step 2 with manse for 20 hours per week – \$ 17, 906.00 per year
2. Telephone - \$ 540.00 per year
3. Continuing Education - \$ 721.00 per year
4. A minimum of three weeks (21 days) of study leave within each pastoral year, including Sundays
5. For members of the Order of Ministry and recognized designated lay ministers, a minimum of three months of sabbatical leave after five consecutive years of service to the pastoral charge/ministry unit
6. A minimum of one month of vacation (including five Sundays) within each pastoral year
7. Moving expenses, based on reasonable estimates – *Not applicable*
8. Adequate Secretarial assistance defined as – Volunteer
9. Travel expense reimbursement, based on *Minimum Salaries and Reimbursements for Ministry Personnel* document
10. Employer costs for Pension and Benefits, as noted in the Premiums and Taxable Benefit Calculator
11. Cost of items may be shared according to the Memorandum of Understanding with Lake of the Woods Chapel (Sioux Narrows)

With St. Andrew’s United Church (Keewatin) agreeing to provide remuneration through the Pastoral Charge Payroll Service (ADP) unless granted a formal exemption by General Council (ADP # 3OX2)

G. Renewal of Appointment for Solomon Meekis at Deer Lake United Church

Having received from Deer Lake United Church: a position description; financial assurances from the Community Capacity Development Coordinator (CCDC) related to 2021 Mission Support grants for the location; a motion from the governing body dated November 30, 2020; and a completed Record of Appointment (paper form), the Pastoral Relations Commission of the Prairie to Pine Regional Council of the United Church of Canada approves

the **Renewal** of the **Appointment** for **SOLOMON MEEKIS** (Ordained Minister – Retired) to a part-time ministry position (3.82 hours per week – 9.55% time) at **Deer Lake United Church**, effective January 1, 2021 to December 31, 2021, conditional upon receipt of ADCCCR by Office of Vocation in accordance with timelines determined by Indigenous Ministries and with the following terms:

1. Salary Category A – COL 2 for 3.82 hours per week – \$ 5,747.48
2. Telephone - \$ 540.00 per year paid by Deer Lake United Church
3. Continuing Education - \$ 140.77 per year paid by Deer Lake United Church
4. A minimum of three weeks (21 days) of study leave within each pastoral year, including Sundays
5. For members of the Order of Ministry and recognized designated lay ministers, a minimum of three months of sabbatical leave after five consecutive years of service to the pastoral charge / ministry unit
6. A minimum of one month of vacation (including five Sundays) within each pastoral year
7. Moving expenses, based on reasonable estimates – *Not Applicable*
8. Adequate Secretarial assistance defined as – Volunteer
9. Travel expense reimbursement, based on *Minimum Salaries and Reimbursements for Ministry Personnel* document – to a maximum of \$ 430.00 per year
10. Employer costs for Pension and Benefits, as noted in the *Premiums and Taxable Benefit Calculator*

With remuneration facilitated by Indigenous Ministries and provided through the Pastoral Charge Payroll Service (ADP)

H. Renewal of Appointment for Grant Queskekapow at Towers Island, Norway House

Having received from Towers Island United Church, Norway House: a position description; financial assurances from the Community Capacity Development Coordinator (CCDC) related to 2021 Mission Support grants for the location; a motion from the governing body dated November 6, 2020; confirmation from Office of Vocation of completed ADCCCR and a completed Record of Appointment (paper form), the Pastoral Relations Commission of the Prairie to Pine Regional Council of the United Church of Canada approves the **Renewal of the Appointment** for **GRANT QUESKEKAPOW** (Ordained Minister) to a part-time ministry position (2.06 hours per week – 5.14% time) at **Towers Island**

United Church, Norway House, effective January 1, 2021 to December 31, 2021, with the following terms:

1. Salary Category A – COL 2 for 2.06 hours per week – \$ 2,655.75 per year
2. Telephone - \$ 420.00 per year paid by Towers Island United Church
3. Continuing Education - \$ 75.76 per year paid by Towers Island United Church
4. A minimum of three weeks (21 days) of study leave within each pastoral year, including Sundays
5. For members of the Order of Ministry and recognized designated lay ministers, a minimum of three months of sabbatical leave after five consecutive years of service to the pastoral charge / ministry unit
6. A minimum of one month of vacation (including five Sundays) within each pastoral year
7. Moving expenses, based on reasonable estimates – *Not Applicable*
8. Adequate Secretarial assistance defined as – Volunteer
9. Travel expense reimbursement, based on *Minimum Salaries and Reimbursements for Ministry Personnel* document – no travel costs noted
10. Employer costs for Pension and Benefits, as noted in the *Premiums and Taxable Benefit Calculator*

With remuneration facilitated by Indigenous Ministries and provided through the Pastoral Charge Payroll Service (ADP)

I. Reinstatement of Appointment for Paul Duval at Prairie Spirit United Church

Having received from Prairie Spirit United Church (Winnipeg): Year-to-Date financial statements to October 31, 2020; minutes of the Oversight Committee dated November 28, 2020 in relation to the initial appointment on June 9, 2020 (Pastoral Relations Commission Motion 2019-2020 #40 G), a motion on October 13, 2020 ending the appointment effective January 15, 2021 (Pastoral Relations Commission Motion 2020-2021#1D), the subsequent cancellation of the Call process due to the withdrawal of the applicant for the permanent ministry position; and a report on a consultation with the Ministry Personnel by the Pastoral Relations Minister, the Pastoral Relations Commission of the Prairie to Pine Regional Council of the United Church of Canada approves the **Continuation of the Appointment** for **PAUL DUVAL** (Ordained Minister – Retired) to a part-time ministry position (20 hours per week) at **Prairie Spirit United Church (Winnipeg)**, with terms outlined previously in Pastoral Relations Commission Motion 2019-2020 #40 G and updated for 2021.

		<p>J. Appointment of Liaisons</p> <p>The Pastoral Relations Commission of the Prairie to Pine Regional Council of the United Church of Canada appoints the following Liaison:</p> <p>Kristin Woodburke to St. Paul's (Beausejour)</p> <p>K. Notice of Retirement from Susan Tilleman</p> <p>The Pastoral Relations Commission of the Prairie to Pine Regional Council of the United Church of Canada receives the notice of Retirement from SUSAN TILLEMAN, effective July 1, 2021, and thus the notice that she will not be renewing appointments at St. Paul's United Church (Beausejour) and Grey Street United Church (Winnipeg), due to the required separation from any employment within the United Church for 13 weeks following the start of receiving United Church of Canada Pension.</p> <p style="text-align: right;"><u>Carried</u></p>
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