

**Loan and Grant Information and Application Form
Prairie to Pine Region (The United Church of Canada)
Church Development Inc.
c/o Prairie to Pine Office
1622 St. Mary's Road, Unit B
Winnipeg, MB R2M 3W7**

**Please e-mail the completed application form and required documentation to
CDI: dsexsmith@shaw.ca**

**Application Deadlines for Grants: March 31 & October 15
Application Deadlines for Loans: Accepted at Any Time**

This form is to be used for all applications for: grants and loans from the Pastoral Charge Development/Redevelopment Fund, loans from the Grace Fund, and grants from the **Prairie to Pine** Christian Service Fund.

Loan Policy

Unsecured loans are provided for valuable United Church congregations and **Prairie to Pine Region** accountable charitable organizations undertaking projects that advance the overall goals and objectives of the United Church of Canada.

Grant Policy

Grant requests can be for any amount. Requests of up to \$5,000 do not require matching funds and are intended for seed projects/programs. A grant may not exceed 50% of the project/programs cost when the amount of the grant request is greater than \$5000. Grants must be sponsored or endorsed by **Prairie to Pine Region** when the amount of the grant request exceeds \$30,000.

Purpose of Loan and Grant Funds

Pastoral Charge Development/Redevelopment Fund: The purpose of the Pastoral Charge Development/Redevelopment Fund is to provide grants and loans intended directly or indirectly to create new pastoral charges or increase membership of existing pastoral charges in **Prairie to Pine Region**. Indirect initiatives promote

development/redevelopment through worship, fellowship, education, witness and service.

Grace Fund: The purpose of the Grace Fund is to provide loans for United Church building repairs and renovations in Winnipeg according to the current **Prairie to Pine** loan policy.

Prairie to Pine Christian Service Fund: The purpose of the **Prairie to Pine** Christian Service Fund is to provide grants to viable United Church congregations and United Church accountable ministries within the bounds of **Prairie to Pine Region** for projects and programs that are intended to improve quality of life for disadvantaged persons living within the bounds of **Prairie to Pine Region**.

Loan and Grant Information and Application Form

Purpose of Application (please check one):

- ☐ Loan: Pastoral Charge Development/Redevelopment Fund
☐ Loan: Grace Fund
☐ Grant: Pastoral Charge Development/Redevelopment Fund
☐ Grant: Prairie to Pine Christian Service Fund

Application Date: _____

Applicant Information:

Name of Pastoral Charge, Congregation, Accountable Ministry	
Charitable Registration #	
Street Address	
City	
Postal Code	
Telephone	
Fax	
Website URL	

Primary Contact Information:

Name	
Title/Position	
Telephone #	
E-mail	

Project Information:

Project Name	
Proposed Start Date	
Proposed End Date	
Amount Requested	

Documentation Attached (please check all that apply):

- ☐ Project/Program budget, including anticipated and secured funding sources, if applicable
☐ Proof of adequate and current liability and property insurance
☐ Organization's annual report
☐ Organization approved financial statement
☐ Copy of the board/governing body motion supporting the project (for loans only)
☐ Copy of the motion of the trustees authorizing/supporting the project (for loans only)
☐ Additional attachments (please specify): _____

Signatures: I acknowledge that the applicant understands and agrees to abide by the terms and conditions of the loan or grant

Name of Authorized Personnel (print)	
Signature of Authorized Personnel	
Title of Authorized Personnel	
Date	
Name of Authorized Personnel (print)	
Signature of Authorized Personnel	
Title of Authorized Personnel	
Date	

Project/Program Information
Please provide all requested information.

Overview (please provide a brief summary about the project/program; maximum 100 words)

Project/Program Purpose and Objectives (maximum 250 words)

Need for the Project/Program (maximum 250 words)

Anticipated Project/Program Benefit(s) (maximum 250 words)

Proposed Project Participants (maximum 250 words)

Project's Alignment with United Church Priorities and Fund Purpose (maximum 250 words)

Proposed Evaluation Plan for Measuring Project Success (maximum 400 words)

Additional Information (please provide additional information that you feel will assist in the review of your application)