**Loan and Grant Application Form**

**Prairie to Pine United**

**Church Development Inc.**

**c/o Prairie to Pine Office**

**1622 St. Mary’s Road, Unit 6**

**Winnipeg, MB R2M 3W7**

**Please email the completed application form and required documentation to CDI at:** [**dsexsmith@shaw.ca**](mailto:dsexsmith@shaw.ca)

**Application for Grants: March 31 & October 15**

**Application Deadlines for Loans: Accepted at any time**

This form is to be used for all applications for: grants and loans from the Pastoral Charge Development/Redevelopment Fund, loans from the Grace Fund, and grants from the **Prairie to Pine** Christian Service Fund.

**Loan Policy**

Unsecured loans are provided for valuable United Church congregations and **Prairie to Pine Region** accountable charitable organizations undertaking projects that advance the overall goals and objectives of the United Church of Canada.

**Grant Policy**

Grant requests can be for any amount. Requests of up to $5,000 do not require matching funds and are intended for seed projects/programs. A grant may not exceed 50% of the project/programs cost when the amount of the grant request is greater than $5000. Grants must be sponsored or endorsed by **Prairie to Pine Region** when the amount of the grant request exceeds $30,000.

**Purpose of Loan and Grant Funds**

**Pastoral Charge Development/Redevelopment Fund**: The purpose of the Pastoral Charge Development/Redevelopment Fund is to provide grants and loans intended directly or indirectly to create new pastoral charges or increase membership of existing pastoral charges in **Prairie to Pine Region**. Indirect initiatives promote development/redevelopment through worship, fellowship, education, witness and service.

**Grace Fund**: The purpose of the Grace Fund is to provide loans for United Church building repairs and renovations in the Prairie to Pine Region according to the current **Prairie to Pine** loan policy.

**Prairie to Pine Christian Service Fund**: The purpose of the **Prairie to Pine** Christian Service Fund is to provide grants to viable United Church congregations and United Church accountable ministries within the bounds of **Prairie to Pine Region** for projects and programs that are intended to improve quality of life for disadvantaged persons living within the bounds of **Prairie to Pine region**.

**Loan and Grant Information and Application Form**

**Purpose of Application (please check one):**

\_\_Loan: Pastoral Charge Development/Redevelopment Fund

\_\_Loan: Grace Fund

\_\_Grant: Pastoral Charge Development/Redevelopment Fund

\_\_Grant: Prairie to Pine Christian Service Fund

**Application Date:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Applicant Information:**

|  |  |
| --- | --- |
| Name of Pastoral Charge, Congregation, or Accountable Ministry |  |
| Charitable Registration # |  |
| Street Address |  |
| City |  |
| Postal Code |  |
| Telephone |  |
| Fax |  |
| Website URL |  |

**Primary Contact Information:**

|  |  |
| --- | --- |
| Name |  |
| Title/Position |  |
| Telephone # |  |
| E-mail |  |

**Project Information:**

|  |  |
| --- | --- |
| Project Name |  |
| Proposed Start Date |  |
| Proposed End Date |  |
| Amount Requested |  |

**Documentation Attached (please check all that apply):**

\_\_ Project/Program budget, including anticipated and secured funding sources, if applicable

\_\_ Proof of adequate and current liability and property insurance

\_\_ Organization’s annual report

\_\_ Organization approved financial statement

\_\_ Copy of the board/governing body motion supporting the project (for loans only)

\_\_ Copy of the motion of the trustees authorizing/supporting the project (for loans only)

\_\_ Additional attachments (please specify): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Signatures: I acknowledge that the applicant understands and agrees to abide by the terms and conditions of the loan or grant**

|  |  |
| --- | --- |
| Name of Authorized Personnel (print) |  |
| Signature of Authorized Personnel |  |
| Title of Authorized Personnel |  |
| Date |  |
|  |  |
| Name of Authorized Personnel (print) |  |
| Signature of Authorized Personnel |  |
| Title of Authorized Personnel |  |
| Date |  |

**Project/Program Information**

**Please provide all requested information.**

**Overview (please provide a brief summary about the project/program; maximum 100 words)**

**Project/Program Purpose and Objectives (maximum 250 words)**

**Need for the Project/Program (maximum 250 words)**

**Anticipated Project/Program Benefit(s) (maximum 250 words)**

**Proposed Project Participants (maximum 250 words)**

**Project’s Alignment with Prairie to Pine Priorities and Fund Purpose (maximum 250 words)**

**Proposed Evaluation Plan for Measuring Project Success (maximum 400 words)**

**Additional Information (please provide additional information that you feel will assist in the review of your application)**